

## AGENDA

Transportation Policy Board

Wednesday February 8, 2023 - 7:30 - 9:00 a.m.

Remote Meeting

Note: Remote meeting and Time change

Watch the meeting live on Facebook: <https://www.facebook.com/trpc.org>

To register to attend the meeting remotely:

[https://trpc-org.zoom.us/webinar/register/WN\\_sdqGr93BSV24AlrwAbhaKg](https://trpc-org.zoom.us/webinar/register/WN_sdqGr93BSV24AlrwAbhaKg)

After registering, you will receive a confirmation email containing information about joining the meeting.

**Note:** Policy Board members will be pre-registered and will receive a separate link to join the meeting.

1. **7:30 am Approval of Agenda** – Andy Ryder, Chair **ACTION**
2. **Consent Calendar** **ACTION**
  - a. **Approval of Meeting Notes** (Attachment) – January 11, 2023, Andy Ryder, Chair
3. **7:35 – 7:45** **Representative Barkis** – Representative Barkis **PRESENTATION**  
10 min *5 min. presentation, 5 min. discussion.*  
State Representative Andrew Barkis, 2<sup>nd</sup> Legislative District, will discuss transportation issues under consideration during the 2023 State Legislative Session. Representative Barkis, who serves as the Ranking Minority Member on the House Transportation Committee, continues to be a champion in supporting the region's priorities, including I-5 and Yelm Loop projects.
4. **7:45 – 7:50** **Introductions** – Andy Ryder, Chair **INTRODUCTIONS**  
5 min
5. **7:50 – 7:55** **Public Comment Period**  
5 min  
Public comment for this meeting will be accepted in written and oral format.
  - The deadline for submitting written public comments or registering for oral public comment at the meeting is noon (12:00 p.m. Pacific Daylight Time) the day preceding the meeting, February 7, 2023.
  - For written public comment, please provide: 1) your name and address and 2) your comments. Send them to [info@trpc.org](mailto:info@trpc.org). Written comments received by the deadline will be provided to the Policy Board members prior to the meeting.
  - Commenters may attend the meeting in person or choose the remote option. For either, please register to comment through this link [https://trpc-org.zoom.us/webinar/register/WN\\_sdqGr93BSV24AlrwAbhaKg](https://trpc-org.zoom.us/webinar/register/WN_sdqGr93BSV24AlrwAbhaKg).
  - Check the box indicating you wish to provide public comment; and 2) list a general topic.

The Chair may accept public comment from individuals that did not pre-register after registered public comment has been provided. The Chair may also limit oral public comment to three minutes or less, depending on the meeting agenda and number of people wishing to comment.
6. **7:55 – 8:10** **2023 Election of Officers and Appointment of Puget Sound Regional Council (PSRC) Transportation Policy Board (TPB) Representative** (Attachment) – Karen Parkhurst, TRPC **ACTION**  
15 min *15 min. discussion.*  
The TPB will hold elections for the officer positions – Chair, First Vice Chair, and Second Vice Chair. The Board will also discuss appointments to the Puget Sound Regional Council Transportation Policy Board.
7. **8:10 – 8:30** **School Walking Route Maps** (Attachment) – Veronica Jarvis, TRPC **PRESENTATION**  
20 min *15 min. presentation, 5 min. discussion*  
Staff will present on the recently completed school walk route mapping project. North Thurston Public Schools, Olympia, and Tumwater school districts updated or created new maps for schools in their districts. The maps used an existing design that shows the street network, sidewalks, preferred walk routes, walk zones (where available), crossing locations, traffic signals, school speed limit zones, and other information to assist families with identifying safe and suitable routes for walking to school.
8. **8:30 – 9:00** **Federal Transportation Update** – Karen Parkhurst, TRPC **PRESENTATION**  
30 min *25 min. presentation, 5 min discussion*  
Federal legislation has established unprecedented levels of new transportation funding. Brittney Kohler, Legislative Director, Transportation and Infrastructure, National League of Cities, will discuss opportunities and strategies for this potentially transformational funding. No staff report for this agenda item.
9. **9:00 am Adjourn**

Additional Information Enclosures:

**NEXT MEETING**

**March 8, 2023 – REMOTE**

**Note:** For anyone without the ability to access the meeting remotely,  
TRPC will provide access to the meeting in the conference room at 2411 Chandler Court SW, Olympia, WA 98502.

**Public Comment:**

The following is not acceptable as either written or oral public comment and is considered disruptive behavior.

- Promoting or advertising commercial services, entities, or products.
- Supporting or opposing political candidates or ballot propositions.
- Distributing obscene content.
- Engaging in illegal activity or encouragement of illegal activity.
- Promoting, fostering or perpetuating discrimination on the basis of creed, color, age, religion, gender, gender identification, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation information that may tend to compromise the safety or security of the public or public systems.
- Threatening or intimidating language, including cyber bullying.
- Otherwise engaging in disruptive behavior.

Members of the public engaging in disruptive behavior may have their emails blocked (for written comments) or be removed from the meeting (for oral comments).

Thurston Regional Planning Council ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person based on race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding TRPC's Title VI Program, you may contact the Title VI Coordinator at 360.956.7575 or email [info@trpc.org](mailto:info@trpc.org).

If you need special accommodations to participate in this meeting, please call us at 360.956.7575 by 10:00 a.m. three days prior to the meeting. Ask for the ADA Coordinator.

For TDD users, please use the state's toll-free relay service, 711 and ask the operator to dial 360.956.7575.

## MINUTES OF MEETING

### Regular Meeting TRANSPORTATION POLICY BOARD Wednesday, January 11, 2023 Remote Meeting

#### Call to Order

Chair Andy Ryder called the meeting to order at 7:00 am.

#### Attendance

##### Members Present:

City of Lacey	Andy Ryder, Chair
City of Olympia	Dani Madrone, First Vice Chair
City of Tenino	John O'Callahan, Council member
City of Tumwater	Peter Agabi, Council member
Intercity Transit	Don Melnick, Authority member
Port of Olympia	Joe Downing, Commissioner
Thurston County	Carolina Mejia, Commissioner
WSDOT	Gaius Sanoy, Staff
Business Rep	David Wasson
Business Rep	Jessica McKeegan-Jensen
Community Rep	Travis Millar
Community Rep	Michelle Murray
Emeritus Rep	Pete Kmet

##### Members Absent:

Nisqually Indian Tribe	Heidi Thomas, Staff
Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, Staff
City of Rainier	Ron Kemp, Council member
City of Yelm	Brian Hess, Council member
Business Rep	Renee Radcliff Sinclair, Second Vice Chair
North Thurston Public Schools	Garrett Kendall, Staff
State Government	Vacant

##### Staff Present:

Karen Parkhurst, Planning & Policy Director  
Burlina Lucas, Executive Assistant  
Dorinda Merrill, Office Specialist IV  
Dave Read, IT Manager  
Katrina Van Every, Transportation Manager  
Paul Brewster, Senior Planner  
Theresa Julius, Senior Planner  
Casey Mauck, Associate Planner  
Scott Carte, GIS & Modeling Manager  
Michael Ambrogi, Senior Planner

##### Others Present:

Ann Freeman-Manzanares, Intercity Transit  
Rob LaFontaine, Intercity Transit  
Jessica Gould, Intercity Transit  
Peter Stackpole, Intercity Transit  
Martin Hoppe, City of Lacey  
Mary Heather Ames, City of Tumwater  
Matt Unzelman, Thurston County  
Sophie Stimson, City of Olympia  
Joey Jones, City of Olympia  
Michelle Swanson, City of Olympia  
Abigail Rosenson, RSG  
Karen Messmer, Member of the Public  
Krystle McCord, Member of the Public

**Agenda Item 1**  
INFORMATION

**Introductions/Announcements/Updates**

Members were introduced.

**Agenda Item 2**  
INFORMATION

**Executive Director's Report & Announcements**

Programs & Policy Director Karen Parkhurst provided an update on the Call for Projects that the Council approved at their December 2, 2022, meeting.

Chair Ryder announced that he and Executive Marc Daily have been appointed to be on WSDOT's I-5 Executive Advisory Committee focused on I-5 Mounts Road to Tumwater. Current work is focused on I-5 between Mounts Road and Marvin Road.

**Agenda Item 3**  
ACTION

**Approval of Agenda**

***Board member O'Callahan moved, seconded by Board member Madrone, to approve the agenda. Motion carried.***

**Agenda Item 4**  
ACTION

**Approval of Consent Calendar**

- a. Approval of Meeting Notes – December 14, 2022

***Board member O'Callahan moved, seconded by Board member Mejia, to approve the consent calendar. Motion carried.***

**Agenda Item 5**

**Public Comment**

There was no public comment.

**Agenda Item 6**  
ACTION

**2023 Meeting Schedule**

Programs & Policy Director Karen Parkhurst presented the proposed 2023 meeting calendar for approval by the Board.

***Board member Kmet moved, seconded by Board member Mejia, to approve the meeting calendar as presented. Motion carried.***

The Board discussed changing the start time of the meeting from 7:00 am to 8:00 am.

***Chair Ryder moved, seconded by Board member Mejia, to change the start time of the meetings to 8:00 am.***

The Board discussed changing the start time of the meeting to 8:00 am.

***After discussion, Board member Madrone moved, seconded by Board member Melnick, to amend the previous motion to have the start time of the meetings change to a 7:30 am start time. Motion carried.***

**Agenda Item 7**  
BRIEFING

**2023 Election of Officers Process**

Programs & Policy Director Karen Parkhurst reviewed the process for the election of officers which will occur at TPB's February meeting. Nominations can be sent in advance to Burlina Lucas at lucasb@trpc.org and will also be taken from the floor at the February 8, 2023, meeting.

Ms. Parkhurst reported that Chair Ryder, First Vice Chair Madrone, and Second Vice Chair Radcliff Sinclair, are willing to continue to serve.

**Agenda Item 8**  
ACTION

**Proposed Amendments to the 2023-2026 Regional Transportation Improvement Program (RTIP)**

Transportation Modeler and Senior Planner Theresa Julius advised that the City of Olympia requested an amendment to the 2023-2026 Regional Transportation Improvement Program (RTIP) so funding for construction can be released. The amendment to the RTIP would include the *Olympia Westside Pavement Preservation Project*.

***Board member Jensen moved, seconded by Board member Melnick, to amend the 2023-2026 Regional Transportation Improvement Program (RTIP) to include the Olympia Westside Pavement Preservation Project. Motion carried.***

**Agenda Item 9**  
PRESENTATION

**Regional Transportation Plan (RTP) Amendments**

Transportation Manager Katrina Van Every reviewed three proposed amendments to the Regional Transportation Plan (RT). They include:

- **City of Olympia's Log Cabin Road Connection.** Olympia has decided that the connection is not needed now or in the near term. They would like to remove the project to re-evaluate and look at doing a study of connectivity in that area.
- **5-year Plan Cycle** – TRPC staff is requesting to remove reference to a 4-year plan cycle and update it to a 5-year plan cycle to meet state and federal requirements.
- **Transit Safety Performance Measures.** TRPC staff is requesting to add Transit Safety Performance Measures to the RTP to meet state and federal requirements.

The RTP will come back before the Board at their March 2023 meeting for consideration and recommendation to the Council. Council will be asked to take action to approve the RTP at their April meeting.

**Agenda Item 10**  
PRESENTATION

**Household Travel Survey**

Transportation Modeler and Senior Planner Theresa Julius provided an introduction to the Regional Transportation Model. The model is being updated in preparation for the update to the Regional Transportation Plan (RTP). The model is a tool to help planners study the impacts of alternative transportation scenarios, such as new highways, transit route changes, or parking restrictions on future travel demand, in order to make informed policy decisions.

Abigail Rosenson, RSG, updated the Board on the 2022 Household Travel Survey results. The survey was conducted to collect day-to-day travel information in the South Sound Region. The goal of the project was to collect data from at least 2,000 resident households in Grays Harbor, Lewis, Thurston, and the southwest part of Pierce Counties to provide a foundation for travel demand model updates, useful insights into current travel patterns, and a benchmark for subsequent analysis.

**Agenda Item 11**  
PRESENTATION

**The 2022 Profile Update**

Senior Planner Michael Ambrogi and Associate Planner Casey Mauck, provided an update to the 2022 Profile.

**Agenda Item 12**  
BRIEFING

**2023 State Legislative Session**

Programs & Policy Director Karen Parkhurst provided an update to the 2023 State Legislative Session.

**Agenda Item 13**  
BRIEFING

**Outside Committee Reports**

There was no outside committee report.

**Agenda Item 14**

**Adjournment**

There being no further business, Chair Ryder adjourned the meeting at 9:00 a.m.

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Andy Ryder, Chair

**MEMBERS:**

City of Lacey  
 City of Olympia  
 City of Rainier  
 City of Tenino  
 City of Tumwater  
 City of Yelm  
 Confederated Tribes of the  
 Chehalis Reservation  
 Nisqually Indian Tribe  
 Town of Bucoda  
 Thurston County  
 North Thurston Public Schools  
 Olympia School District  
 Tumwater School District  
 Intercity Transit  
 LOTT Clean Water Alliance  
 Port of Olympia  
 PUD No. 1 of Thurston County

**ASSOCIATE MEMBERS:**

Lacey Fire District #3  
 Puget Sound Regional Council  
 The Evergreen State College  
 Thurston Conservation District  
 Thurston Economic  
 Development Council  
 Timberland Regional Library



Marc Daily  
 Executive Director

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**MEMORANDUM**

**TO:** Transportation Policy Board  
**FROM:** Karen M. Parkhurst, Planning & Policy Director  
**DATE:** February 1, 2023  
**SUBJECT:** 2023 Election of Officers

**PURPOSE:** To elect Chair, Vice-Chair and Second Vice-Chair for 2023 and discuss appointment to the Puget Sound Regional Council Transportation Policy Board.

**Summary:**

- Transportation Policy Board (TPB) Bylaws provide for the annual election of officers – Chair, First Vice-Chair, and Second Vice-Chair - at the February meeting. All voting members are eligible to serve as officers. The Bylaws do not set term limits, nor require written nominations.
- Roles:
  - Chair: presides at all meetings; coordinates with TRPC staff to set agendas; calls special meetings; sets meeting time and place, in consultation with membership; establishes committees as needed; and represents TPB before other groups.
  - First Vice-Chair assumes these duties in the Chair's absence.
  - Second Vice-Chair assumes these duties in the absence of the Chair and First Vice-Chair.
- The current officers - Chair Andy Ryder, First Vice Chair Dani Madrone, and Second Vice Chair Renee Radcliff Sinclair have indicated their willingness to continue to serve in 2023.
- Although written nominations are not required, at the January meeting the Chair offered to accept advance written nominations.
- The current Chair will take nominations from the floor and the Board will elect a Chair, First Vice-Chair, and Second Vice-Chair.
- For many years, the TPB has appointed a representative to serve on the Puget Sound Regional Council (PSRC) Transportation Policy Board, recognizing that actions and issues in surrounding areas impact conditions and strategies here in the Thurston region.
- Typically, the PSRC TPB meets on the second Thursday of the month from 9:30 to 11:30 am, with remote/hybrid options.
- For 2022, Board members Madrone and Mejia served in this capacity. Member Madrone does not wish to continue to serve.

**REQUESTED ACTION**

The Board will elect the 2023 Officers and may appoint representatives to the PSRC TPB.

**Equity Considerations:**

With the exception of business and community representatives, members of the Transportation Policy Board are appointed by the jurisdiction/organization/agency they represent. The Board has no role in those appointments.

The Transportation Policy Board has the opportunity - when selecting business and community representatives and when electing officers - to apply other criteria, including an equity and inclusion lens.





**MEMBERS:**

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
- Nisqually Indian Tribe
- Town of Bucoda
- Thurston County
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- The Evergreen State College
- Thurston Conservation District
- Thurston Economic Development Council
- Timberland Regional Library

**MEMORANDUM**

**TO:** Thurston Regional Planning Council

**FROM:** Veronica Jarvis, Senior TDM Planner

**DATE:** February 1, 2023

**SUBJECT:** School Walking Route Mapping Project

**PURPOSE**

Informational presentation

**Summary:**

- Beginning in 2018 with funds programmed by Council, TRPC staff worked with partners in the region to develop school walk route maps for schools in the North Thurston Public Schools, Olympia, and Tumwater school districts. The maps used an existing design that shows the street network, sidewalks, preferred walk routes, walk zones (where available), crossing locations, traffic signals, school speed limit zones, and other information to assist families with identifying safe and suitable routes for walking to school.
- The pandemic made collaboration on this project challenging, but regional partners worked together to discuss the safest walking routes for children in our communities. New challenges and potential solutions were identified in some of the areas around the schools.
- Maps are currently posted on the TRPC website and school district transportation websites. Examples of finished maps will be shared.

**REQUESTED ACTION**

No action required, informational only.



Marc Daily  
Executive Director

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