

MINUTES OF MEETING

Regular Meeting
TRANSPORTATION POLICY BOARD
Wednesday, January 11, 2023
Remote Meeting

Call to Order

Chair Andy Ryder called the meeting to order at 7:00 am.

Attendance

Members Present:

City of Lacey	Andy Ryder, Chair
City of Olympia	Dani Madrone, First Vice Chair
City of Tenino	John O'Callahan, Council member
City of Tumwater	Peter Agabi, Council member
Intercity Transit	Don Melnick, Authority member
Port of Olympia	Joe Downing, Commissioner
Thurston County	Carolina Mejia, Commissioner
WSDOT	Gaius Sanoy, Staff
Business Rep	David Wasson
Business Rep	Jessica McKeegan-Jensen
Community Rep	Travis Millar
Community Rep	Michelle Murray
Emeritus Rep	Pete Kmet

Members Absent:

Nisqually Indian Tribe	Heidi Thomas, Staff
Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, Staff
City of Rainier	Ron Kemp, Council member
City of Yelm	Brian Hess, Council member
Business Rep	Renee Radcliff Sinclair, Second Vice Chair
North Thurston Public Schools	Garrett Kendall, Staff
State Government	Vacant

Staff Present:

Karen Parkhurst, Planning & Policy Director
Burlina Lucas, Executive Assistant
Dorinda Merrill, Office Specialist IV
Dave Read, IT Manager
Katrina Van Every, Transportation Manager
Paul Brewster, Senior Planner
Theresa Julius, Senior Planner
Casey Mauck, Associate Planner
Scott Carte, GIS & Modeling Manager
Michael Ambrogi, Senior Planner

Others Present:

Ann Freeman-Manzanares, Intercity Transit
Rob LaFontaine, Intercity Transit
Jessica Gould, Intercity Transit
Peter Stackpole, Intercity Transit
Martin Hoppe, City of Lacey
Mary Heather Ames, City of Tumwater
Matt Unzelman, Thurston County
Sophie Stimson, City of Olympia
Joey Jones, City of Olympia
Michelle Swanson, City of Olympia
Abigail Rosenson, RSG
Karen Messmer, Member of the Public
Krystle McCord, Member of the Public

Agenda Item 1
INFORMATION

Introductions/Announcements/Updates

Members were introduced.

Agenda Item 2
INFORMATION

Executive Director's Report & Announcements

Programs & Policy Director Karen Parkhurst provided an update on the Call for Projects that the Council approved at their December 2, 2022, meeting.

Chair Ryder announced that he and Executive Marc Daily have been appointed to be on WSDOT's I-5 Executive Advisory Committee focused on I-5 Mounts Road to Tumwater. Current work is focused on I-5 between Mounts Road and Marvin Road.

Agenda Item 3
ACTION

Approval of Agenda

Board member O'Callahan moved, seconded by Board member Madrone, to approve the agenda. Motion carried.

Agenda Item 4
ACTION

Approval of Consent Calendar

- a. Approval of Meeting Notes – December 14, 2022

Board member O'Callahan moved, seconded by Board member Mejia, to approve the consent calendar. Motion carried.

Agenda Item 5

Public Comment

There was no public comment.

Agenda Item 6
ACTION

2023 Meeting Schedule

Programs & Policy Director Karen Parkhurst presented the proposed 2023 meeting calendar for approval by the Board.

Board member Kmet moved, seconded by Board member Mejia, to approve the meeting calendar as presented. Motion carried.

The Board discussed changing the start time of the meeting from 7:00 am to 8:00 am.

Chair Ryder moved, seconded by Board member Mejia, to change the start time of the meetings to 8:00 am.

The Board discussed changing the start time of the meeting to 8:00 am.

After discussion, Board member Madrone moved, seconded by Board member Melnick, to amend the previous motion to have the start time of the meetings change to a 7:30 am start time. Motion carried.

Agenda Item 7
BRIEFING

2023 Election of Officers Process

Programs & Policy Director Karen Parkhurst reviewed the process for the election of officers which will occur at TPB's February meeting. Nominations can be sent in advance to Burlina Lucas at lucasb@trpc.org and will also be taken from the floor at the February 8, 2023, meeting.

Ms. Parkhurst reported that Chair Ryder, First Vice Chair Madrone, and Second Vice Chair Radcliff Sinclair, are willing to continue to serve.

Agenda Item 8
ACTION

Proposed Amendments to the 2023-2026 Regional Transportation Improvement Program (RTIP)

Transportation Modeler and Senior Planner Theresa Julius advised that the City of Olympia requested an amendment to the 2023-2026 Regional Transportation Improvement Program (RTIP) so funding for construction can be released. The amendment to the RTIP would include the *Olympia Westside Pavement Preservation Project*.

Board member Jensen moved, seconded by Board member Melnick, to amend the 2023-2026 Regional Transportation Improvement Program (RTIP) to include the Olympia Westside Pavement Preservation Project. Motion carried.

Agenda Item 9
PRESENTATION

Regional Transportation Plan (RTP) Amendments

Transportation Manager Katrina Van Every reviewed three proposed amendments to the Regional Transportation Plan (RT). They include:

- **City of Olympia's Log Cabin Road Connection.** Olympia has decided that the connection is not needed now or in the near term. They would like to remove the project to re-evaluate and look at doing a study of connectivity in that area.
- **5-year Plan Cycle** – TRPC staff is requesting to remove reference to a 4-year plan cycle and update it to a 5-year plan cycle to meet state and federal requirements.
- **Transit Safety Performance Measures.** TRPC staff is requesting to add Transit Safety Performance Measures to the RTP to meet state and federal requirements.

The RTP will come back before the Board at their March 2023 meeting for consideration and recommendation to the Council. Council will be asked to take action to approve the RTP at their April meeting.

Agenda Item 10
PRESENTATION

Household Travel Survey

Transportation Modeler and Senior Planner Theresa Julius provided an introduction to the Regional Transportation Model. The model is being updated in preparation for the update to the Regional Transportation Plan (RTP). The model is a tool to help planners study the impacts of alternative transportation scenarios, such as new highways, transit route changes, or parking restrictions on future travel demand, in order to make informed policy decisions.

Abigail Rosenson, RSG, updated the Board on the 2022 Household Travel Survey results. The survey was conducted to collect day-to-day travel information in the South Sound Region. The goal of the project was to collect data from at least 2,000 resident households in Grays Harbor, Lewis, Thurston, and the southwest part of Pierce Counties to provide a foundation for travel demand model updates, useful insights into current travel patterns, and a benchmark for subsequent analysis.

Agenda Item 11
PRESENTATION

The 2022 Profile Update

Senior Planner Michael Ambrogi and Associate Planner Casey Mauck, provided an update to the 2022 Profile.

Agenda Item 12
BRIEFING

2023 State Legislative Session

Programs & Policy Director Karen Parkhurst provided an update to the 2023 State Legislative Session.

Agenda Item 13
BRIEFING

Outside Committee Reports

There was no outside committee report.

Agenda Item 14

Adjournment

There being no further business, Chair Ryder adjourned the meeting at 9:00 a.m.



Andy Ryder, Chair