

## MINUTES OF MEETING

### Regular Meeting TRANSPORTATION POLICY BOARD Wednesday, June 9, 2021 Remote Access Only

#### Call to Order

Chair Andy Ryder called the meeting to order at 7:00 am.

#### Attendance

##### Members Present:

|                               |                                 |
|-------------------------------|---------------------------------|
| City of Lacey                 | Andy Ryder, Chair               |
| City of Olympia               | Dani Madrone, Council member    |
| City of Rainier               | George Johnson, Council member  |
| City of Tenino                | John O'Callahan, Council member |
| City of Tumwater              | Pete Kmet, Mayor                |
| Intercity Transit             | Don Melnick, Board member       |
| North Thurston Public Schools | Deanna Maddux, Board member     |
| Port of Olympia               | Joe Downing, Commissioner       |
| Thurston County               | Carolina Mejia, Commissioner    |
| WSDOT                         | John Wynands, Staff             |
| Community Rep                 | Graeme Sackrison                |
| State Government              | Kevin Dragon, DES Staff         |
| Emeritus Business Rep         | Doug DeForest                   |
| Community Rep                 | Kevin Pestinger                 |
| Business Rep                  | Renee Radcliff Sinclair         |

##### Members Absent:

|  |                             |
|--|-----------------------------|
| Nisqually Indian Tribe                             | Heidi Thomas, Staff         |
| Confederated Tribes of the<br>Chehalis Reservation | Amy Loudermilk, Staff       |
| City of Yelm                                       | Tracey Wood, Council member |

##### Staff Present:

Marc Daily, Executive Director  
Karen Parkhurst, Planning & Policy Director  
Veena Tabbutt, Deputy Director  
Burlina Lucas, Administrative Assistant  
Paul Brewster, Senior Planner  
Dave Read, IT Manager  
Allison Osterberg, Senior Planner  
Sara Porter, Associate Planner  
Aidan Dixon, Associate Planner  
Michael Ambrogi, Senior Planner  
Veronica Jarvis, Associate Planner  
Katrina Van Every, Senior Planner

##### Others Present:

Mary Heather Ames, City of Tumwater  
Eric Phillips, Intercity Transit  
Jessica Gould, Intercity Transit  
Charlie Schneider, City of Tumwater  
Rob LaFontaine, Intercity Transit  
Sophie Stimson, City of Olympia  
Michelle Swanson, City of Olympia  
Matt Unzelman, Thurston County

**Agenda Item 1**  
INFORMATION

**Introductions/Announcements/Updates**

All present were introduced.

**Agenda Item 2**  
INFORMATION

**Executive Director's Report & Announcements**

Executive Director Marc Daily announced the following: (1) Thurston Regional Planning (TRPC) updated rural Transit (rT) guides are now available in English and Spanish. Additionally, postcards will be sent out in the next week to addresses along the rT routes to inform the public about its availability, that it's fare free, and directing them to a website they can use to plan trips; and (2) TRPC is in the process of sending out a postcard to everyone in Thurston County that directs them to a Transportation Priorities Survey which is intended to get input on the current transportation system, how it is working for them, and what needs they have that are not being met. It is also an opportunity to test different outreach approaches to find out what are some of the most effective methods for reaching the public and getting their input. The postcard mailing is the first step in outreach. Additional methods will be done after this first step.

**Agenda Item 3**  
ACTION

**Approval of Agenda**

***Board member O'Callahan moved, seconded by Board member Downing, to approve the agenda. Motion carried.***

**Agenda Item 4**  
ACTION

**Approval of Meeting Notes from May 12, 2021**

Board member Pestinger requested that the May 12, 2021, meeting notes be revised to show he attended the meeting May 12, 2021 meeting.

***Board member O'Callahan moved, seconded by Board member Kmet, to approve the meeting notes from May 12, 2021, after the meeting notes have been revised to show Board member Pestinger attended the meeting. Motion carried.***

**Agenda Item 5**

**Public Comment**

There was no public comment.

**Agenda Item 6**  
ACTION

**Transportation Policy Board (TPB) Second Vice Chair Nominations**

Programs & Policy Director Karen Parkhurst shared the results of written nominations for the second Vice Chair position for TPB. Two written nominations were submitted for Board member Madrone.

Chair Ryder asked for nominations from the floor. Hearing no nominations from the floor, Chair Ryder asked for a motion to approve Board member Madrone as Second Vice Chair.

***Board member Kmet moved, seconded by Board member Mejia, to nominate Chair Ryder to retain position as Chair. Motion carried.***

**Agenda Item 7**  
ACTION

**Regional Transportation Improvement Program (RTIP)**

Associate Planner Sara Porter reviewed the Regional Transportation Improvement Program (RTIP) Amendment 21-06. The City of Tumwater has requested the Israel Rd. & Linderson Way Pedestrian and Bicycle Improvements – Phase 2 project be removed from the 2021-2024 RTIP. Thurston Regional Planning Council and the City of Tumwater worked together to align funding so it can be completed in one phase.

***Board member Kmet approved, seconded by Board member Mejia, to approve removing the City of Tumwater project Israel Rd. and Linderson Way Pedestrian and Bicycle Improvements – Phase 2 from the 2021-2024 Regional Transportation Improvement Program. Motion carried.***

**Agenda Item 8**  
PRESENTATION

**Regional Freight Strategy – Grant Application**

Deputy Director Veena Tabbutt provided an overview of the Regional Freight Strategy Grant Application and asked for the Board's input. The funding source is from Rebuilding American Infrastructure and Sustainability and Equity (RAISE) Grant Program from the Department of Transportation. The application for the grant is due on July 12, 2021, with the project likely to start in mid-2022.

**Agenda Item 9**  
PRESENTATION

**Martin Way Corridor Study Update**

Senior Planner Allison Osterberg, and Associate Planner Aidan Dixon, provided an update on the Martin Way Corridor Study. The study is a partnership between Thurston County, the City of Lacey, the City of Olympia, and Intercity Transit. The purpose of the study is to develop a common vision for the corridor and identify policies and potential projects to support the vision of the corridor. An online open house and a survey regarding the project will occur in June 2021 through July 7<sup>th</sup>.

**Agenda Item 10**  
PRESENTATION

**Modeling Assumptions for Increased Telework and Remote Access to Services**

Deputy Director Veena Tabbutt went over how TRPC is looking at how modeling platforms are being updated to take into account increased telework, online shopping, and remote access to services due to COVID-19.

**Agenda Item 11**  
BRIEFING

**Outside Committee Reports**

Board member DeForest provided an update on the last Puget Sound Regional Council Transportation Policy Board meeting.

**Adjournment**

There being no further business, Chair Ryder adjourned the meeting at 8:47 a.m.

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Andy Ryder, Chair

*Minutes prepared by Burlina Lucas, Administrative Assistant, Thurston Regional Planning Council.  
These minutes are not verbatim. A recording of this meeting is available upon request.*