

AGENDA

Transportation Policy Board

Wednesday December 14, 2022 - 7:00 - 8:30 a.m.

Thurston Regional Planning Council

2411 Chandler Court SW

Olympia, WA 98502

Note: In-person meeting with an option to attend remotely for those that are unable to join in person.

Watch the meeting live on Facebook: <https://www.facebook.com/trpc.org>

To register to attend the meeting remotely:

https://trpc-org.zoom.us/webinar/register/WN_wEOd8xjITci8OkV4piPFPg

After registering, you will receive a confirmation email containing information about joining the meeting.

Note: Policy Board members will be pre-registered and will receive a separate link to join the meeting if they are unable to attend in-person.

1. **7:00 am** **Introductions** – Andy Ryder, Chair
2. **Executive Director's Report & Announcements** – Marc Daily, TRPC
3. **Approval of Agenda** – Andy Ryder, Chair **ACTION**
4. **Consent Calendar** **ACTION**
 - a. **Approval of Meeting Notes** (Attachment) – November 9, 2022, Andy Ryder, Chair
5. **Public Comment Period**

Public comment for this meeting will be accepted in written and oral format.

 - The deadline for submitting written public comments or registering for oral public comment at the meeting is noon (12:00 p.m. Pacific Daylight Time) the day preceding the meeting, December 13, 2022.
 - For written public comment, please provide: 1) your name and address and 2) your comments. Send them to info@trpc.org. Written comments received by the deadline will be provided to the Policy Board members prior to the meeting.
 - Commenters may attend the meeting in person or choose the remote option. For either, please register to comment through this link https://trpc-org.zoom.us/webinar/register/WN_wEOd8xjITci8OkV4piPFPg.
 - check the box indicating you wish to provide public comment; and 2) list a general topic.

The Chair may accept public comment from individuals that did not pre-register after registered public comment has been provided. The Chair may also limit oral public comment to three minutes or less, depending on the meeting agenda and number of people wishing to comment.
6. **7:10 – 7:40** **Call for Projects Process After Action Review** (Attachment) – Paul Brewster, TRPC **DISCUSSION**

25 min 10 min. presentation, 15 min. discussion.
During the December meeting, The TPB will reflect on the recently completed 2022 Call for Projects Process. Staff will use members' feedback to identify specific actionable recommendations to improve future funding cycles.
7. **7:40 – 8:05** **Regional Trails Plan Update – Vision, Goals, and Policies** (Attachment) – Katrina Van Every, TRPC **PRESENTATION**

25 min 20 min. presentation, 10 min. discussion.
Staff will provide an overview of the regional trails plan update, focusing on the draft's vision, goals, and policies.
8. **8:05 – 8:25** **High Capacity Transportation (HCT) Update** (Attachment) – Veronica Jarvis, TRPC **UPDATE**

20 min 10 min. presentation, 10 min. discussion.
Staff will present on the recently completed High-Capacity Transportation Roadmap Phase 1 project and the recently begun legislatively directed High-Capacity Transportation Project Phase 2. Travel sheds, ridership potential, regional density, transit long range plans, and evaluation of HCT options will be discussed.
9. **8:25 – 8:30** **Outside Committee Reports and Member Reports** **BRIEFING**

5 min. *At the discretion of the Chair, this may be covered in the After- Meeting Summary.*
10. **8:30 am** **Adjourn**

NEXT MEETING

January 11, 2023 – REMOTE

Note: For anyone without the ability to access the meeting remotely , TRPC will provide access to the meeting in the conference room at 2411 Chandler Court SW, Olympia, WA 98502.

Public Comment:

The following is not acceptable as either written or oral public comment and is considered disruptive behavior.

- Promoting or advertising commercial services, entities, or products.
- Supporting or opposing political candidates or ballot propositions.
- Distributing obscene content.
- Engaging in illegal activity or encouragement of illegal activity.
- Promoting, fostering or perpetuating discrimination on the basis of creed, color, age, religion, gender, gender identification, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation information that may tend to compromise the safety or security of the public or public systems.
- Threatening or intimidating language, including cyber bullying.
- Otherwise engaging in disruptive behavior.

Members of the public engaging in disruptive behavior may have their emails blocked (for written comments) or be removed from the meeting (for oral comments).

Thurston Regional Planning Council ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person based on race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding TRPC's Title VI Program, you may contact the Title VI Coordinator at 360.956.7575 or email info@trpc.org.

If you need special accommodations to participate in this meeting, please call us at 360.956.7575 by 10:00 a.m. three days prior to the meeting. Ask for the ADA Coordinator.

For TDD users, please use the state's toll-free relay service, 711 and ask the operator to dial 360.956.7575.

MINUTES OF MEETING

Regular Meeting

TRANSPORTATION POLICY BOARD

Wednesday, November 9, 2022

Remote Meeting

Call to Order

Chair Andy Ryder called the meeting to order at 7:01 am.

Attendance

Members Present:

City of Lacey	Andy Ryder, Chair
City of Olympia	Dani Madrone, First Vice Chair
City of Rainier	Ron Kemp, Council member
City of Tenino	John O'Callahan, Council member
City of Tumwater	Peter Agabi, Council member
Intercity Transit	Don Melnick, Authority member
Port of Olympia	Amy Evans, Commissioner
Thurston County	Carolina Mejia, Commissioner
WSDOT	Gaius Sanoy, Staff
Business Rep	Renee Radcliff Sinclair, Second Vice Chair
Business Rep	David Wasson
Business Rep	Jessica McKeegan-Jensen
Community Rep	Travis Millar
Emeritus Rep	Pete Kmet

Members Absent:

Nisqually Indian Tribe	Heidi Thomas, Staff
Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, Staff
City of Yelm	Brian Hess, Council member
North Thurston Public Schools	Deanna Maddux, Staff
Community Rep	Michelle Murray
State Government	Vacant

Staff Present:

Marc Daily, Executive Director
Karen Parkhurst, Planning & Policy Director
Burlina Lucas, Executive Assistant
Dorinda Merrill, Office Specialist IV
Dave Read, IT Manager
Katrina Van Every, Transportation Manager
Paul Brewster, Senior Planner

Others Present:

Ann Freeman-Manzanares, Intercity Transit
Rob LaFontaine, Intercity Transit
Eric Phillips, Intercity Transit
Jessica Gould, Intercity Transit
Mary Heather Ames, City of Tumwater
Matt Unzelman, Thurston County
Sophie Stimson, City of Olympia
Michelle Swanson, City of Olympia
Ursula Euler, Public
Dylan Orion, Public
Laura Orion, Public
Jennifer Colvin, Public
JW Foster, Public
Jean Shaffer, Public
Melonie Rockwell, Public

Agenda Item 1
INFORMATION

Introductions/Announcements/Updates
Members were introduced.

Agenda Item 2
INFORMATION

Executive Director’s Report & Announcements
Executive Director Marc Daily announced (1) the Martin Way Corridor Study will be receiving \$700,000 in funds from a new state program called Connecting Communities; (2) the Port of Olympia is receiving \$9.27 million in federal funds to upgrade their Marine Terminal; and (3) Intercity Transit Pattison Street facility will have their grand opening on Thursday, November 10th from 2:00 pm – 4:00 pm.

Agenda Item 3
ACTION

Approval of Agenda

Chair Ryder recommended to move Agenda Item #7 – Commercial Aviation Coordinating Commission Update to occur after Agenda Item #5 – Public Comments.

Board member Madrone moved, seconded by Board member Kmet, to approve the amended agenda. Motion carried.

Agenda Item 4
ACTION

Approval of Consent Calendar

- a. Approval of Meeting Notes – October 12, 2022

Board member O’Callahan moved, seconded by Board member Sinclair, to approve the consent calendar. Motion carried.

Agenda Item 5

Public Comment

Multiple members of the public provided comment.

Agenda Item 6
Presentation
Potential Action

Commercial Aviation Coordinating Commission Update

Executive Director Marc Daily provided an update on the Commercial Aviation Coordinating Commission’s (CACC) decision to move forward with evaluation of three potential locations for a new airport in Washington State. The sites include one in Thurston County and two in Pierce County.

The Transportation Policy Board (TPB) recommends that the Thurston Regional Planning Council take a formal position of opposing the Thurston County site.

Chair Ryder moved, seconded by Board member O’Callahan, to recommend that the Thurston Regional Planning Council take a formal position of opposing the Thurston County site. Motion carried.

Agenda Item 7
PRESENTATION

Call for Projects Review & Recommendations

Senior Planner Paul Brewster reviewed the 2022 Call for Projects grant proposals and requested that TPB approve a funding recommendation to the Council. The Council will consider action on the funding recommendation at their December 2, 2022, meeting.

Staff presented a funding recommendation for the Policy Board to review and approve:

- Fully fund the Transportation Alternatives (TA) proposals including \$660,408 to Intercity Transit's Walk N Roll Program and \$225,000 to the City of Tenino's Trail Design project.
- Award \$1,079,000 in Surface Transportation Block Grant (STBG) funds to Thurston County's Old Hwy 99 & Tilley Rd. Project. Add the City of Tumwater's I-5 and SR121 & 93rd Ave Study project, the Nisqually Indian Tribe's Fleet Electrification project, and the City of Tenino's Old Highway 99 Repaving project to the Contingency List.
- Award \$864,00 in combined STBG and TA funds to Thurston County's Old Hwy 99 at Sargent Rd & 201st Ave project. Award \$850,000 in combined TA and STBG funds to the City of Yelm's Rhoton Road NW PE phase, and add the Rhoton Road ROW phase to the Contingency List.
- Award \$2,941,000 in combined STBG and TA funds to the City of Tumwater's X St. Roundabout project, \$3,941,742 in combined TA and STBG funds to the City of Lacey's College St. Corridor Phase 3 project, and \$735,250 in STBG funds to Intercity Transit's East Martin Way Gateway PE phase project. Add the unfunded portions of Tumwater's and Lacey's projects and Intercity Transit's ROW phase to the Contingency List.
- Add the following unfunded STBG Urban Medium proposals to the Contingency List: City of Olympia's Elliot Avenue Sidewalk project, Olympia's Martin Way Scoping Study, and Thurston County's Yelm Hwy and Spurgeon Creek Rd. Intersection Improvements and Old Pacific Hwy and Kuhlman Rd. Intersection Improvements.
- Add the following contingency proposals to the Contingency List: City of Lacey Pacific Avenue Depot District Plan, City of Olympia Citywide Street Repair and Reconstruction Project, City of Tenino Park Avenue Repaving Project, TRPC Countywide Active Transportation, Bicycle, and Micromobility Strategy, and the TRPC Freight Goods and Services Mobility Strategy.

Chair Ryder moved, seconded by Board member Kmet, to recommend Council approve the staff recommendation for Surface Transportation Block Grants funds, and Transportation Alternatives funds with the expectation that project sponsors coordinate with Transit, Utilities, First Responders, School Districts, and other stakeholders as appropriate for coordinating all phases of their projects. Motion carried.

Agenda Item 8
BRIEFING

Outside Committee Reports

There was no outside committee report.

Agenda Item 9

Adjournment

There being no further business, Chair Ryder adjourned the meeting at 9:02 a.m.

Andy Ryder, Chair



MEMBERS:

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
- Nisqually Indian Tribe
- Town of Bucoda
- Thurston County
- North Thurston Public Schools
- Olympia School District
- Tumwater School District
- Intercity Transit
- LOTT Clean Water Alliance
- Port of Olympia
- PUD No. 1 of Thurston County

MEMORANDUM

TO: Transportation Policy Board

FROM: Paul Brewster, Senior Planner

DATE: December 7, 2022

SUBJECT: 2022 Call for Projects After Action Review

PURPOSE

To discuss and evaluate the 2022 Call for Project process and its outcomes.

Summary:

- Staff will brief the Transportation Policy Board (TPB) on the outcome of the Thurston Regional Planning Council's (TRPC) December 2, 2022, action to award federal transportation grant funding to priority projects.
- The TPB will perform a Call for Projects After Action Review to discuss and evaluate its outcomes and opportunities for improvement.

ASSOCIATE MEMBERS:

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Conservation District
- Thurston Economic Development Council
- Timberland Regional Library

REQUESTED ACTION

This agenda item is for discussion only

pb:bl



Marc Daily
Executive Director

2411 Chandler Court SW
Olympia, WA 98502
360-956-7575
360-741-2545 Fax
www.trpc.org

EQUITY CONSIDERATIONS

Equity is one of the four regional criteria approved by TRPC for the 2022 Call for Projects to evaluate and rank projects in their ability to advance regional transportation goals and priorities.

BACKGROUND

The TPB fulfilled an important role in directing and providing feedback to staff on the development of TRPC's revised Call for Projects Process. On November 9, 2022, the TPB approved a funding recommendation to the Council. The Council is scheduled to award projects on December 2, 2022. On December 14, 2022, staff will brief the TPB on the outcome of Council's action.

After Action Review

With the recent completion of the Call for Projects, TRPC is presented with an opportunity to learn from TPB representatives and applicants about the successes and shortcomings of the new process. Discussing and recording members' observations will assist staff with identifying specific actionable recommendations for improving future funding cycles. During the December meeting, the TPB will reflect on the process and provide staff feedback. On December 15, 2022, staff will perform a similar review with the Technical Advisory Committee (TAC).

Recall that the goals of revising TRPC's Call for Projects Process was to:

- Provide a more direct tie to performance goals and targets.
- Provide a competitive process with clear and transparent project eligibility and evaluation criteria.
- Continue to position the region to meet obligation targets and be eligible for redistributed funding.

Questions

Staff requests the TPB consider the following questions as part its Call for Projects After Action Review:

1. What were the member's expectations for the process?
2. What actually happened?
3. What worked and why?
4. What didn't work and why?
5. What should be done differently next time?



MEMBERS:

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
- Nisqually Indian Tribe
- Town of Bucoda
- Thurston County
- North Thurston Public Schools
- Olympia School District
- Tumwater School District
- Intercity Transit
- LOTT Clean Water Alliance
- Port of Olympia
- PUD No. 1 of Thurston County

ASSOCIATE MEMBERS:

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Conservation District
- Thurston Economic Development Council
- Timberland Regional Library

MEMORANDUM

TO: Transportation Policy Board

FROM: Katrina Van Every, Transportation Manager

DATE: December 7, 2022

SUBJECT: Regional Trails Plan Update

PURPOSE

Staff will provide an overview of the regional trails plan update, focusing on the draft's vision, goals, and policies.

Summary:

- The Thurston Regional Trails Plan is a blueprint for expanding and enhancing a countywide shared-use trail network.
- The vision, goals, and policies of the Plan serve as the framework for how the region can focus its efforts. They also serve as the basis for the plan's recommendations, (currently under development).
- Staff anticipates a full draft of the Plan will be complete at then end of first quarter 2023.

REQUESTED ACTION

None. This is for information purposes only.

kva:bl



Marc Daily
Executive Director

2411 Chandler Court SW
Olympia, WA 98502
360-956-7575
360-741-2545 Fax
www.trpc.org

EQUITY CONSIDERATIONS

Planning for shared-use trails can help communities connect people to important destinations. Trails are an integral part of an active transportation network in a multi-modal transportation system that can connect people to important destinations, improve access to goods and services. A well-connected trail system supports lower user cost transportation options like cycling and walking, which benefits underserved communities.

BACKGROUND

The Thurston Regional Trails Plan is a blueprint for expanding and enhancing a countywide shared-use trail network. The original plan was adopted in 2007, and Thurston Regional Planning Council (TRPC) staff began the update process mid-2019. Although the COVID-19 pandemic has slowed the update process, staff has met with various stakeholders over the last few years in the plan's development. The plan's vision, goals, and policies serve as the framework for how the region can focus trail development efforts.

Vision for the Regional Trails Plan:

The Thurston Region's trail network is accessible, expandable, and effectively maintained. The network provides safe and enjoyable recreation and active transportation for all users, connecting all Thurston County communities.

The five goals that support achieving this vision are:

- **A Connected and Accessible Network.** The regional trails network is accessible and expandable, effectively connecting communities, destinations, and other transportation facilities.
- **A User-Friendly Network.** The regional trails network functions well for different types of users.
- **A Safe and Secure Experience.** The regional trails network is safe and secure for all who use, operate, and maintain it.
- **A Collaborative Effort.** Trail managing agencies work collaboratively to build and maintain the regional network.
- **A Well-Maintained Network.** The regional trails network is well-maintained in a cost-effective manner.

Working with trail managing agencies and community stakeholders involved in the trails advisory committee, staff is in the process of refining the draft policies associated with each of the above goals. Examples of emphasis areas for the policies include bringing maintenance to the forefront of trail development, effectively communicating with the public, mitigating/avoiding hazards on the trail network, and connecting adjacent developments (existing and future) to the trails network.

Staff anticipates a full draft of the Plan will be complete by the end of first quarter 2023 at which time review and comment from the public, trail managing agencies, jurisdictions, and advisory groups will be sought.



MEMBERS:

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
- Nisqually Indian Tribe
- Town of Bucoda
- Thurston County
- North Thurston Public Schools
- Olympia School District
- Tumwater School District
- Intercity Transit
- LOTT Clean Water Alliance
- Port of Olympia
- PUD No. 1 of Thurston County

ASSOCIATE MEMBERS:

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Conservation District
- Thurston Economic Development Council
- Timberland Regional Library

MEMORANDUM

TO: Transportation Policy Board

FROM: Veronica Jarvis, Senior TDM Planner

DATE: December 7, 2022

SUBJECT: High-Capacity Transportation (HCT) Update

PURPOSE

Brief the Policy Board on completed High-Capacity Transportation Project Phase 1 and plans for the now underway Phase 2 of the project.

Summary:

1. Staff will provide highlights from HCT Phase 1: There is a market for High Capacity Transportation (HCT) both within Thurston County and between Thurston and Pierce counties, yet ridership projections would not currently support light rail, more likely enhanced express bus service, and expanded vanpools. These expanded options would function better if a High Occupancy Vehicle (HOV) lane was added to Interstate 5 (I-5). Roles of the Washington State Department of Transportation (WSDOT), transit agencies, and Metropolitan Planning Organization's (MPO) need to be clarified before funding options can be explored.
2. Phase 2: State funding was provided for Thurston Regional Planning Council (TRPC) to conduct a study examining options for multimodal high-capacity HCT to serve travelers on the I-5 corridor between central Thurston county (Olympia area) and Pierce county. The study will assess travel sheds and ridership potential; and identify and provide an evaluation of options to enhance connectivity and accessibility for the greater south Puget Sound region, with an emphasis on linking to planned or existing commuter or regional light rail. Stakeholder outreach will include a diverse community of interests, including but not limited to transit, business, public agencies, tribes, and providers and users of transportation who because of age, income, or ability may face barriers and challenges.

REQUESTED ACTION

No Action, discussion only.

vj:bl



Marc Daily
Executive Director

2411 Chandler Court SW
Olympia, WA 98502
360-956-7575
360-741-2545 Fax
www.trpc.org

EQUITY CONSIDERATIONS

1. What are the equity impacts of this particular decision?
No decisions, this is an update.
2. Who will benefit from or be burdened by the particular decision?
Providing recommendations of a HCT option could be a barrier to those in our region that are unable to afford or access the transportation option if socioeconomic and cultural barriers aren't addressed.
3. Are there strategies to mitigate the unintended consequences?
Stakeholder outreach and consideration of equity throughout the project will help mitigate these concerns.