

MEMORANDUM

TO: Climate Action Steering Committee (CASC)
FROM: Allison Osterberg, Senior Planner, TRPC
DATE: February 22, 2022
SUBJECT: Proposed 2022/2023 Meeting Calendar

Requested Action

Review and approve the 2022/2023 Climate Action Steering Committee meeting dates.

Background

- Under Task 1 of the Interlocal Agreement on Climate Mitigation (Phase 4 ILA), partners agree to continue to convene a Climate Action Steering Committee (CASC) consisting of policymaker representatives on a monthly basis.
- Phase 3 was a 1-year agreement that extends into April, and includes the March 28 CASC meeting. Phase 4 ILA activities begin in April, and the Annual Work Program period runs from April 2022-March 2023.
- During Phase 3, CASC meetings have been scheduled for the **fourth Monday of the month, from 3-5 pm**. Staff are proposing to maintain this as the standing meeting time of the CASC, unless there are conflicts or concerns from Steering Committee members.
- The CASC could also opt to reschedule or cancel a meeting, such as the August meeting, to accommodate likely vacation schedules, or the November or December date, to accommodate holiday schedules.
- Meetings may be canceled at a later date, with public notice, if there is not sufficient content to warrant a meeting.

Proposed 2022/2023 CASC Meeting Dates

All dates are Monday, from 3-5 pm.

- April 25, 2022
- May 23, 2022
- June 27, 2022
- July 25, 2022
- August 22, 2022
- September 26, 2022
- October 24, 2022
- November 28, 2022 – note that this is the Monday after the Thanksgiving holiday.
- **December 19, 2022** – note that this is the 3rd Monday of the month, as the 4th Monday falls on the observed Christmas holiday.
- January 23, 2023
- February 27, 2023
- March 27, 2023