



## Climate Action Steering Committee Meeting #1 Summary DRAFT April 25, 2022, 3:00-5:00 PM

Link to packet and presentations: <https://www.trpc.org/Calendar.aspx?EID=604>

Agenda Item	Notes
<p>1. Call to Order, Introductions, &amp; Public Comments – All members</p>	<p>Chair Parshley called the Climate Action Steering Committee (CASC) meeting to order at 3:00 pm.</p> <p>Steering Committee members, support staff from Thurston Regional Planning Council (TRPC), and staff from Thurston County and the cities of Lacey, Olympia, and Tumwater provided self-introductions.</p> <p>Chair Parshley requested approval of the agenda.</p> <p>Committee Member Cox, moved, seconded by Committee Member Schneider, to approve the agenda.</p> <ul style="list-style-type: none"> <li>• <b>Motion to adopt the Climate Action Steering Committee agenda is approved.</b></li> </ul> <p>Chair Parshley requested approval of the March 28, 2022, meeting summary.</p> <p>Committee Member Cox, moved, seconded by Committee Member Schneider, to approve the March 28, 2022, meeting summary.</p> <ul style="list-style-type: none"> <li>• <b>Motion to adopt the Climate Action Steering Committee’s March 28, 2022, meeting summary is approved.</b></li> </ul> <p>Chair Parshley called for comments from members of the public. There were 4 public comments. Brief summaries follow:</p> <p>Jeffrey Miller: There are several local upcoming opportunities for renewable energy, including the hydrogen hub in Lewis County. He is eager to hear more about the path forward.</p> <p>Melinda Hughes: Thurston Climate Action Team (TCAT) has a new Community Engagement and Equity Coordinator starting this week, and they are hiring a part-time Buildings Specialist. The Washington Buildings Council passed several climate-related energy regulations. TCAT has several events coming up, and they have been named the chair for the Thurston Thrives Climate and Clean Energy Work Team.</p>



	<p>TCAT received the Thurston Green Business designation and looks forward to continued work with the Steering Committee.</p> <p>Tom Crawford: With the 2030 year and climate goals coming closer, the collective jurisdictions in TCMP need to increase local investments in climate solutions. TCAT will be sharing a proposal that calls for approximately \$3 million from the collective jurisdictions in the 2023 fiscal year shortly with a detailed project list. TCAT will distribute the proposal to the Steering Committee and then present it to the City Councils and the County Commissioners.</p> <p>Karen Messmer: Karen is a member of TCAT’s Electric Vehicle (EV) Group, which works to promote the adoption of EVs locally. TCAT will be hosting an EV show at Olympia High School on Saturday April 30<sup>th</sup> from 11am-2pm. Local EV owners will talk about their experiences and show tours of their vehicles. TCAT’s website has more details on the event.</p>
<p>2a. CASC Charter and Rules Update – Allison Osterberg, TRPC</p>	<p>Osterberg gave an overview of the Steering Committee Charter and Rules update, which will come back to the May meeting for a decision. Items of discussion included what constitutes a quorum, term length and limits for the Chair and Vice-Chair, in-absentia voting policies, and consensus decision-making.</p>
<p>2b. Election of Steering Committee Officers – All members</p>	<p>The Steering Committee held elections for the Chair and Vice-Chair positions from April 2022 to April 2023.</p> <p>Chair Parshley called for nominations for Chair.</p> <p>Committee Member Menser nominated Chair Parshley, seconded by Committee Member Cox.</p> <ul style="list-style-type: none"><li>• <b>Motion to approve Chair Parshley as Chair is approved.</b></li></ul> <p>Chair Parshley called for nominations for Vice-Chair.</p> <p>Committee Member Cox nominated Committee Member Menser to serve as Vice-Chair.</p> <ul style="list-style-type: none"><li>• <b>Motion to approve Menser as Vice-Chair is approved.</b></li></ul>
<p>2c. Advisory Workgroup Recruitment Process – Casey Mauck, TRPC</p>	<p>Mauck gave an overview of the composition, application review process, terms, leadership structure, compensation, and expectations for the forthcoming Climate Advisory Workgroup (CAW).</p> <p>Committee members expressed support for a hybrid composition with three member organizations, five pre-assigned slots, and twelve slots left open for applications. Member organizations selected include Intercity Transit, Puget Sound Energy, and Thurston Conservation District.</p>



	<p>Committee members approved the staff recommendation for all other workgroup decisions.</p> <p>Committee Member Menser, moved, seconded by Committee Member Schneider, to approve the staff recommendation for Climate Advisory Workgroup recruitment process using the hybrid membership model as discussed by the Committee.</p> <ul style="list-style-type: none"><li>• <b>Motion to approve the staff recommendation for Climate Advisory Workgroup recruitment process using the hybrid membership model as discussed by the Committee is approved.</b></li></ul>
3a. Legislative Agenda – Karen Parkhurst, TRPC	<p>Parkhurst shared a high-level overview of several climate-related bills that were included in the 2022 legislative session. Parkhurst also talked about several state budgets that were passed and could affect funding for climate projects.</p>
3b. Jurisdictional Information Sharing – All Members	<p>Carolyn Cox (City of Lacey) – Action implementation progress is shown in the quarterly implementation report.</p> <p>Charlie Schneider (City of Tumwater) – The City is working on the Urban Forestry Plan and will hopefully have an update next month.</p> <p>Tye Menser (Thurston County) – Committee member Menser has been spending time learning about the issue of legacy forests and Capitol State Forest. The County is looking into establishing a policy to protect legacy forests, and Menser suggested having a speaker at an upcoming CASC meeting.</p> <p>Lisa Parshley (City of Olympia) – Olympia passed a new set of goals through the Race to Zero hosted by ICLEI. The goals reaffirm the pledge to the next generation to reach net-zero emissions by 2040, and establish an interim science-based target of a 59% percent reduction below 2019 levels by 2030. The City has received a grant from DNR to assess tree canopy and the Parks and Recreation department recently planted over 1800 trees.</p>
4. Adjourn	<p>Meeting was adjourned at 5:04 pm.</p>



## Meeting Attendance

### Steering Committee Present Online:

Lisa Parshley – City of Olympia representative and Chair  
Carolyn Cox – City of Lacey representative  
Tye Menser – Thurston County representative  
Charlie Schneider – City of Tumwater alternate

Brad Medrud – City of Tumwater staff  
Grant Beck – City of Tumwater staff  
Jennica Machado – Thurston County staff  
Pamela Braff – City of Olympia staff

### Public Present Online:

Aletia Alvarez  
Aya Samman  
Duane Jonlin  
Helen Wheatley  
Jeffrey Miller  
Joel Carlson  
Karen Messmer

Louisa Sevier  
Melinda Hughes  
R. Peggy Smith  
Shannon Shula  
Tom Crawford  
Wayne Olsen  
\*One individual was present by phone

### TRPC Staff Present Online:

Allison Osterberg, Senior Planner  
Casey Mauck, Assistant Planner  
Karen Parkhurst, Planning & Policy Director

**Next Meeting:** May 23, 2022

Thurston Climate Mitigation Plan Coordinator:  
Allison Osterberg  
[osterbergA@trpc.org](mailto:osterbergA@trpc.org)  
(360) 956-7575 (main) or (360) 741-2513 (direct)

Link to project website: <https://www.trpc.org/Climate>  
TRPC website: <https://www.trpc.org/>

*Meeting summary is prepared by Casey Mauck, Assistant Planner, Thurston Regional Planning Council. This summary is not verbatim. A recording of this meeting is available at <https://www.trpc.org/Calendar.aspx?EID=604>*