

Climate Action Steering Committee

Agenda

August 22, 2022, 3-5 PM

To register to attend the meeting:

https://us02web.zoom.us/webinar/register/WN_pi0jimAMTkSERXRp2-n7KA

After registering, you will receive a confirmation email containing information about joining the meeting.

NOTE: Committee members will be pre-registered and will receive a separate link to join the meeting.

	Estimated*
1. OPENING	20 min
1a. Call to Order	
1b. Introductions	
1c. Approval of Agenda	
1d. Approval of Previous Meeting Summary	
<ul style="list-style-type: none">Attachment 1: June 27, 2022, Meeting Summary	
1e Opportunity for Public Comment	
During this portion of the meeting, members of the public may address the Committee regarding the Committee's business. Public comment for this meeting will be accepted in written and oral format.	
<ul style="list-style-type: none">Written comments: The deadline for submitting written public comments is noon (12 pm PST) the Friday preceding the meeting, August 19, 2022. For written comments, please include your name and address, your comment, and email them to climate@trpc.org. Written comments received by the deadline will be provided to the Committee prior to the meeting.Oral comments: Please indicate that you wish to provide public comment when registering for the meeting. The Chair may limit oral public comments to two (2) minutes or less, depending on the meeting agenda and number of people wishing to comment. The Chair may allow for additional public comment to be taken at the end of the agenda for those who signed up at the beginning of the meeting and did not get an opportunity to speak during the allotted time.	
2. COMMITTEE BUSINESS	20 min
2a. Advisory Workgroup Update – Casey Mauck, TRPC	ACTION
The CASC will receive an update on the Climate Advisory Workgroup.	
<ul style="list-style-type: none">Attachment 2: CAW memo	
3. PRESENTATIONS	INFORMATION 20 min
3a. Transportation and Other Legislation Update – Allison Osterberg, TRPC	
Presenter will share information about state and federal programs aligned with the TCMP's transportation strategies and actions, as well as recent federal legislation.	
4. STANDING AGENDA ITEMS	INFORMATION/ DISCUSSION 30 min
4a. Jurisdictional Information Sharing - All	
Members will share progress on implementation of the Thurston Climate Mitigation Plan or other relevant topics.	
5. ADJOURN	

*The times listed above are estimates. Items may not take the time allotted, and the meeting may adjourn early if all business has been completed.

NOTE ON PUBLIC PARTICIPATION VIA ONLINE MEETING:

TRPC reserves the right to limit public participation to the public comment section of the agenda. A participant may be removed from the meeting if they engage in disruptive behavior which may include the following:

- Promoting or advertising commercial services, entities or products.
- Supporting or opposing political candidates or ballot propositions.
- Distributing obscene content.
- Engaging in illegal activity or encouragement of illegal activity.
- Promoting, fostering or perpetuating discrimination on the basis of creed, color, age, religion, gender, gender identification, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation information that may tend to compromise the safety or security of the public or public systems.
- Threatening or intimidating language, containing cyber bullying.
- Otherwise engaging in disruptive behavior that is unrelated to the content of the meeting.

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If you need special accommodations to participate in this meeting, please call us at 360.956.7575 by 10:00 a.m. three days prior to the meeting. Ask for the ADA Coordinator.

For TDD users, please use the state's toll-free relay service, 711 and ask the operator to dial 360.956.7575.



Climate Action Steering Committee Meeting Summary DRAFT June 27, 2022, 3:00-5:00 PM

Link to packet and presentations: <https://www.trpc.org/Calendar.aspx?EID=606>

Agenda Item	Notes
<p>1. Call to Order, Introductions, & Public Comments – All members</p>	<p>Chair Parshley called the Climate Action Steering Committee (CASC) meeting to order at 3:01 pm.</p> <p>Steering Committee members, support staff from Thurston Regional Planning Council (TRPC), and staff from Thurston County and the cities of Lacey, Olympia, and Tumwater provided self-introductions.</p> <p>Chair Parshley requested approval of the agenda.</p> <p>Committee Member Cox, moved, seconded by Committee Member Swarthout, to approve the agenda.</p> <ul style="list-style-type: none"> • Motion to adopt the Climate Action Steering Committee agenda is approved. <p>Chair Parshley requested approval of the May 23, 2022 meeting summary.</p> <p>Committee Member Swarthout, moved, seconded by Committee Member Cox, to approve the May 23, 2022, meeting summary.</p> <ul style="list-style-type: none"> • Motion to adopt the Climate Action Steering Committee’s May 23, 2022 meeting summary is approved. <p>Chair Parshley called for comments from members of the public. There were 5 public comments. Brief summaries follow:</p> <p>Tom Crawford: Tom spoke about the climate emergency that the nation is currently facing. The climate impacts occurring today have been predicted for years, and now is the time to identify barriers that are stopping climate action. This is an opportunity to rebuild our communities, economy, and political systems to increase human rights for all.</p> <p>Timothy Leadingham: Timothy spoke in support of Lacey’s recent action to protect trees, and in support of appointing Lynn Fitz-Hughes to the Climate Advisory Workgroup.</p>



	<p>Robert Marino: Robert is a new employee for Thurston Climate Action Team leading the green infrastructure program and is excited to begin working with the Steering Committee. Robert is looking forward to promoting the C-PACER program of the county and pushing for an energy audit.</p> <p>Melinda Hughes: TCAT has two new interns coming on shortly and is excited to see that Tumwater now has a Sustainability Coordinator on staff. Melinda supports the legacy forests letter and mentioned that logging has started on a legacy forest in Olympia. TCAT is in support of tree protections and increased EV infrastructure.</p> <p>Janine Linsey: Janine was excited to see the county's letter opposing legacy tree cutting and the increased tree protections in Lacey. Janine is concerned about commercial logging within Olympia city limits and would like to see stronger tree protection language in TCMP.</p>
2a. Advisory Workgroup Membership – Casey Mauck, TRPC	<p>Mauck presented the staff recommendations for appointees to the Climate Advisory Workgroup. The recommendation included eight members and one alternate, and two slots left vacant for frontline community members and one slot left vacant for someone with experience in workforce development, agriculture, or rural residence.</p> <p>Members discussed the recommendations.</p> <p>Members chose to move forward with the recommendations as drafted for one year, while the application is refined to center equity and ask for demographic information.</p> <p>Members did not come to a decision on if current ILA partner employees should be allowed to serve, but may allow employees to serve if City of Olympia employees are allowed to serve as well. Staff will consult with Olympia's legal staff to see if they would be eligible for the group.</p>
2b. Legacy Forest Follow-Up – All members	<p>Members discussed sending a letter to DNR opposing the clearcutting of legacy forests and advising that these forests are protected in DNR's carbon project.</p> <p>Olympia, Tumwater, and Thurston County agreed to send the letter while Lacey abstained but did not block the letter.</p>
2c. Summer Meeting Schedule – All members	<p>Members discussed a potential in-person meeting in the future and whether the August meeting should be cancelled or not. Members will make a decision about the August meeting in July.</p>
3a. Transportation Update – Allison Osterberg, TRPC	<p><i>This item will be moved to a future meeting.</i></p>



<p>4a. Jurisdictional Information Sharing – All Members</p>	<p>Carolyn Cox (City of Lacey) – Lacey has updated its tree ordinance.</p> <p>Eileen Swarthout (City of Tumwater) – Tumwater is seeking a consultant to work on tree protections, and has a new sustainability coordinator on board looking into grants, installing EV chargers for public use, and installing solar on City Hall. DNR will be holding a public meeting on July 5th to discuss timber sales proposals for August and September and sales plans for the fiscal year 2023-2024.</p> <p>Carolina Mejia (Thurston County) – The county is working on hiring a climate program manager and is working with TRPC on a GIS project for forest mapping that will be wrapping up in July.</p> <p>Lisa Parshley (City of Olympia) – Pamela Braff recently briefed the Land Use and Environment Committee on policies regarding EV charging and solar readiness in buildings and the committee has directed staff to propose an ordinance that will be coming to Council for a vote. Staff will be meeting a new policy of putting all agenda items to council in a framework showing the impacts to equity and the climate. The City is aware of the commercial logging within city limits but has been preempted by the state.</p>
<p>5. Adjourn</p>	<p>Meeting was adjourned at 5:03 pm.</p>



Meeting Attendance

Steering Committee Present Online:

Lisa Parshley – City of Olympia representative and Chair
Carolina Mejia – Thurston County alternate

Carolyn Cox – City of Lacey representative
Eileen Swarthout – City of Tumwater representative

Public Present Online:

Angelica Daoang
Aya Samman
Janine Linsey
Kim Piper
Melinda Hughes

Rachel Hastings
Robert Marino
Timothy Leadingham
Tom Crawford
Wayne Olsen

Staff and Other Attendees Present Online:

TRPC

Allison Osterberg
Casey Mauck
Karen Parkhurst

Tumwater

Alyssa Jones-Wood
Brad Medrud

Lacey

Grant Beck
Hans Shepherd

Thurston County

Jennica Machado

Olympia

Pamela Braff

Next Meeting: July 25, 2022

Thurston Climate Mitigation Plan Coordinator:

Allison Osterberg

osterbergA@trpc.org

(360) 956-7575 (main) or (360) 741-2513 (direct)

Link to project website: <https://www.trpc.org/Climate>

TRPC website: <https://www.trpc.org/>

Meeting summary is prepared by Casey Mauck, Assistant Planner, Thurston Regional Planning Council.

This summary is not verbatim. A recording of this meeting is available at

<https://www.trpc.org/Calendar.aspx?EID=606>

MEMORANDUM

TO: Climate Action Steering Committee (CASC)
FROM: Casey Mauck, Assistant Planner, TRPC
DATE: August 22, 2022
SUBJECT: Climate Advisory Workgroup Employee Eligibility

Requested Action

Provide clarification on the eligibility of ILA partner employees to serve on the Climate Advisory Workgroup. If allowed, consider approving the application of one additional CAW member.

Background

The Climate Advisory Workgroup will serve as the community stakeholder group supporting the Steering Committee in the implementation of local climate action. They will review the Annual Work Program, Annual Report, and other proposals under consideration by CASC.

In June, the Steering Committee appointed the following members. Members were appointed to one-year terms, with direction to staff to gather demographic information, incorporate equity and demographic questions into the application, and continue recruitment for the three vacant slots.

Permanent Members		
Slot	Affiliation	Name
1	Puget Sound Energy	Kelsey Hulse
2	Thurston Conservation District	Stephanie Bishop
3	Intercity Transit	Jessica Gould
4	Squaxin Island Tribe	Candace Penn
Slots Filled by Applicants		
Slot	Expertise	Name
5	Climate Mitigation, Environment, Growth Management Act, or Community Design	Justin Schmal
6	Climate Mitigation, Environment, Growth Management Act, or Community Design	Tom Crawford
7	Residential or Commercial Builder, Developer, or Realtor	Kim Piper
8	Nonprofit Housing Provider	Carly Colgan
9	Youth	Leila Chavez
10	Youth	Simone Ervin
10b	Youth (Alternate)	Hazel Stephens
11	Government Agencies	Mike Burnham
12	Education	Rachel Hastings
Vacant Slots		
Slot	Expertise	
13	Frontline Community Member	
14	Frontline Community Member	
15	Workforce Development, Agriculture, or Rural Residence	

Next Steps

Demographic Information

Staff requested demographic information from the 25 candidates who applied for membership in the group in June. The information was optional to submit, and 7 candidates returned completed forms. With such a low sample size, staff believe it is in the best interest of people's privacy to not share the aggregated group report.

Recruitment

Staff are moving forward with recruitment with an updated application which includes demographic information. As candidates apply for the remaining slots, applications will be brought to CASC meetings. The open slots will remain open until filled.

Terms

The Steering Committee approved the current roster with one-year terms for the non-permanent members. Staff will move forward with filling the three vacant slots, subject to appointment by the Steering Committee, and members will serve one-year terms. At the conclusion of the first term of all members, staff will request re-appointment of members who desire to serve an additional three-year term. The members who were appointed in June 2022 will be brought back for re-appointment at the June 2023 CASC meeting. Going forward, members will be appointed to three-year terms in accordance with the Climate Advisory Workgroup's norms approved by CASC.

Action Items

Employee Eligibility

One question that was not resolved in the June meeting was whether current employees of ILA members should be allowed to serve. Currently, only the City of Olympia does not allow employees to serve on the City's own advisory boards while all other jurisdictions allow it on a case-by-case basis. Olympia's legal counsel has confirmed that this policy would not apply to this Advisory Workgroup.

This decision will affect one current applicant, Linsey Fields, who would fill the slot left vacant for workforce development, agriculture, or rural residence. If the Steering Committee allows current employees to serve, the multijurisdictional staff team recommends that Linsey is appointed for the vacant slot.

Decision Options

Should current employees of ILA partners be eligible to serve in the workgroup?

- **Option A:** Allow current employees of ILA partners to serve and appoint Linsey Fields to the workgroup. **(Recommended)**
 - Opens the door for employees of ILA members to serve on a case-by-case basis, pending Steering Committee appointment
 - Allows the Steering Committee to not appoint employees that would have a conflict of interest
- **Option B:** Do not allow current employees of ILA partners to serve.
 - Prohibits some community members who may be interested in the project from serving in the group
 - Avoids the appearance of favoritism in the selection process
- **Option C:** Allow current employees of ILA partners to serve without appointing Linsey Fields to the workgroup.
 - Opens the door for employees to serve on a case-by-case basis, pending Steering Committee appointment
 - Allows the Steering Committee to not appoint employees that would have a conflict of interest

Attachments

- Linsey Field's CAW Application
- Updated CAW Application

Thurston Climate Advisory Workgroup Application

Thank you for your interest in serving on the Thurston Climate Advisory Workgroup.

The Climate Advisory Workgroup will act as a community stakeholder committee to support the implementation of the Thurston Climate Mitigation Plan. This plan was a joint effort of Thurston County and the cities of Lacey, Olympia, and Tumwater to create greenhouse gas emissions reduction goals by 2030 and 2050. For more information, please visit: trpc.org/climate

Duties: Discuss the annual work program, annual report, and other proposals that the Climate Action Steering Committee are reviewing

Meetings: Up to six, two-hour meetings annually which will be held virtually or in-person in Olympia at TRPC. Meeting times and dates will be chosen after recruitment ends.

Terms: Three (3) years with the option to reapply (youth can serve shorter terms)

Compensation: Option to request \$50/meeting unless you are being paid by your employer to attend meetings

Please fill out the application below to the best of your ability and contact climate@trpc.org or (360) 956-7575 for translations, paper copies, or questions.

Name, Phone Number, and Email *

Linsey Fields, [REDACTED]

Why are you interested in serving on the Thurston Climate Advisory Workgroup? *

As a small farmer, Water Resource Specialist for Lacey, and rural citizen. I know the biggest and hardest hurdles for the climate emergency are effecting us right now. We are at the point of no return, and the most marginalized communities are on the front lines. We are already seeing the effects of climate change in vulnerable communities. Unless we act now, we will not be prepared for this crisis. I am passionate about protecting our earth and our communities and want to me apart of that process and planning. I am also a small farmer and want to ensure that our community has adequate access to food and clean water as we head into this next phase of the global climate crisis.

Do you have a background or expertise in any of the following areas? Expertise is not limited *
to formal work experience or education and can include life experience or interest. (Check all
that apply)

- Climate mitigation, environment, growth management, or community design advocates
- Environmental justice advocates or community members disproportionately affected by climate change, including people of color and people of low-income
- Local government agencies and utilities
- Residential or commercial developers, builders, realtors, property owners, or managers
- Nonprofit housing providers
- School district representatives
- Tribal member
- Youth (are you under the age of 18?)
- Other

Please describe your experience with the categories you selected. *

I am a Water Resource Specialist with the City of Lacey. I work in our water and stormwater utilities; as a communication and education liaison. In this role I work on the Regional Environmental Education Partnership which manages Thurston County Stream Team. In my capacity at Lacey we work with environmental justice principles, other jurisdictions, utilities, and community development. I also have my Masters in Public Administration, where a large part of my work focused on environmental justice, the climate crisis, growth management, and water rights.

Do you have any previous experience serving on a board, committee, or commission? If so, *
please describe your experience.

I have worked with different environmental committees including Water Conservation Coordination Committee, Shellfish Protection Districts, WRIA 13 Salmon Habitat Recovery Committee, and Regional Environmental Education Partnership.

When are you generally available for meetings? (Check all that apply)

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning (7am -12pm)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Afternoon (12pm - 4pm)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evening (4pm - 7pm)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Do you believe you will be able to serve a full three-year term of 4-6 annual meetings? *Youth * representatives are allowed to serve one or two-year terms.

Yes, I do not see any issues committing to the full three year term. And am excited about the opportunity.

How did you hear about this workgroup? *

Through an email blast from Casey at Thurston Regional Planning Council

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Thurston Climate Advisory Workgroup Application

Thank you for your interest in serving on the Thurston Climate Advisory Workgroup.

The Climate Advisory Workgroup will act as a community stakeholder committee to support the implementation of the Thurston Climate Mitigation Plan. This plan was a joint effort of Thurston County and the cities of Lacey, Olympia, and Tumwater to create greenhouse gas emissions reduction goals by 2030 and 2050. For more information, please visit:

trpc.org/climate

The workgroup currently has 2 slots open for frontline community members. Frontline communities are those that are disproportionately impacted by the effects of climate change including communities of color, people of low-income, and people with disabilities. If you would like to be on the workgroup but are not part of a frontline community, please email climate@trpc.org to be notified when other slots open in the future.

Duties: Discuss and provide recommendations on the annual work program, annual report, and other proposals that the Climate Action Steering Committee are reviewing

Meetings: Up to six, two-hour meetings annually which will be held virtually or in-person in Olympia at TRPC. Meeting times and dates will be chosen after recruitment ends. Meetings may occur on Monday evenings.

Terms: Three (3) years with the option to reapply (youth can serve shorter terms)

Compensation: Option to receive \$50/meeting unless you are being paid by your employer to attend meetings

Please fill out the application below to the best of your ability and contact climate@trpc.org or (360) 956-7575 for translations, paper copies, or questions. The positions will remain open until filled.

* Required

1. Name *

2. Phone Number *

3. Email *

4. Why are you interested in serving on the Thurston Climate Advisory Workgroup? *

5. What is your connection to the Thurston region (live, work, recreate, etc)? *

6. Do you have a background or expertise in any of the following areas? Expertise is * not limited to formal work experience or education and can include life experience. (Check all that apply)

Check all that apply.

- Affordable housing
- Climate mitigation
- Climate or environmental justice
- Government agencies and utilities
- Growth management or community design
- K-12 or higher education
- Residential or commercial development, construction, real estate, or property management
- Tribal member
- Youth (are you under the age of 18?)
- Other
- None

7. Please describe your experience with the categories you selected. *

8. What is your experience living, working, and interacting with frontline communities? Frontline communities are those that are disproportionately impacted by the effects of climate change, and include communities of color, people of low-income, and people with disabilities. *

9. Do you have any previous experience serving on a board, committee, or commission? If so, please describe your experience. *

10. Do you believe you will be able to serve a full three-year term of 4-6 annual meetings? *Youth representatives are allowed to serve one or two-year terms. *

11. How did you hear about this workgroup? *

12. When are you generally available for meetings? (Check all that apply)

Check all that apply.

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning (7am -12pm)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Afternoon (12pm - 4pm)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evening (4pm - 7pm)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Demographic Questions

The following information is optional to submit, but will help us know if we have reached a diverse applicant pool that represents all members of the community. We will not report out individual responses but instead will provide a general summary of all responses (for example, how the demographics of applicants compares with the population of Thurston County). Information about your race, ethnicity, age, income, and/or gender that is provided voluntarily through this form may be used to monitor Thurston Regional Planning Council's Title VI program.

Please note that forms are subject to public disclosure under the Public Records Act 42.56 RCW. **If a public records request is made requesting these forms, TRPC is required to provide the entire forms.** Please reach out to climate@trpc.org or call (360) 741-2517 if you would like more information on how this information will be used.

13. Where do you live? *

Mark only one oval.

- Bucoda
- Chehalis Reservation
- Lacey
- Nisqually Reservation
- Olympia
- Rainier
- Tenino
- Tumwater
- Yelm
- Unincorporated Thurston County
- I don't live in Thurston County
- Prefer not to answer

14. What is your current housing situation? *

Mark only one oval.

- Experiencing Houselessness
- Own
- Rent
- Other
- Prefer not to answer

15. What is your gender? *

Mark only one oval.

- Female
- Male
- Non-Binary
- Other
- Prefer not to answer

16. What is your race/ethnicity? Check all that apply. *

Check all that apply.

- American Indian / Alaskan Native / Indigenous
- Asian / Southeast Asian
- Black / African American
- Hispanic / Latinx
- Native Hawaiian / Pacific Islander
- Middle Eastern / North African
- White
- Other
- Prefer not to answer

17. What is your age? *

Mark only one oval.

- 0-14
- 15-24
- 25-39
- 40-54
- 55-69
- 70-84
- 85 or older
- Prefer not to answer

18. Do you have a disability, chronic illness, neurodivergence, or mental illness? *

Mark only one oval.

- Yes
- No
- Unsure
- Prefer not to answer

19. What is your annual household income? *

Mark only one oval.

- \$14,999 or less
- \$15,000 - \$24,999
- \$25,000 - \$34,999
- \$35,000 - \$49,999
- \$50,000 - \$74,999
- \$75,000 - \$99,999
- \$100,000 or more
- Unsure
- Prefer not to answer

20. Are you a veteran or active-duty military member? *

Mark only one oval.

- Yes
- No
- Prefer not to answer

21. What is your sexual orientation? *

Mark only one oval.

- Asexual / Aromantic
- Bisexual / Pansexual
- Gay / Lesbian
- Heterosexual / Straight
- Queer
- Unsure / Questioning
- Prefer not to answer

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