

MINUTES OF MEETING

Regular Meeting TRANSPORTATION POLICY BOARD Wednesday, January 12, 2022 Remote Access Only

Call to Order

Chair Andy Ryder called the meeting to order at 7:02 am.

Attendance

Members Present:

City of Lacey	Andy Ryder, Chair
City of Olympia	Dani Madrone, Council member
City of Rainier	Ron Kemp, Council member
City of Tenino	John O'Callahan, Council member
City of Tumwater	Peter Agabi, Council member
Intercity Transit	Don Melnick, Board member
Port of Olympia	Joe Downing, Commissioner
Thurston County	Carolina Mejia, Commissioner
WSDOT	Gaius Sanoy, Staff
Community Rep	Graeme Sackrison
Business Rep	Renee Radcliff Sinclair

Members Absent:

Nisqually Indian Tribe	Heidi Thomas, Staff
North Thurston Public Schools	Deanna Maddux, Staff
Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, Staff
City of Yelm	Tracey Wood, Council member
State Government	Kevin Dragon, DES Staff
Community Rep	Kevin Pestinger

Staff Present:

Marc Daily, Executive Director
Veena Tabbutt, Deputy Director
Karen Parkhurst, Planning & Policy Director
Burlina Lucas, Administrative Assistant
Dave Read, IT Manager
Paul Brewster, Senior Planner
Katrina Van Every, Senior Planner
Theressa Julius, Transportation Modeler
Casey Mauck, Assistant Planner

Others Present:

Ann Freeman-Manzanares, Intercity Transit
Sophie Stimson, City of Olympia
Jessica Gould, Intercity Transit
Rob LaFontaine, Intercity Transit
Eric Phillips, Intercity Transit
Mary Heather Ames, City of Tumwater
Michelle Swanson, City of Olympia
Pete Kmet, Citizen
Karen Messmer, Thurston Thrives Community Design Action Team

Agenda Item 1
INFORMATION

Introductions/Announcements/Updates

All present were introduced.

Agenda Item 2
INFORMATION

Executive Director's Report & Announcements

Executive Director Marc Daily (1) requested that jurisdictions notify Administrative Assistant Burlina Lucas on newly appointed members to the Transportation Policy Board (TPB); (2) advised that the Technical Advisory Committee (TAC) will be discussing existing policies and looking to address issues regarding closures and detours of trails in Thurston County; (3) the Advisory Committee for the Regional Trails Plan update will hold their first meeting on January 14, 2022; and (4) advise Programs & Policy Director Karen Parkhurst if there are any specific bills their jurisdiction is wanting information on during the Legislative Session.

Agenda Item 3
ACTION

Approval of Agenda

Board member O'Callahan moved, seconded by Board member Madrone, to approve the agenda. Motion carried.

Agenda Item 4
ACTION

Approval of Meeting Notes from December 8, 2021

Board member O'Callahan moved, seconded by Board member Sinclair, to approve the meeting notes from December 8, 2021. Motion carried.

Agenda Item 5

Public Comment

TPB received written public comment which is attached to the meeting packet.

Agenda Item 6
ACTION

2022 Meeting Schedule

Programs & Policy Director Karen Parkhurst presented the proposed 2022 meeting calendar for approval by the Board.

Council member Madrone noticed an error on the proposed meeting calendar. The April meeting was listed as being on the 1st Wednesday of the month, April 6, 2022. The meeting should be amended as being on the 2nd Wednesday of the month, April 13, 2022.

Board member O'Callahan moved, seconded by Board member Melnick, to approve the meeting schedule as amended. Motion carried.

Agenda Item 7
ACTION

Appointment of Emeritus Representative

At the Chair's request, Programs & Policy Director Karen Parkhurst requested former Tumwater Mayor Pete Kmet be appointed to TPB as an Emeritus Representative for a two-year term and a voting member.

Board member O'Callahan moved, seconded by Board member Melnick, to appoint former Mayor Pete Kmet as an Emeritus Representative for a two-year term and a voting member. Motion carried.

Agenda Item 8
ACTION

High Capacity Transportation Study – Subcommittee Appointments

Senior Planners Katrina Van Every advised TRPC will be working on a High Capacity Transportation Study. The study calls for the formation of a steering committee made up of TPB and Council members.

Staff recommended that the Policy Board approve the formation of a subcommittee to act as the steering committee for the High Capacity Transportation Study. The steering committee would be comprised of either the Council or TPB member from Intercity Transit, Olympia, Lacey, Tumwater, and Yelm.

Board member O'Callahan moved, seconded by Board member Melnick, to approve the formation of a subcommittee to act as the steering committee for the High Capacity Transportation Study. Motion carried.

Agenda Item 9
BRIEFING

2022 Election of Officers Process

Programs & Policy Director Karen Parkhurst reviewed the process for the election of officers which will occur at TPB's February meeting. Nominations can be sent in advance to Ms. Parkhurst and will also be taken from the floor. Ms. Parkhurst reported that Chair Ryder and Second Vice Chair Madrone are interested in continuing to serve.

Agenda Item 10
ACTION

Proposed Amendments to the 2022-2025 Regional Transportation Improvement Program (RTIP)

Transportation Modeler Theresa Julius advised that the City of Olympia requested to amend the 2022-2025 Regional Transportation Improvement Program (RTIP) to include three projects. The projects include:

- *Olympia Eastside Pavement Preservation* - Resurfacing project.
- *Olympia Westside Pavement Preservation* – Resurfacing project.
- *State Avenue Safety Improvements – Pear Street to Chestnut Street* – Add bicycle and pedestrian improvements and resurfacing.

Staff requested that the Policy Board amend the 2022-2025 Regional Transportation Improvement Program to include the new City of Olympia projects: *Olympia Eastside Pavement Preservation, Olympia Westside Pavement Preservation, and State Avenue Safety Improvements – Pear Street to Chestnut Street.*

Board member O’Callahan moved, seconded by Board member Madrone, to amend the 2022-2025 Regional Transportation Improvement Program to include the new City of Olympia projects: Olympia Eastside Pavement Preservation, Olympia Westside Pavement Preservation, and State Avenue Safety Improvements – Pear Street to Chestnut Street. Motion carried.

Agenda Item 11
ACTION

Sanctioned and Redistributed Federal Funds Programming

Deputy Director Veena Tabbutt advised TRPC received \$1.58 million in sanctioned and redistributed federal transportation funds. The additional funds will raise TRPC’s obligation targets for 2022, which means TRPC needs to approve additional projects for funding.

Ms. Tabbutt reviewed the proposed funding strategy for the additional funds and requested the Policy Board recommend that Council approve the funding strategy as outlined in the staff report.

Board member O’Callahan moved, seconded by Board member Melnick, to recommend that Council approve the funding strategy as outlined in the staff report Motion carried.

Agenda Item 12
RECOGNITION

Outgoing Member Recognition

Chair Ryder, and Executive Director Marc Daily, recognized outgoing Policy Board member Sackrison for his years of service on the Transportation Policy Board and the Thurston Region.

Agenda Item 13
PRESENTATION

Call for Projects Update

Deputy Director Veena Tabbutt provided an update on the draft Federal Call for Projects process update. The purpose of the update is to:

- Provide a more direct tie to performance goals and targets.
- Provide a competitive process with clear and transparent project eligibility and evaluation criteria.
- Continue to position the region to meet obligation targets and be eligible for redistributed funding.

Agenda Item 14
BRIEFING

Outside Committee Reports

There was no outside committee report.

Agenda Item 15

Adjournment

There being no further business, Chair Ryder adjourned the meeting at 8:27 a.m.



Andy Ryder, Chair