

MINUTES OF MEETING

Regular Meeting TRANSPORTATION POLICY BOARD Wednesday, April 13, 2022 Remote Access Only

Call to Order

Chair Andy Ryder called the meeting to order at 7:00 am.

Attendance

Members Present:

City of Lacey	Andy Ryder, Chair
City of Olympia	Dani Madrone, Council member
City of Rainier	Ron Kemp, Council member
City of Tenino	John O'Callahan, Council member
City of Tumwater	Peter Agabi, Council member
City of Yelm	Brian Hess, Council member
Intercity Transit	Don Melnick, Board member
North Thurston Public Schools	Deanna Maddux, Staff
Thurston County	Carolina Mejia, Commissioner
WSDOT	Gaius Sanoy, Staff
Community Rep	Kevin Pestinger
Emeritus Rep	Pete Kmet

Members Absent:

Nisqually Indian Tribe	Heidi Thomas, Staff
Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, Staff
Port of Olympia	Amy Evans, Commissioner
State Government	Kevin Dragon, DES Staff
Business Rep	Renee Radcliff Sinclair
Community Rep	TBD

Staff Present:

Marc Daily, Executive Director
Veena Tabbutt, Deputy Director
Karen Parkhurst, Planning & Policy Director
Burlina Lucas, Administrative Assistant
Dorinda Merrill, Office Specialist III
Dave Read, IT Manager
Paul Brewster, Senior Planner
Aidan Dixon, Associate Planner

Others Present:

Eric Phillips, Intercity Transit
Jessica Gould, Intercity Transit
Rob LaFontaine, Intercity Transit
Mary Heather Ames, City of Tumwater
Matt Unzelman, Thurston County
Sophie Stimson, City of Olympia
Mark Yand, Parametrix

Agenda Item 1
INFORMATION

Introductions/Announcements/Updates

All present were introduced.

Agenda Item 2
INFORMATION

Executive Director’s Report & Announcements

Executive Director Marc Daily advised that Thurston Regional Planning Council (TRPC) re-submitted an application for a Federal Department of Transportation Rebuilding America Infrastructure with Sustainability and Equity (RAISE) grant for the Freight Mobility Study. The Freight Mobility Study has been unfunded for several years in the Unified Work Program. The previous proposal sought \$500,000, but due to passage of the Infrastructure Package, the minimum award is now \$1 million. TRPC added to the scope of work in the application to account for the increase in funds.

Agenda Item 3
ACTION

Approval of Agenda

Board member O’Callahan moved, seconded by Board member Melnick, to approve the agenda. Motion carried.

Agenda Item 4
ACTION

Approval of Consent Calendar

- a. Approval of Meeting Notes – March 9, 2022
- b. Approval of Business and Community Representatives Terms - Bylaws

Board member O’Callahan moved, seconded by Board member Melnick, to approve the consent calendar. Motion carried.

Agenda Item 5

Public Comment

Two individuals provided public comment.

Agenda Item 6
ACTION

Proposed Business and Community Representative Selection Process

Planning & Policy Director Karen Parkhurst proposed a process for reviewing, interviewing, and recommending candidates that have applied to sit on the Policy Board as either a Business or Community Representative.

The process recommendation is:

1. TRPC staff will review the applications and make recommendations to the Officers of the Policy Board on who to interview.
2. The officers of the Board which include the Chair, Vice Chair, and Second Vice Chair, will review the applications and staff recommendations, then direct staff to schedule interviews.
3. The officers will serve as the interview panel, as well as additional Policy Board Member’s if appointed.
4. Staff will facilitate the process and be available during the interviews but will not be a part of deliberation.
5. The interview panel will bring their recommendations to the Board for approval.

Board member O’Callahan moved, seconded by Board member Melnick, to approve the proposed Business and Community Representative Selection Process as presented. Motion carried.

Agenda Item 7
PRESENTATION

Smart Corridors

Deputy Director Veena Tabbutt, and Eric Phillips, Intercity Transit, provided an update on the progress of the Smart Corridors & Transit Signal Priority Project. The project is intended to provide signal priority (extended yellow lights) for IT busses and optimize traffic signal timing. The work is in collaboration with the cities of Lacey, Olympia, and Tumwater, Thurston County, and the Washington State Department of Transportation.

Agenda Item 8
UPDATE

Human Services Transportation Plan Update and Here to There Mobility Management Update

Due to time constraints, Planning & Policy Director Karen Parkhurst will contact each member via email to discuss how they can help with the update of the Human Resources Transportation Plan and the Here to There website.

Agenda Item 9
DISCUSSION

Federal Infrastructure and Capacity for Grant Application Processes

Chair Ryder discussed the Federal Infrastructure Package, noting this is a rare opportunity to fund regional transformational projects and programs. He proposed that we identify additional staff resources to track funding opportunities; review jurisdictional and regional projects and needs; and package compelling transformational applications.

Agenda Item 10
INFORMATION

2022 State Legislative Session

Executive Director Marc Daily provided an overview of an event that the Nisqually Indian Tribe organized to tour the Nisqually River. Individuals on the tour included many local, regional, state, and federal elected officials including Governor Inslee, Senator Cantwell, and Congresswoman Strickland. The event included discussion about the flooding threat to the Nisqually River Bridges and the potential impact on I-5.

Agenda Item 11
BRIEFING


Outside Committee Reports

There was no outside committee report.

Agenda Item 13

Adjournment

There being no further business, Chair Ryder adjourned the meeting at 8:36 a.m.



Andy Ryder, Chair

*Minutes prepared by Burlina Lucas, Administrative Assistant, Thurston Regional Planning Council.
These minutes are not verbatim. A recording of this meeting is available upon request.*