

## MINUTES OF MEETING

### Regular Meeting TRANSPORTATION POLICY BOARD Wednesday, April 12, 2023 Remote Meeting

#### Call to Order

Vice Chair Dani Madrone called the meeting to order at 7:30 am.

#### Attendance

##### Members Present:

City of Olympia	Dani Madrone, First Vice Chair
City of Rainier	Ron Kemp, Council member
City of Tenino	John O'Callahan, Council member
City of Tumwater	Peter Agabi, Council member
Intercity Transit	Don Melnick, Authority member
WSDOT	Gaius Sanoy, Staff
Business Rep	Jessica McKeegan-Jensen
Business Rep	David Wasson
Community Rep	Travis Millar
Community Rep	Michelle Murray
Emeritus Rep	Pete Kmet

##### Members Absent:

Nisqually Indian Tribe	Heidi Thomas, Staff
Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, Staff
City of Lacey	Andy Ryder, Chair
City of Yelm	Brian Hess, Council member
North Thurston Public Schools	Garrett Kendall, Staff
Port of Olympia	Joe Downing, Commissioner
Thurston County	Carolina Mejia, Commissioner
Business Rep	Renee Radcliff Sinclair, Second Vice Chair

##### Staff Present:

Marc Daily, Executive Director  
Karen Parkhurst, Planning & Policy Director  
Burlina Lucas, Executive Assistant  
Dorinda Merrill, Office Specialist IV  
Dave Read, IT Manager  
Katrina Van Every, Transportation Manager  
Paul Brewster, Senior Planner  
Theresa Julius, Senior Planner  
Sara Porter, Assistant Planner  
Krosbie Carter, Associate Planner

##### Others Present:

Emily Bergkamp, Intercity Transit  
Rob LaFontaine, Intercity Transit  
Eric Phillips, Intercity Transit  
Martin Hoppe, City of Lacey  
Mary Heather Ames, City of Tumwater  
Matt Unzelman, Thurston County  
Sophie Stimson, City of Olympia  
Michelle Swanson, City of Olympia

**Agenda Item 1**  
INFORMATION

**Introductions/Announcements/Updates**

Members were introduced.

**Agenda Item 2**  
INFORMATION

**Executive Director’s Report & Announcements.**

Executive Director Marc Daily announced that (1) the Thurston Regional Planning Council (TRPC) took action at their April 7, 2023, meeting to approve an amended award letter for the Intercity Transit East Martin Way Gateway Project. Intercity Transit was originally awarded \$735,250 in STBG funds for the preliminary engineering and design phase for the East Martin Way Gateway Project with the obligation deadline of June 2024. The requested amendment is to award the same amount with the obligation date of June 2023; and (2) TRPC is in the process of updating the Thurston County Bike Map.

**Agenda Item 3**  
ACTION

**Approval of Agenda**

***Board member O’Callahan moved, seconded by Board member Melnick, to approve the agenda. Motion carried.***

**Agenda Item 4**  
ACTION

**Approval of Consent Calendar**

- a. Approval of Meeting Notes – March 8, 2023

***Board member O’Callahan moved, seconded by Board member McKeegan-Jensen, to approve the consent calendar. Motion carried.***

**Agenda Item 5**

**Public Comment**

There was no public comment.

**Agenda Item 6**  
ACTION

**Regional Transportation Improvement Program Amendment (RTIP)**

Assistant Planner Sara Porter advised TPB on proposed amendments to the 2023-2026 Regional Transportation Improvement Program (RTIP). The amendments include adding the City of Lacey’s Safety Action Plan and the City of Tumwater’s Percival Creek Fish Passage Barrier Removal project.

***Board member O’Callahan moved, seconded by Board member Melnick, to amend the 2023-2026 Regional Transportation Improvement Program to include the Lacey Safety Action Plan and the Percival Creek Fish Passage Barrier Removal project. Motion carried.***

**Agenda Item 7**  
ACTION

**Federal Transportation Performance Measures**

Transportation Manager Katrina Van Every reviewed the updated Federal Transportation Performance Measures that includes pavement, bridges, highway system, and freight. The Washington State Department of Transportation (WSDOT) adopted these updated performance measures on December 16, 2022. TRPC has until June 14, 2023, to take action on those targets or adopt their own.

***Board member O’Callahan moved, seconded by Board member Melnick, to recommend that the Council take action at their May 5th meeting to support the WSDOT performance measures and continue to adopt WSDOT measures as they are periodically updated. Motion carried.***

**Agenda Item 8**  
PRESENTATION

**State Fiscal Year 2024 Unified Planning Work Program (UPWP)**

Executive Director Marc Daily reviewed the draft State Fiscal Year (SFY) 2024 Unified Planning Work Program (UPWP). The program is a requirement to receive federal and state planning funds.

The UPWP describes how TRPC conducts its regional transportation work program, must meet federal and state requirements, and covers a major portion of TRPC’s budget.

TRPC will review the draft UPWP at their May meeting.

**Agenda Item 9**  
PRESENTATION

**Thurston Regional Trails Draft Plan Policy-Connected Recommendations**

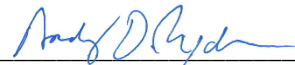
Senior Planner Paul Brewster reviewed the Regional Trails Plan's Draft Policy-Connected Recommendations. This project is funded by the UPWP. The goals of the plan are:

- A connected and accessible network.
- A user-friendly network.
- A safe and secure experience.
- A collaborative effort.
- A well-maintained network.

**Agenda Item 10**

**Adjournment**

There being no further business, Vice Chair Madrone adjourned the meeting at 8:53 a.m.



---

Andy Ryder, Chair

*Minutes prepared by Burlina Lucas, Executive Assistant, Thurston Regional Planning Council.  
These minutes are not verbatim. A recording of this meeting is available upon request.*