

## MINUTES OF MEETING

### Regular Meeting TRANSPORTATION POLICY BOARD Wednesday, March 10, 2021 Remote Access Only

#### Call to Order

Chair Andy Ryder called the meeting to order at 7:00 am.

#### Attendance

##### Members Present:

City of Lacey	Andy Ryder, Chair
City of Olympia	Dani Madrone, Council member
City of Rainier	George Johnson, Council member
City of Tenino	John O'Callahan, Council member
City of Tumwater	Pete Kmet, Mayor
Intercity Transit	Don Melnick, Board member
Thurston County	Carolina Mejia, Commissioner
WSDOT	John Wynands, Staff
Community Rep	Graeme Sackrison
Community Rep	Kevin Pestinger
State Government	Kevin Dragon, DES Staff
Emeritus Business Rep	Doug DeForest
Business Rep	Renee Radcliff Sinclair

##### Members Absent:

Nisqually Indian Tribe	Heidi Thomas, Staff
Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, Staff
City of Yelm	Tracey Wood, Council member
North Thurston Public Schools	Deanna Maddux, Board member
Port of Olympia	Joe Downing, Commissioner

##### Staff Present:

Marc Daily, Executive Director  
Karen Parkhurst, Planning & Policy Director  
Veena Tabbutt, Deputy Director  
Burlina Lucas, Administrative Assistant  
Paul Brewster, Senior Planner  
Dave Read, IT Manager  
Sara Porter, Assistant Planner

##### Others Present:

Mary Heather Ames, City of Tumwater  
Charlie Schneider, City of Tumwater  
Rob LaFontaine, Intercity Transit  
Sophie Stimson, City of Olympia  
Matt Unzelman, Thurston County Public Works

**Agenda Item 1**  
INFORMATION

**Introductions/Announcements/Updates**  
All present were introduced.

**Agenda Item 2**  
INFORMATION

**Executive Director's Report & Announcements**  
Executive Director Marc Daily announced the following: (1) the Regional Trails Plan Survey is open through March 12, 2021; (2) SeaTac Airport has been chosen as one of five airports nationally to test for drone detection and mitigation to help ensure the safety of airplanes when drones are flying close to them; (3) a link will be provided in the After-meeting Summary to an article in Crosscut regarding broadband. The article includes information from Russ Elliott, Department of Commerce, who presented to the Board at a recent TPB meeting; and (4) the CARES Act funding which includes \$143 million in funds for Washington State Transportation projects. Mr. Daily advised there is a potential TRPC will be eligible for part of the funds which will be distributed through the Surface Transportation Block Grant Program.

**Agenda Item 3**  
ACTION

**Approval of Agenda**

***Board member O'Callahan moved, seconded by Board member DeForest, to approve the agenda. Motion carried unanimously.***

**Agenda Item 4**  
ACTION

**Approval of Meeting Notes from February 10, 2021**

***Board member O'Callahan moved, seconded by Board member Melnick, to approve the meeting notes from February 10, 2021. Motion carried unanimously.***

**Agenda Item 5**

**Public Comment**

There was no public comment.

**Agenda Item 6**  
PRESENTATION

**SFY 2022 Unified Work Program (UPWP)**

Deputy Director Veena Tabbutt reviewed the draft State Fiscal Year (SFY) 2022 Unified Planning Work Program (UPWP) which the Council reviews once a year. The work program is a requirement to receive federal and state planning funds. The Council will be asked to take action on the plan at the May 2021 meeting.

**Agenda Item 7**  
DISCUSSION

**Transportation Policy Board Bylaws – Terms of Office**

Planning & Policy Director Karen Parkhurst compared the TRPC Bylaws with the Board Bylaws, particularly around terms and election process for officers. The Board will be asked to take action on any changes at the April 14, 2021, meeting.

**Agenda Item 8**  
BRIEFING

**Integrating Equity into Transportation Decision Making**

Deputy Director Veena Tabbutt reviewed a draft Equity Goal. The Equity Goal discusses how to better integrate equity into transportation planning and project selection as part of the Call for Projects funding process. Ms. Tabbutt also reviewed the next steps to updating the Goal which includes a survey to ask for public input.

**Agenda Item 9**  
BRIEFING

**Legislative Update**

Due to time constraints, this agenda item was addressed in the After-meeting Summary.

**Agenda Item 10**  
BRIEFING

**Outside Committee Reports**

Board member DeForest advised the next Puget Sound Regional Council Transportation Policy Board meeting will be held on Thursday, March 11, 2021.

**Adjournment**

There being no further business, Chair Ryder adjourned the meeting at 8:37 a.m.

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Andy Ryder, Chair