

MINUTES OF MEETING

Regular Meeting
TRANSPORTATION POLICY BOARD
Wednesday, January 10, 2024
Remote Meeting

Call to Order

Chair Ryder called the meeting to order at 7:30 am.

Attendance

Members Present:

City of Lacey	Andy Ryder, Chair
City of Olympia	Dani Madrone, Council member
City of Rainier	Ron Kemp, Council member
City of Tenino	John O'Callahan, Council member
City of Tumwater	Peter Agabi, Council member
City of Yelm	Tracey Wood, Council member
Intercity Transit	Justin Belk, Authority Member
Thurston County	Wayne Fournier, Commissioner
WSDOT	Gaius Sanoy, Staff
Business Rep	Renee Radcliff Sinclair, Second Vice Chair
Business Rep	David Wasson
Community Rep	Travis Millar
Community Rep	Michelle Murray
Emeritus Rep	Pete Kmet

Members Absent:

Nisqually Indian Tribe	Heidi Thomas, Staff
Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, Staff
North Thurston Public Schools	Garrett Kendall, Staff
Port of Olympia	Joe Downing, Commissioner
Business Rep	Jessica McKeegan-Jensen

Staff Present:

Marc Daily, Executive Director
Burlina Lucas, Executive Assistant
Dorinda Merrill, Office Specialist IV
Dave Read, IT Manager
Max Franklin, IT Manager
Katrina Van Every, Transportation Manager
Allison Osterberg, Planning Manager
Theresa Julius, Senior Planner
Paul Brewster, Senior Planner

Others Present:

Emily Bergkamp, Intercity Transit
Jonathon Yee, Intercity Transit
Jessica Gould, Intercity Transit
Michelle Swanson, City of Olympia
Sophie Stimpson, City of Olympia
Joey Jones, City of Olympia
Martin Hoppe, City of Lacey
Becky Conn, Thurston County
Marcus Storvick, Thurston County
Brian Meier, Thurston County
Anna Ragaza-Bourassa, WSDOT

Agenda Item 1
INFORMATION

Introductions/Announcements/Updates
Members were introduced.

Agenda Item 2
INFORMATION

Executive Director’s Report & Announcements
Executive Director Marc Daily announced that TRPC has been awarded a \$332,520 grant to complete a Regional Safety Plan through the USDOT’s Safe Streets for All program (SS4A). This funding is well timed to tie together a lot of the work being done across the region on safety issues as well as identify and highlight priority strategies and projects that will be eligible for future funding rounds. The project will begin in mid-2024 and is estimated to take two and half years (mid-2024 — late 2026).

Agenda Item 3
ACTION

Approval of Agenda

Board member O’Callahan moved, seconded by Board member Kemp, to approve the agenda. Motion carried.

Agenda Item 4
ACTION

Approval of Consent Calendar

- a. Approval of Meeting Notes – December 13, 2023.

Board member O’Callahan moved, seconded by Board member Kmet, to approve the consent calendar. Motion carried.

Agenda Item 5

Public Comment

There was no public comment.

Agenda Item 6
ACTION

2024 Meeting Schedule

Transportation Manager Katrina Van Every presented the proposed 2024 meeting calendar for approval by the Board.

Board member O’Callahan moved, seconded by Board member Kemp, to approve the meeting calendar as presented. Motion carried.

Agenda Item 7
BRIEFING

2024 Election of Officers Process

Transportation Manager Katrina Van Every reviewed the process for the election of officers which will occur at TPB’s February meeting. Nominations can be sent in advance to Burlina Lucas at lucasb@trpc.org and will also be taken from the floor at the February 14, 2024, meeting.

Agenda Item 8
ACTION

Proposed Amendments to the 2024-2027 Regional Transportation Improvement Program (RTIP)

Transportation Modeler and Senior Planner Theresa Julius advised that the City of Olympia and Thurston County requested amendments to the 2024-2027 RTIP. Staff recommends that the Policy Board approve the amendments to the following projects:

- City of Olympia - Fones Road – Transportation - Improvement project.
- Thurston County - Tilley Rd S – Old Hwy 99 SW to Goddard Rd SW – Reconstruction project.
- Thurston County - Green Cove Creek Fish Barrier Removal - Phase 1 – Culvert replacement.
- Thurston County - Green Cove Creek Fish Barrier Removal - Phase 2 – Planning project.

Board member O’Callahan moved, seconded by Board member Kmet, to approve the amendments to the 2024-2027 Regional Transportation Improvement Program as presented. Motion carried.

Agenda Item 9
ACTION

Unified Planning Work Program (UPWP)

Staff presented the proposed amendments to the UPWP, which include \$1.46 million in funding for four projects (Freight Mobility Strategy, phase 1 of a Regional Multimodal Level of Service, a Bicycle Connectivity Strategy, and a Vehicle Miles Traveled (VMT) reduction work program); adding three new (Industrial Lands Analysis, Regional Carbon Reduction Strategy, and Regional Trails Work Program) and revising one existing (phase 2 of a Regional Multimodal Level of Service) unfunded need; updating revenue and expenditure tables to reflect \$226,464 more in funding than we anticipated from SFY 2023; and correcting Member Kmet's title to reflect he is an Emeritus Representative and not an Emeritus Business Representative.

The TPB discussed the need to start a regional conversation on a maintenance set-aside for trails now, even if the funding for a full trails plan work program is unfunded in 2024.

Board member O'Callahan moved, seconded by Board member Kmet, to recommend Council approve the Unified Planning Work Program with Council member Kmet being a part of the subcommittee to discuss a maintenance set-aside for trails. Motion carried.

Agenda Item 10
PRESENTATION

Intercity Transit's Zero-Emissions Analysis

Emily Bergkamp and Jonathan Lee, Intercity Transit, provided a presentation on Intercity Transit's Zero Emissions Analysis.

Agenda Item 11

Adjournment

There being no further business, Chair Ryder adjourned the meeting at 8:58 a.m.

Andy Ryder, Chair

*Minutes prepared by Burlina Lucas, Executive Assistant, Thurston Regional Planning Council.
These minutes are not verbatim. A recording of this meeting is available upon request.*