

MINUTES OF MEETING

Regular Meeting TRANSPORTATION POLICY BOARD Wednesday, September 13, 2023 Remote Meeting

Call to Order

Chair Ryder called the meeting to order at 7:31 am.

Attendance

Members Present:

City of Lacey	Andy Ryder, Chair
City of Olympia	Dani Madrone, Council member
City of Rainier	Ron Kemp, Council member
City of Tenino	John O'Callahan, Council member
City of Tumwater	Peter Agabi, Council member
City of Yelm	Brian Hess, Council member
Intercity Transit	Don Melnick, Authority member
Port of Olympia	Joe Downing, Commissioner
WSDOT	Gaius Sanoy, Staff
Business Rep	David Wasson
Emeritus Rep	Pete Kmet
Business Rep	Renee Radcliff Sinclair, Second Vice Chair
Business Rep	Jessica McKeegan-Jensen
Community Rep	Travis Millar

Members Absent:

Nisqually Indian Tribe	Heidi Thomas, Staff
Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, Staff
Community Rep	Michelle Murray
North Thurston Public Schools	Garrett Kendall, Staff
Thurston County	Carolina Mejia, Commissioner

Staff Present:

Marc Daily, Executive Director
Burlina Lucas, Executive Assistant
Dorinda Merrill, Office Specialist IV
Dave Read, IT Manager
Katrina Van Every, Transportation Manager
Paul Brewster, Senior Planner
Theresa Julius, Senior Planner
Veronica Jarvis, Senior Planner

Others Present:

Emily Bergkamp, Intercity Transit
Matt Unzelman, Thurston County
Joey Jones, City of Olympia
Michelle Swanson, City of Olympia
Mary Heather Ames, City of Tumwater
Martin Hoppe, City of Lacey
Karen Messmer, Citizen
Yvette Liufau, WSDOT
P. Jade Asumbrado, JOLT News

Agenda Item 1
INFORMATION

Introductions/Announcements/Updates

Members were introduced.

Agenda Item 2
INFORMATION

Executive Director's Report & Announcements

Executive Director Marc Daily announced that (1) TRPC received \$1.32 million in federal funding for the Freight Strategy, Multi-modal Levels of Service, and for a Bicycle Connectivity Study; (2) TRPC is currently hiring for a Commute Trip Reduction (CTR) Planner, and will be advertising soon for another planner position to replace current vacancies; and (3) updated the Policy Board on the Council Retreat where they went over the draft 2024-2028 Strategic Plan.

Agenda Item 3
ACTION

Approval of Agenda

Board member Madrone moved, seconded by Board member Melnick, to approve the agenda. Motion carried.

Agenda Item 4
ACTION

Approval of Consent Calendar

- a. Approval of Meeting Notes – July 12, 2023

Board member O'Callahan moved, seconded by Board member Melnick, to approve the consent calendar. Motion carried.

Agenda Item 5

Public Comment

There was no public comment.

Agenda Item 6
ACTION

Regional Transportation Improvement Program (RTIP)

Senior Planner & Transportation Modeler Theresa Julius reviewed the draft 2024-2027 Regional Transportation Improvement Program (RTIP). The RTIP is updated annually and includes federally funded, state-sponsored, and regionally significant projects that need to be included in the State's Transportation Improvement Program (STIP). The draft RTIP is currently out for public review.

Staff is requesting TPB make a recommendation for Council to adopt the RTIP at the Council's October meeting.

Board member O'Callahan moved, seconded by Board member Melnick, to recommend the Council adopt the 2024-2027 Regional Transportation Improvement Program. Motion carried.

Agenda Item 7
ACTION

Regional Trails Plan Draft Review

Transportation Manager, Katrina Van Every, and Senior Planner, Paul Brewster provided an overview of the draft Regional Trails Plan Update and requested the Policy Board release the draft for public review.

Staff identified five goals for the regional trails network:

- A connected and accessible network.
- A user-friendly network.
- A safe and secure experience.
- A collaborative effort.
- A well-maintained network.

Adopting and updating the regional trails plan gives staff the opportunity to assess conditions and talk to the community about how they use the system, gathering their views on future investments in expansion, maintenance, enhancements, and operations.

To support this, the plan calls for TRPC to commit to three things:

- Establishing a regional trails planning workgroup.
- Convening an annual regional trail meeting.
- Updating the Plan every five years.

Staff requested that the Policy Board release the Thurston Regional Trails Plan for public review and comment.

Board member O’Callahan moved, seconded by Board member McKeegan-Jensen, release the Thurston Regional Trails Plan for public review. Motion carried.

Chair Ryder recommended a set aside to help fund the workgroup subcommittee specifically for the trail network in Thurston County.

After discussion, the Policy Board recommended to direct staff to come up with a recommendation for the Policy Board to consider for their next meeting, which would then go to Council for approval, to put together a budget in the federal transportation budget on an annual basis.

Board member Madrone moved, seconded by Board member Melnick to direct staff to come up with a recommendation for the Policy Board to consider for their next meeting, which would then go to Council for approval, to create a federal funding set-aside for coordination of a subcommittee/advisory group and regional trail maintenance and preservation. Motion carried.

**Agenda Item 8
ACTION**

Appointment of Legislative Subcommittee

Executive Director Marc Daily advised that a 2024 State Legislative Session Subcommittee is being convened to discuss priority issues for the 2024 Legislative Session. The subcommittee will consist of members from both the Council and the Transportation Policy Board.

Chair Ryder volunteered to be on the Legislative Subcommittee, and Board members, Kemp, and Radcliff Sinclair volunteered to be alternates.

Chair Ryder moved, seconded by Board member O’Callahan, to Chair Ryder to be on the Legislative Subcommittee, and Board members Kemp, and Radcliff Sinclair to be alternates. Motion carried.

Agenda Item 9

Adjournment

There being no further business, Chair Ryder adjourned the meeting at 8:45 a.m.



Andy Ryder, Chair