

MINUTES OF MEETING

THURSTON REGIONAL PLANNING COUNCIL

Friday, January 8, 2021

REMOTE ACCESS

Call to Order

Chair JW Foster called the meeting to order at 8:32 a.m.

Attendance

Members Present:

City of Lacey	Malcolm Miller, Council member
City of Rainier	Dennis McVey, Council member
City of Tenino	Cutter Copeland, Council member
City of Tumwater	Tom Oliva, Council member
City of Yelm	JW Foster, Chair
Intercity Transit	Carolyn Cox, Board member
Lacey Fire District #3	Gene Dobry, Board member
LOTT Clean Water Alliance	Cynthia Pratt, Board member
Olympia School District	Hilary Seidel, Board member
Port of Olympia	Joe Downing, Commissioner
PUD No. 1 of Thurston County	Chris Stearns, Commissioner
The Evergreen State College	Scott Morgan, Staff
Thurston EDC	Michael Cade, Director
Timberland Regional Library	Cheryl Heywood, Executive Director
Tumwater School District	Mel Murray, Staff
Nisqually Indian Tribe	David Iyall, Member
Thurston Conservation District	David Iyall, Board member

Members Absent:

Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, Staff
City of Olympia	Clark Gilman, Council member
Town of Bucoda	Alan Carr, Mayor
Thurston County	Gary Edwards, Commissioner
North Thurston Public Schools	TBD

Staff Present:

Marc Daily, Executive Director
Veena Tabbutt, Deputy Director
Karen Parkhurst, Planning & Policy Director
Burlina Lucas, Administrative Assistant
Dave Read, IT Manager
Paul Brewster, Senior Planner
Katrina Van Every, Senior Planner
Amy Hatch-Winecka, WRIA 13 Lead Entity Coordinator
Allison Osterberg, Senior Planner

Others Present:

Eric Phillips, Intercity Transit
Jessica Gould, Intercity Transit
Joyce Phillips, City of Olympia
Russ Elliott, Department of Commerce
Pete Kmet, Mayor, City of Tumwater
Doug DeForest, Transportation Policy Board Member

- Agenda Item 2** **Introductions**
All present were introduced.
- Agenda Item 3** **Approval of Agenda**
ACTION
Councilmember Oliva moved, seconded by Councilmember Downing, to approve the agenda. Motion carried unanimously.
- Agenda Item 4** **Consent Calendar**
ACTION
a. Approval of Minutes – December 4, 2020
b. Approval of Vouchers – December 2020
Councilmember Pratt moved, seconded by Councilmember Oliva, to approve the consent calendar. Motion carried unanimously.
- Agenda Item 5** **Public Comment**
There was no public comment.
- Agenda Item 6** **TRPC Operating Budget**
ACTION
Deputy Director Veena Tabbutt provided an overview of the 2021 Consolidated Operating Budget and updated Pay and Classification Plan for Thurston Regional Planning Council. The updated Pay and Classification Plan includes a 1.3% cost of living increase.

Staff recommends Council approve Resolution 2021-01 adopting the 2021 Thurston Regional Planning Council Consolidated Operating Budget and updates to the Agency Pay and Classification Plan.
Councilmember Oliva moved, seconded by Councilmember McVey to approve Resolution 2021-01 adopting the 2021 Thurston Regional Planning Council Consolidated Operating Budget and updates to the Agency Pay and Classification Plan. Motion carried unanimously.
- Agenda Item 7** **Call for Written Nominations**
INFORMATION
Chair Foster reviewed the process by which officers are elected each year and called for written nominations that are due on January 22, 2021. Nominations will also be taken from the floor at the February 5, 2021, Council meeting.
- Agenda Item 8** **Broadband in Washington State**
PRESENTATION
Russ Elliott, Director, Broadband Office, WA State Department of Commerce, provided an overview of the state’s broadband program and discussed how to get the infrastructure to everyone in the community.
- Agenda Item 9** **Thurston County Mitigation Plan**
PRESENTATION
Senior Planner Allison Osterberg presented on the progress of the Thurston Mitigation Plan. The Plan sets goals and identifies strategies and actions to reduce greenhouse gas emissions.
- Agenda Item 10** **Updating Sustainable Thurston Greenhouse Gas Emissions Targets**
1st REVIEW
Senior Planner Allison Osterberg reviewed the updated regional targets for greenhouse gas emissions. The new targets are based on updated information and will provide greater consistency with the Thurston Climate Mitigation Plan. Council is expected to take action on the updated targets at the February 5, 2021, meeting.

Agenda Item 11
1st REVIEW

Ranking Projects for Consolidated Grant Applications

Planning & Policy Director Karen Parkhurst reviewed the recommendations on ranking Thurston Region Projects for 2021-2023/25 biennium. Washington State Department of Transportation (WSDOT) requires that TRPC, as the Regional Transportation Planning Organization (RTPO), is notified of projects. TRPC then needs to prioritize the projects in the regional plan to be eligible for funding under the Consolidated Grant Program.

WSDOT allocates specific rankings based on demographic information. TRPC received 1 A, 3 B's, and 3 C's, where A is the highest ranking and D is the lowest. Staff recommendation based on priority and strategy are:

- A – Intercity Transit – replacement Dial-a-Lift vehicles.
- B – Intercity Transit – Thurston/Pierce Regional Connector: Operating assistance to sustain Olympia Express Service.
- B – Thurston Regional Planning Council: Here to There Mobility Management.

Council will be asked to take action at the February 5, 2021, meeting.

Agenda Item 12
INFORMATION

2021 Legislative Session

Planning & Policy Director Karen Parkhurst provided an update on the upcoming 2021 Legislative Session.

Agenda Item 13
DISCUSSION

Council 2021 Agenda Planning

Due to time constraints, Executive Director Marc Daily will address this agenda item in the After-Meeting Summary.

Agenda Item 14
INFORMATION

Report from Outside Committee Assignments

Transportation Policy Board Member DeForest provided an update on the last Puget Sound Regional Council Transportation Policy Board meeting.

Council member Pratt provided an update on the last Puget Sound Regional Council's Growth Management Board meeting.

Agenda Item 15
INFORMATION

Executive Director's Report

Executive Director Marc Daily announced the following: (1) the Housing Action Plan Forum will take place online on Wednesday, January 13, 2021, from 5:00 pm – 6:30 pm; (2) the Olympian newspaper has published numerous articles recently on the work TRPC is involved in; and (3) the Executive Vice Present of the WA State Trucking Organization will be presenting at the January 13, 2021, Transportation Policy Board meeting. Mr. Daily also asked members to send him topic suggestions for 2021 Council meetings.

Agenda Item 16
DISCUSSION

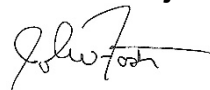
Member Check In

Council members had the opportunity to share information happening in their organizations/communities.

Agenda Item 14

Adjournment

There being no further business, Chair Foster adjourned the meeting at 11:00 a.m.



JW Foster, Chair



Marc Daily, Executive Director