

MINUTES OF MEETING

Regular Meeting TRANSPORTATION POLICY BOARD Wednesday, March 9, 2022 Remote Access Only

Call to Order

Chair Andy Ryder called the meeting to order at 7:03 am.

Attendance

Members Present:

City of Lacey	Andy Ryder, Chair
City of Olympia	Dani Madrone, Council member
City of Rainier	Ron Kemp, Council member
City of Tenino	John O'Callahan, Council member
City of Tumwater	Peter Agabi, Council member
City of Yelm	Brian Hess, Council member
Intercity Transit	Don Melnick, Board member
Port of Olympia	Amy Evans, Commissioner
State Government	Kevin Dragon, DES Staff
Thurston County	Carolina Mejia, Commissioner
WSDOT	Steve Roark, Staff
Business Rep	Renee Radcliff Sinclair
Community Rep	Kevin Pestinger
Emeritus Rep	Pete Kmet

Members Absent:

Nisqually Indian Tribe	Heidi Thomas, Staff
North Thurston Public Schools	Deanna Maddux, Staff
Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, Staff
Community Rep	TBD

Staff Present:

Marc Daily, Executive Director
Veena Tabbutt, Deputy Director
Karen Parkhurst, Planning & Policy Director
Burlina Lucas, Administrative Assistant
Dave Read, IT Manager
Paul Brewster, Senior Planner
Michael Ambrogi, Senior Planner
Theressa Julius, Transportation Modeler
Dorinda Merrill, Office Specialist III

Others Present:

Eric Phillips, Intercity Transit
Jessica Gould, Intercity Transit
Rob LaFontaine, Intercity Transit
Mary Heather Ames, City of Tumwater
Matt Unzelman, Thurston County
Sophie Stimson, City of Olympia
Abby Rosenson, Resource Systems Group, Inc. (RSG)
Michelle Less, Resource Systems Group, Inc. (RSG)
Gaius Sanoy, WSDOT
Joseph Richardson, City of Yelm Council member

Agenda Item 1
INFORMATION

Introductions/Announcements/Updates
All present were introduced.

Agenda Item 2
INFORMATION

Executive Director’s Report & Announcements

Executive Director Marc Daily advised that the Washington State Department of Transportation (WSDOT) received \$50 million in federal funds for the National Highway Freight Program. The funds are to be allocated between federal fiscal years 2022 and 2025. The state process requires the funds go through the Metropolitan Planning Organization (MPO), which in Thurston Council, is TRPC.

Thurston County was the only member that submitted an eligible application. The project is the Tilley Road Bridge Replacement to replace the 72-year-old timber bridge. Council approved the project to go forward at their March 4th meeting.

Agenda Item 3
ACTION

Approval of Agenda

Chair Ryder requested that Agenda Item 10, Recruitment for Business and Community Representatives, be moved after Agenda Item 7, Business and Community Representative Terms – Bylaws.

Board member O’Callahan moved, seconded by Board member Melnick, to approve the amended agenda. Motion carried.

Agenda Item 4
ACTION

Approval of Meeting Notes from February 9, 2022

Board member O’Callahan moved, seconded by Board member Kemp, to approve the meeting notes from February 9, 2022. Motion carried.

Agenda Item 5

Public Comment

There was no public comment.

Agenda Item 6
DISCUSSION

Discuss Transportation Policy Board Hybrid Meetings

Executive Director Marc Daily advised that starting in May 2022, Transportation Policy Board (TPB) meetings will be held both in person and remotely.

Agenda Item 7
1st REVIEW

Business and Community Representative Terms - Bylaws

Planning & Policy Director Karen Parkhurst reviewed suggested changes to the TPB Bylaws. The changes: update Section III of the Bylaws to delete references to staggered terms; set terms of three years for Business and Community Representatives; update gender terms throughout the Bylaws. The Policy Board will be asked to approve the updates at their next meeting.

Agenda Item 8
UPDATE

Recruitment for Business and Community Representatives

Planning & Policy Director Karen Parkhurst provided an update on the recruitment process for Business and Community Representatives.

Agenda Item 9
PRESENTATION

Household Travel Survey Update

Transportation Modeler Theressa Julius, and Abby Rosenson, Resource Systems Group, Inc. (RSG) updated the Policy Board on the Household Travel Survey that will be conducted in spring 2022. The Household Travel Survey will collect day-to-day travel data for residents in the South Sound. Data will be collected from at least 2,000 households and provide a foundation for travel demand model updates, insights into current travel patterns, and a benchmark for subsequent policy analysis.

Agenda Item 10
PRESENTATION

State Fiscal Year (SFY) 2023 Unified Planning Work Program

Deputy Director Veena Tabbutt reviewed the draft State Fiscal Year (SFY) 2023 Unified Planning Work Program (UPWP) which the Council reviews once a year. The work program is a requirement to receive federal and state planning funds. The Council will be asked to take action on the plan at their May 2022 meeting.

Agenda Item 11
INFORMATION

2022 State Legislative Session

Planning & Policy Director Karen Parkhurst provided an update on the 2022 State Legislative Session.

Agenda Item 12
BRIEFING

Outside Committee Reports

Council member Madrone provided a report on the last Puget Sound Regional Council Transportation Policy Board meeting.

Agenda Item 13

Adjournment

There being no further business, Chair Ryder adjourned the meeting at 8:31 a.m.



Andy Ryder, Chair

*Minutes prepared by Burlina Lucas, Administrative Assistant, Thurston Regional Planning Council.
These minutes are not verbatim. A recording of this meeting is available upon request.*