

## SUMMARY NOTES

Hazard Mitigation Plan Workgroup – Meeting 2  
Monday, March 28, 2022, 1-2 pm

Agenda Item*	Notes
1. Welcome & Introductions	Members typed their names and affiliations into the chat.
2. Consultant Proposals & Time Tracking (Paul Brewster)	<p>Brewster spoke about the progress made towards hiring a consultant to aid with the risk assessment and mitigation strategy development and evaluation. The RFP closed and applications will be reviewed shortly, with the consultant hopefully on board in May.</p> <p>Brewster shared a time tracking spreadsheet that workgroup members should use to track their time spent on hazard mitigation. This time will be used to report the local match provided for the project cost. Cherie Nevin, TCEM, will distribute the spreadsheet after the meeting and would like to receive the completed sheets quarterly.</p>
3. Capability Assessment (Paul Brewster)	<p>Brewster spoke about the requirement for plan partners to review their community capabilities. Capability types include planning and regulatory, administrative and technical, financial, and education and outreach.</p> <p>TRPC will distribute a Capability Self-Assessment to workgroup members soon to identify their own capabilities and perceived vulnerability to hazards.</p>
4. Community Survey (Paul Brewster)	<p>Brewster discussed the development of an outreach strategy for the project. Public outreach is required at multiple points of the planning process and can be solicited in several ways.</p> <p>TRPC is in the process of developing a community survey which will ask the public about their own experiences and perception of hazards and preparedness along with how they would like to see their communities prioritize mitigation actions and conduct the planning process.</p> <p>At this point, workgroup members split into three breakout groups to discuss community outreach for twenty minutes. After the groups came back to the main room, staff spoke about the results of the discussions. This feedback will help inform the community survey. Workgroup members will be invited to participate in the survey development.</p>
5. Adjourn	<p>Brewster suggested that future workgroup meetings are extended from 60 to 90 minutes to allow time for more discussion among the planning partners.</p> <p>The meeting was adjourned at 2:16 pm.</p>

\*The agenda order and items were changed slightly from the agenda distributed prior to the meeting.

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# Attendance

## Workgroup Members

Brad Medrud (City of Tumwater)	Leialani Jensen (City of Lacey)
Brian Hinkle (Tumwater School District)	Leonard Johnson (Thurston County Fire District #9)
Brian Richardson (SE Thurston Fire Authority)	Lit Dudley (WSDOT)
Brian VanCamp (Thurston County Fire District #8)	Marty Mattes (SPSCC)
Carlos Aviles (City of Lacey)	Mary Ann Hardie (City of Lacey)
Cathy Jones-Gooding (TCOMM 911)	Mel Murray (Tumwater School District)
Chris Patti (Thurston County Fire District #9)	Nicole Miller (Thurston County)
Dan Beaudoin (ESD 113)	Peter Brooks (City of Lacey)
David Ginther (City of Tumwater)	Rob Smith (WTRFA)
David Pethia (WTRFA)	Robert Scott (WTRFA)
Ed Taylor (City of Lacey)	Roger Dickinson (City of Lacey)
Emily Bergkamp (Intercity Transit)	Sandy Eccker (TCEM)
Erin Brewster (Evergreen State College)	Scott Devlin (City of Lacey)
Fred Creek (SPSCC)	Scott Johnston (City of Lacey)
Gagan Brar (City of Lacey)	Stefan Schlecht (City of Lacey)
Hans Shepherd (City of Lacey)	Steve Swan (Intercity Transit)
Jim Mack (City of Lacey)	Wendy Couture (Olympia School District)
Kim Gubbe (Thurston PUD)	

## Staff

Paul Brewster, Project Manager (TRPC)  
Casey Mauck (TRPC)

## Public

Jeff Miller

*Meeting summary is prepared by Casey Mauck, Assistant Planner, Thurston Regional Planning Council. This summary is not verbatim. A recording of this meeting is available at <https://www.trpc.org/Calendar.aspx?EID=633&month=3&year=2022&day=28&calType=0>*