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- North Thurston Public Schools
- Olympia School District
- Intercity Transit
- LOTT Clean Water Alliance
- Port of Olympia
- PUD No. 1 of Thurston County

ASSOCIATE MEMBERS:

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Economic Development Council
- Timberland Regional Library

MEMORANDUM

TO: Transportation Policy Board

FROM: Holly Gilbert, Senior Planner

DATE: April 3, 2019

SUBJECT: RTIP Amendment 19-04

PURPOSE

Act on a proposed amendment to the 2019-2022 Regional Transportation Improvement Program (RTIP).

Summary:

- An amendment has been requested to the 2019-2022 RTIP by Intercity Transit to add a new project, *FY 19 Replacement Fixed Route Coaches* which has recently secured federal funding.
- The RTIP amendment will trigger a STIP amendment for this project, which will allow the project to go forward.
- This project amendment is consistent with the Regional Transportation Plan.

REQUESTED ACTION

Amend the 2019-2022 Regional Transportation Improvement Program to add Intercity Transit's *FY 19 Replacement Fixed Route Coaches* project, as presented.

	Program Area	Mission Statement
X	MPO/RTPO	A
	Core Services	
	Contract Services	
	Grant Services	



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BACKGROUND

About the RTIP and STIP

The RTIP is a four-year programming document derived from the comprehensive six-year Transportation Improvement Programs (TIPs) that each local agency develops and adopts annually. In turn, the RTIP is used by the state to prepare the State Transportation Improvement Program (STIP).

The RTIP serves these main purposes:

- 1) It identifies a list of transportation projects that will be forwarded to the state for inclusion in the STIP. For federally funded projects, even if project funding has been awarded, it is not available to jurisdictions and agencies until the project is included in the STIP. To be included in the STIP, projects must be programmed for funding (funding-secured) in local Transportation Improvement Programs (TIPs) in the four-year period for both urban and rural areas and meet one or more of the following criteria:
 - a. Have federal funding
 - b. Are WSDOT projects
 - c. Are regionally significant, regardless of funding source.
- 2) It demonstrates financial constraint for the projects referenced above.
- 3) It demonstrates consistency with RCW 36.70A, Section 70 of the Washington State Growth Management Act requiring transportation planning to be coordinated and consistent with local comprehensive plans.
- 4) It demonstrates that regionally significant projects programmed for funding during the time period will not cause or contribute to any new violation of the federal air quality standards for particulate matter of 10 microns or less (PM₁₀), will not increase the frequency or severity of any existing violation of the standards, nor delay timely attainment of the standards.
- 5) It identifies other programmed and planned transportation projects adopted in local six-year Transportation Improvement Programs.

RTIP and STIP Amendments

Federal requirements stipulate that changes to the RTIP require an amendment to the original document, which then triggers an amendment to the STIP. This is important because a jurisdiction cannot proceed with a project for which it has been awarded federal money until the STIP is formally amended and approved by the federal agencies.

Depending upon the kind of change required of the RTIP, this amendment may be a “formal amendment” process or a streamlined “administrative modification.” TRPC’s amendment and modifying processes for the RTIP incorporates guidance provided by WSDOT on amending and modifying the STIP. The project under consideration today requires an amendment to the RTIP, which in turn will trigger an amendment to the STIP.

Intercity Transit Amendment Request

Intercity Transit has requested an amendment to the 2019-2022 RTIP, requiring TPB action.

Amendment requested by Intercity Transit	
Project Title	FY 19 Replacement Fixed Route Coaches
STIP ID #	WA-11955
Project Description	Purchase 8 replacement fixed route coaches.
Reason for Amendment	The project has secured federal funding and is being added to the RTIP, which will then be submitted as an amendment to the STIP.
Amount	Total Estimated Cost: \$4,902,505. CN: \$3,592,036 in 5307 Federal Funds, \$329,968 in State Funds, and \$980,501 in Local Funds
Action	Amend the 2019-2022 RTIP to add the above project.

Public comment is being solicited on TRPC’s website. As of the time of the writing of this report, none has been received. Additionally, TRPC has received a copy of this staff report as an informational item in their packet, and can comment to TPB on the amendment if they so choose. If either public or TRPC comment is received, it will be provided at the TPB meeting.