

AGENDA

Transportation Policy Board

Wednesday February 10, 2021

7:00 - 8:30 a.m.

In order to comply with the Governor's guidance to "Stay Home and Stay Healthy" and in keeping with the Proclamation by the Governor Amending Proclamation 20-05 Open Public Meetings Act and Public Records Act issued on March 24th, 2020, participation in the Policy Board meeting will be through **remote access only**.

Watch the meeting live on Facebook:

<https://www.facebook.com/trpc.org>

To provide public comment, register in advance for this meeting:

https://us02web.zoom.us/webinar/register/WN_9BfdsD9ySqeGv-VuN5fxNw

After registering, you will receive a confirmation email containing information about joining the meeting.

Note: Policy Board members will be registered as panelists and will receive a separate link to join the meeting.

- | | | | |
|-----|-------------|--|---------------------|
| 1. | 7:00 am | Introductions – Andy Ryder, Chair | ACTION |
| 2. | | Executive Director's Report & Announcements – Marc Daily, TRPC | |
| 3. | | Approval of Agenda – Andy Ryder, Chair | ACTION |
| 4. | | Approval of Meeting Notes from January 13, 2021 (Attachment) – Andy Ryder, Chair | ACTION |
| 5. | | Public Comment Period
Public comment for this meeting will be accepted in written and oral format. <ul style="list-style-type: none">The deadline for submitting written public comments or registering for oral public comment at the meeting is noon (12:00 p.m. Pacific Daylight Time) the day preceding the meeting, February 9, 2021.For written public comment, please provide: 1) your name and address and 2) your comments. Send them to info@trpc.org. Written comments received by the deadline will be provided to the Policy Board members prior to the meeting. To register for oral public comment, please use this link:
https://us02web.zoom.us/webinar/register/WN_9BfdsD9ySqeGv-VuN5fxNw
1) check the box indicating you wish to provide public comment; and 2) list a general topic. The Chair may limit oral public comment to three minutes or less, depending on the meeting agenda and number of people wishing to comment. | |
| 6. | 7:15 - 7:30 | 2021 Election of Officers (Attachment): Andy Ryder, Chair
<i>The TPB bylaws call for the election of Chair and Vice Chair each February. All confirmed members may vote.</i> | ACTION |
| 7. | 7:30 - 7:40 | Emeritus Business Representative (Attachment): Karen Parkhurst, Planning & Policy Director, TRPC
<i>Emeritus Business Representative DeForest's first two-year term ends this month. According to the bylaws, the Board may re-appoint him for a subsequent one-year term.</i> | ACTION |
| 8. | 7:40 - 8:05 | State of Our Transportation System - Sidewalks (Attachment): Scott Carte, GIS & Modeling Manager, TRPC; and Theresa Julius, Transportation Modeler
<i>Staff will present the next "chapter" in the State of Our Transportation System Report - Sidewalks.</i> | PRESENTATION |
| 9. | 8:05 - 8:30 | Sidewalks Policy Discussion (Attachment): Veena Tabbutt, Deputy Director, TRPC; and Karen Parkhurst, Planning & Policy Director, TRPC
<i>After hearing the State of Our Transportation System - Sidewalks presentation, the Board will engage in a discussion of federal funding and potential prioritization.</i> | PRESENTATION |
| 10. | 9:00 | Adjourn | |

Next Meeting – March 10, 2021

We will provide remote participation information prior to meeting.

Public Comment:

The following is not acceptable as either written or oral public comment and is considered disruptive behavior.

- Promoting or advertising commercial services, entities, or products.
- Supporting or opposing political candidates or ballot propositions.
- Distributing obscene content.
- Engaging in illegal activity or encouragement of illegal activity.
- Promoting, fostering or perpetuating discrimination on the basis of creed, color, age, religion, gender, gender identification, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation information that may tend to compromise the safety or security of the public or public systems.
- Threatening or intimidating language, including cyber bullying.
- Otherwise engaging in disruptive behavior.

Members of the public engaging in disruptive behavior may have their emails blocked (for written comments) or be removed from the meeting (for oral comments).

Thurston Regional Planning Council ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person based on race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding TRPC's Title VI Program, you may contact the Title VI Coordinator at 360.956.7575 or email info@trpc.org.

If you need special accommodations to participate in this meeting, please call us at 360.956.7575 by 10:00 a.m. three days prior to the meeting. Ask for the ADA Coordinator.

For TDD users, please use the state's toll-free relay service, 711 and ask the operator to dial 360.956.7575.

MINUTES OF MEETING

TRANSPORTATION POLICY BOARD

Wednesday, January 13, 2021

Remote Access Only

Call to Order

Chair Andy Ryder called the meeting to order at 7:01 am.

Attendance

Members Present:

City of Lacey	Andy Ryder, Chair
City of Olympia	Dani Madrone, Council member
City of Tenino	John O'Callahan, Council member
City of Tumwater	Pete Kmet, Mayor
City of Yelm	Tracey Wood, Council member
North Thurston Public Schools	Deanna Maddux, Board member
Thurston County	Carolina Mejia, Commissioner
WSDOT	John Wynands, Staff
Community Rep	Graeme Sackrison
State Government	Kevin Dragon, DES Staff

Members Absent:

Nisqually Indian Tribe	Heidi Thomas, Staff
Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, Staff
City of Rainier	George Johnson, Council member
Intercity Transit	Don Melnick, Board member
Port of Olympia	Joe Downing, Commissioner
Community Rep	Kevin Pestinger
Business Rep	Renee Radcliff Sinclair
Emeritus Business Rep	Doug DeForest

Staff Present:

Marc Daily, Executive Director
Karen Parkhurst, Planning & Policy Director
Veena Tabbutt, Deputy Director
Burlina Lucas, Administrative Assistant
Paul Brewster, Senior Planner
Dave Read, IT Manager
Veronica Jarvis, Associate Planner

Others Present:

Mary Heather Ames, City of Tumwater
Cutter Copeland, City of Tenino
Andrew Beagle, City of Olympia
Rob LaFontaine, Intercity Transit
Sophie Stimson, City of Olympia
Sheri Call, WA State Trucking Association
Russ Elliott, WA State Department of Commerce
Michelle Swanson, City of Olympia
Joseph Perez, WSDOT
Matt Unzelman, Thurston County Public Works

- Agenda Item 1**
INFORMATION **Introductions/Announcements/Updates**
All present were introduced.
- Agenda Item 2**
INFORMATION **Executive Director's Report & Announcements**
Executive Director Marc Daily provided an update on: (1) the Housing Open House that will occur on January 13th from 5:00 pm – 6:30 pm via Zoom; (2) the Thurston Climate Mitigation Plan. The Steering Committee approved the Plan on December 10, 2020; and (3) the Walk n' Roll 2020 report.

Mr. Daily also advised that the region is no longer in Air Quality maintenance for Particulate Matter 10 (PM₁₀) due to improved air quality.
- Agenda Item 3**
ACTION **Approval of Agenda**
Board member O'Callahan moved, seconded by Board member Madrone, to approve the agenda. Motion carried unanimously.
- Agenda Item 4**
ACTION **Approval of Meeting Notes from December 9, 2020**
Board member Wood moved, seconded by Board member Sackrison, to approve the meeting notes from December 9, 2020. Motion carried unanimously.
- Agenda Item 5**
ACTION **Public Comment**
There were no public comments.
- Agenda Item 6**
ACTION **2021 Meeting Schedule**
Planning & Policy Director Karen Parkhurst presented the proposed 2021 meeting calendar for approval by the Board.

Board member O'Callahan moved, seconded by Board member Madrone, to approve the meeting schedule. Motion carried.
- Agenda Item 7**
BRIEFING **Member Appointment**
Planning & Policy Director Karen Parkhurst requested that Policy Board Members advise TRPC of any new appointments to the Board prior to the February 10th meeting.
- Agenda Item 8**
BRIEFING **2021 Election of Officers**
Planning & Policy Director Karen Parkhurst noted that TPB will hold an election of officers at the February meeting. Ms. Parkhurst reported that Chair Ryder and Vice Chair Sackrison expressed interest in continuing to serve. Nominations will be taken from the floor at the February meeting.
- Agenda Item 9**
PRESENTATION **Talking Trucking**
Sheri Call, Executive Vice President, WA State Trucking Association, provided an update on the trucking industry and how the industry is affected by employee telework and flexible schedules which help to take cars off the roads during busy commutes. She also discussed the status of technology - such as autonomous trucking.
- Agenda Item 10**
PRESENTATION **Broadband Update**
Russ Elliott, Director, Broadband Office, WA State Department of Commerce, provided an overview of the state's broadband program and discussed broadband issues in Thurston County.
- Agenda Item 11**
BRIEFING **2021 Legislative Session & Regional Priority Issues**
Planning & Policy Director Karen Parkhurst provide an update on legislative priorities.
- Agenda Item 12**
BRIEFING **Outside Committee Report**
There was no outside committee report.
- Adjournment**
There being no further business, Chair Ryder adjourned the meeting at 9:03 a.m.

Andy Ryder, Chair



MEMBERS:

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
- Nisqually Indian Tribe
- Town of Bucoda
- Thurston County
- North Thurston Public Schools
- Olympia School District
- Tumwater School District
- Intercity Transit
- LOTT Clean Water Alliance
- Port of Olympia
- PUD No. 1 of Thurston County

ASSOCIATE MEMBERS:

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Conservation District
- Thurston Economic Development Council
- Timberland Regional Library

MEMORANDUM

TO: Transportation Policy Board

FROM: Karen M. Parkhurst, Planning & Policy Director

DATE: February 3, 2021

SUBJECT: 2021 Election of Officers

PURPOSE: To elect Chair and Vice-Chair for 2021.

Summary:

- TPB Bylaws provide for the annual election of officers – Chair and Vice-Chair – at the February meeting. All voting members are eligible to serve as officers. The bylaws do not set term limits, nor require written nominations.
- Roles:
 - Chair: presides at all meetings; coordinates with TRPC staff to set agendas; calls special meetings; sets meeting time and place, in consultation with membership; establishes committees as needed; and represents TPB before other groups.
 - Vice-Chair assumes these duties in the Chair's absence.
- Chair Andy Ryder and Vice-Chair Graeme Sackrison have indicated their willingness to continue to serve in 2021.
- The current Chair will take nominations from the floor and the Board will elect a Chair and Vice-Chair.

REQUESTED ACTION

The Board will elect the 2021 Chair and Vice Chair.

71:bl



Marc Daily
Executive Director

2411 Chandler Court SW
Olympia, WA 98502
360-956-7575
360-741-2545 Fax
www.trpc.org



MEMBERS:

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
- Nisqually Indian Tribe
- Town of Bucoda
- Thurston County
- North Thurston Public Schools
- Olympia School District
- Tumwater School District
- Intercity Transit
- LOTT Clean Water Alliance
- Port of Olympia
- PUD No. 1 of Thurston County

ASSOCIATE MEMBERS:

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Conservation District
- Thurston Economic Development Council
- Timberland Regional Library

MEMORANDUM

TO: Transportation Policy Board

FROM: Karen M. Parkhurst, Planning & Policy Director

DATE: February 3, 2021

SUBJECT: Emeritus Business Representative

PURPOSE: To consider reappointment of Doug DeForest as Emeritus Business Representative, and to represent TRPC on the Puget Sound Regional Council Transportation Policy Board.

Summary:

- TPB Bylaws allow for appointment of an Emeritus Business or Community Representative.
- Term and Rights:
 - For the first two-year term, an Emeritus Representative enjoys all the rights, privileges, and authorities as any other member of the Board.
 - After the first two-year term, an Emeritus Representative may be reappointed to subsequent one-year terms in a non-voting capacity.
 - Note: The bylaws are silent on whether non-voting members can make and second motions, however Robert's Rules of Order gives the Board latitude to choose. The Board will review the TPB bylaws at the March or April 2021 meeting and take any necessary actions.
- Member DeForest also serves as the TPB representative to the Puget Sound Regional Council (PSRC) Transportation Policy Board.
- The Board will consider reappointment of current Emeritus Business Representative Doug DeForest and his appointment to represent TRPC on the PSRC Transportation Policy Board.

REQUESTED ACTION

1. The Board will consider reappointing Doug DeForest as Emeritus Business Representative.
2. The Board will consider reappointing Doug DeForest to represent TRPC on the Puget Sound Regional Council Transportation Policy Board.

71:bl



Marc Daily
Executive Director

2411 Chandler Court SW
Olympia, WA 98502
360-956-7575
360-741-2545 Fax
www.trpc.org

BACKGROUND

TPB Bylaws:

Section IV: Emeritus Business or Community Representative

From time to time, the Chair may consider designating emeritus status to a person who has served as a business or community representative on the Board for at least ten (10) consecutive years. Designation as an emeritus business or community representative requires approval by a majority of voting members present at a regularly scheduled TPB meeting. If appointed, the emeritus business or community representative may serve for a term of no longer than two years, and will have all the rights, privileges, and authorities exercised by any member of the Board. At the end of an initial two-year term, at the request of the Chair, the Board may consider reappointing the emeritus business or community representative to subsequent one-year terms in a non-voting capacity.

An emeritus business or community representative may not specify an alternate to serve in her/his place. If a person is granted emeritus status, her/his current business or community representative position will become open for recruitment following the process set forth in Section III.



MEMBERS:

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
- Nisqually Indian Tribe
- Town of Bucoda
- Thurston County
- North Thurston Public Schools
- Olympia School District
- Tumwater School District
- Intercity Transit
- LOTT Clean Water Alliance
- Port of Olympia
- PUD No. 1 of Thurston County

MEMORANDUM

TO: Transportation Policy Board

FROM: Scott Carte, GIS & Modeling Manager
Theresa Julius, Transportation Modeler

DATE: February 3, 2021

SUBJECT: State of the Transportation System - Sidewalks

PURPOSE: Discussion

Summary:

- TRPC recently completed a State of our Transportation System: Sidewalk evaluation.
- Staff will present the findings of the study which identified the presence or absence of sidewalks on the major arterials and collectors within the Urban Growth Areas of Thurston County.
- Staff will provide a tour of the data presented on the TRPC website, as well as an interactive map which displays the current conditions.

REQUESTED ACTION
Discussion only.

sc:bl

ASSOCIATE MEMBERS:

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Conservation District
- Thurston Economic Development Council
- Timberland Regional Library



Marc Daily
Executive Director

2411 Chandler Court SW
Olympia, WA 98502
360-956-7575
360-741-2545 Fax
www.trpc.org



MEMBERS:

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
- Nisqually Indian Tribe
- Town of Bucoda
- Thurston County
- North Thurston Public Schools
- Olympia School District
- Tumwater School District
- Intercity Transit
- LOTT Clean Water Alliance
- Port of Olympia
- PUD No. 1 of Thurston County

ASSOCIATE MEMBERS:

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Conservation District
- Thurston Economic Development Council
- Timberland Regional Library

MEMORANDUM

TO: Transportation Policy Board

FROM: Veena Tabbutt, Deputy Director
Karen M. Parkhurst, Planning & Policy Director

DATE: February 3, 2021

SUBJECT: Sidewalks Policy Discussion

PURPOSE: Discussion

Summary:

- TRPC recently completed a State of our Transportation System: Sidewalk evaluation and learned that:
 - Many of our existing major roads are missing sidewalks.
 - Retrofitting the sidewalk network is funded by a patchwork of sources, but the need is greater than available funding.
- Federal funding can be used to fund both stand-alone sidewalks and street projects, including sidewalk (frontage) improvement.
- Policy makers will be engaged in a discussion of federal funding and possible priorities.

REQUESTED ACTION

Discussion only.

vt:bl



Marc Daily
Executive Director

2411 Chandler Court SW
Olympia, WA 98502
360-956-7575
360-741-2545 Fax
www.trpc.org