

AGENDA

Transportation Policy Board
Wednesday January 13, 2021

Note: 7:00 - 9:00 a.m.

Note: Time extension

In order to comply with the Governor's guidance to "Stay Home and Stay Healthy" and in keeping with the Proclamation by the Governor Amending Proclamation 20-05 Open Public Meetings Act and Public Records Act issued on March 24th, 2020, participation in the Policy Board meeting will be through **remote access only**.

Watch the meeting live on Facebook:

<https://www.facebook.com/trpc.org>

To provide public comment, register in advance for this meeting:

https://us02web.zoom.us/webinar/register/WN_sj2yqVzrTJG_WFFccsPGSA

After registering, you will receive a confirmation email containing information about joining the meeting.

Note: Policy Board members will be registered as panelists and will receive a separate link to join the meeting.

- | | | | |
|-----|-------------|--|---------------------|
| 1. | 7:00 am | Introductions – Andy Ryder, Chair | ACTION |
| 2. | | Executive Director's Report & Announcements – Marc Daily, TRPC | |
| 3. | | Approval of Agenda – Andy Ryder, Chair | ACTION |
| 4. | | Approval of Meeting Notes from December 9, 2020 (Attachment) – Andy Ryder, Chair | ACTION |
| 5. | | Public Comment Period
Public comment for this meeting will be accepted in written and oral format. <ul style="list-style-type: none">• The deadline for submitting written public comments or registering for oral public comment at the meeting is noon (12:00 p.m. Pacific Daylight Time) the day preceding the meeting, January 12, 2021.• For written public comment, please provide: 1) your name and address and 2) your comments. Send them to info@trpc.org. Written comments received by the deadline will be provided to the Policy Board members prior to the meeting. To register for oral public comment, please use this link:
https://us02web.zoom.us/webinar/register/WN_sj2yqVzrTJG_WFFccsPGSA
1) check the box indicating you wish to provide public comment; and 2) list a general topic. The Chair may limit oral public comment to three minutes or less, depending on the meeting agenda and number of people wishing to comment. | |
| 6. | 7:15 - 7:25 | 2021 Meeting Schedule (Attachment): Karen Parkhurst, Planning & Policy Director, TRPC
<i>The Board will adopt the 2021 meeting schedule.</i> | ACTION |
| 7. | 7:25 - 7:35 | Member Appointment (Attachment): Karen Parkhurst, Planning & Policy Director, TRPC
<i>Each year, member organizations appoint their representative/alternate to the TPB. Staff will review the process for that appointment.</i> | BRIEFING |
| 8. | 7:35 - 7:45 | 2021 Election of Officers (Attachment): Karen Parkhurst, Planning & Policy Director, TRPC
<i>Staff will review the election process, which occurs at the February meeting.</i> | BRIEFING |
| 9. | 7:45 - 8:20 | Talking Trucking (Attachment): Karen Parkhurst, Planning & Policy Director, TRPC; Sheri Call, Executive Vice President, Washington Trucking Associations
<i>COVID and Freight? Does the trucking industry want us to keep teleworking? Autonomous trucking? Washington Trucking Associations Executive Vice President Sheri Call will provide information on what's happening in this important industry and what they need to keep rolling.</i> | PRESENTATION |
| 10. | 8:20 - 8:55 | Broadband Update (Attachment): Karen Parkhurst, Planning & Policy Director, TRPC; Russ Elliott, Director of the State Broadband Office in the Department of Commerce
<i>Director Elliott will provide an overview of broadband coverage and speed in Washington state and plans for improvement.</i> | PRESENTATION |
| 11. | 8:55 - 9:00 | 2021 Legislative Session & Regional Priority Issues: Karen Parkhurst, Planning & Policy Director, TRPC
<i>Staff will "distribute" the 2021 State Legislative Priorities packet.</i> | BRIEFING |

Next Meeting – February 10, 2021

We will provide remote participation information prior to meeting.

Public Comment:

The following is not acceptable as either written or oral public comment and is considered disruptive behavior.

- Promoting or advertising commercial services, entities or products.
- Supporting or opposing political candidates or ballot propositions.
- Distributing obscene content.
- Engaging in illegal activity or encouragement of illegal activity.
- Promoting, fostering or perpetuating discrimination on the basis of creed, color, age, religion, gender, gender identification, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation information that may tend to compromise the safety or security of the public or public systems.
- Threatening or intimidating language, including cyber bullying.
- Otherwise engaging in disruptive behavior.

Members of the public engaging in disruptive behavior may have their emails blocked (for written comments) or be removed from the meeting (for oral comments).

Thurston Regional Planning Council ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person based on race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding TRPC's Title VI Program, you may contact the Title VI Coordinator at 360.956.7575 or email info@trpc.org.

If you need special accommodations to participate in this meeting, please call us at 360.956.7575 by 10:00 a.m. three days prior to the meeting. Ask for the ADA Coordinator.

For TDD users, please use the state's toll-free relay service, 711 and ask the operator to dial 360.956.7575.

MINUTES OF MEETING

TRANSPORTATION POLICY BOARD

Wednesday, December 9, 2020

Remote Access Only

Call to Order

Vice Chair Graeme Sackrison called the meeting to order at 7:02 am.

Attendance

Members Present:

City of Olympia	Dani Madrone, Council member
City of Rainier	George Johnson, Council member
City of Tenino	John O'Callahan, Council member
City of Tumwater	Pete Kmet, Mayor
City of Yelm	Tracey Wood, Council member
Intercity Transit	Don Melnick, Board member
North Thurston Public Schools	Deanna Maddux, Board member
Port of Olympia	EJ Zita, Commissioner
Thurston County	Matt Unzelman, Staff
WSDOT	John Wynands, Staff
Community Rep	Kevin Pestinger
Business Rep	Renee Radcliff Sinclair
Emeritus Business Rep	Doug DeForest
State Government	Kevin Dragon, DES Staff

Members Absent:

City of Lacey	Andy Ryder, Chair
Nisqually Indian Tribe	Heidi Thomas, Staff
Confederated Tribes of the Chehalis Reservation	Amy Loudermilk, Staff

Staff Present:

Marc Daily, Executive Director
Karen Parkhurst, Planning & Policy Director
Veena Tabbutt, Deputy Director
Burlina Lucas, Administrative Assistant
Paul Brewster, Senior Planner
Dave Read, IT Manager
Katrina Van Every, Senior Planner

Others Present:

Mary Heather Ames, City of Tumwater
Charlie Schneider, City of Tumwater
Rob LaFontaine, Intercity Transit
Eric Phillips, Intercity Transit
Joseph Perez, WSDOT
Sophie Stimpson, City of Olympia
Candice Bock, Association of Washington Cities
Jacob Ewing, Association of Washington Cities

Agenda Item 1
INFORMATION

Introductions/Announcements/Updates

All present were introduced.

Agenda Item 2
INFORMATION

Executive Director's Report & Announcements

Executive Director Marc Daily announced that at the last Council meeting (1) the Council approved the Rural Community Support Program; (2) David Troutt, Natural Resources Director for the Nisqually Indian Tribe, provided an update on the habitat impact and flood risks of I-5 through the Nisqually River Delta; and (3) recognized staff Katrina Van Every for 5 years of service, Paul Brewster for 20 years of services, and Karen Parkhurst for 20 years of service, at TRPC.

Agenda Item 3
ACTION

Approval of Agenda

Board member O'Callahan moved, seconded by Board member DeForest, to approve the agenda. Motion carried unanimously.

Agenda Item 4
ACTION

Approval of Meeting Notes from November 18, 2020

Board member O'Callahan moved, seconded by Board member DeForest, to approve the meeting notes from November 18, 2020. Motion carried unanimously.

Agenda Item 5

Public Comment

There were no public comments.

Agenda Item 6
PRESENTATION

Tax Increment Financing (TIF)

Candice Bock, Government Relations Director, Association of Washington Cities, discussed Tax Increment Financing (TIF) which is currently not available in Washington State. TIF is a way to invest in public infrastructure to support private development. The private development increases the value of the property. The incremental increase in the value of the property, and the new tax revenue that is generated, is used to pay back for the public infrastructure that supported the increase in value.

Agenda Item 7
DISCUSSION

2021 Agenda Planning

Planning & Policy Director Karen Parkhurst asked for input on agenda items the Policy Board would like to have at their 2021 meetings.

Agenda Item 8
DISCUSSION

The Profile: Data, Trends, and Analyses for Thurston County

Senior Planner Katrina Van Every provided an overview of the 2020 Profile.

Agenda Item 9
BRIEFING

Outside Committee Report

There was no outside committee report.

Adjournment

There being no further business, Vice Chair Sackrison adjourned the meeting at 8:32 a.m.

Andy Ryder, Chair



MEMBERS:

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
- Nisqually Indian Tribe
- Town of Bucoda
- Thurston County
- North Thurston Public Schools
- Olympia School District
- Tumwater School District
- Intercity Transit
- LOTT Clean Water Alliance
- Port of Olympia
- PUD No. 1 of Thurston County

ASSOCIATE MEMBERS:

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Conservation District
- Thurston Economic Development Council
- Timberland Regional Library

MEMORANDUM

TO: Transportation Policy Board

FROM: Karen M. Parkhurst, Planning & Policy Director

DATE: January 6, 2021

SUBJECT: 2021 Meeting Schedule

PURPOSE: To adopt the 2021 TPB meeting schedule.

Summary:

- TPB Bylaws call for adoption of the annual meeting schedule at the January meeting.
- Until further notice, 2021 TPB meetings will be remote. When we are able to safely hold in-person meetings, we will likely still have a remote option.
- The Policy Board regularly meets on the second Wednesday of each month from 7:00 a.m. to 8:30 a.m. Due to holidays, the meeting dates may shift. Depending on the agenda, the Board may also hold extended meetings (typically 7:00 a.m. to 9:00 a.m.).
- For the last several years, TPB elected to not meet in August – consistent with TRPC scheduling.
- The draft schedule for consideration reflects current meeting times and no meeting in August.
- The staff recommended calendar makes no adjustments this year for holidays. Staff note, there are three holidays close to a TPB meeting. If TPB members believe that any of these holidays would substantially impact attendance, then staff recommend the TPB meeting that month be held on the third Wednesday.
 - Monday, September 6 Labor Day: TPB on September 8
 - Monday, October 11 Columbus Day: TPB on October 13
 - Thursday, November 11 Veteran's Day: TPB on November 10

REQUESTED ACTION

Take action to set the meeting dates for 2021 Transportation Policy Board meetings.

Attachment: Proposed 2021 Meeting Schedule.

kp:bl



Marc Daily
Executive Director

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Olympia, WA 98502
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www.trpc.org

PROPOSED 2021 TPB SCHEDULE

H HOLIDAY


 TRPC MEETINGS

 TPB MEETINGS

January

S	M	T	W	T	F	S
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MEMORANDUM

TO: Transportation Policy Board

FROM: Karen M. Parkhurst, Planning & Policy Director

DATE: January 6, 2021

SUBJECT: 2021 Appointment of Members

PURPOSE: To discuss member appointment.

Summary:

- In January or February of each year, organizational members of the TPB appoint individual members to serve on the Policy Board for the calendar year. Often, the organization also appoints an alternate to serve when the appointed member is not available.
- To ensure the accuracy of our records and meeting notes, we ask that each organizational member notify TRPC of their appointment, in writing, by Friday, February 5, 2021.
- Information should be sent to Burlina Lucas, Administrative Assistant, at LucasB@trpc.org. Burlina may contact your organization prior to the February 10, 2021, meeting if we have not received notice of your appointments.

REQUESTED ACTION

Review the Member Appointment process and notify your organization to respond by the February meeting.

kp:bl



Marc Daily
Executive Director

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MEMORANDUM

TO: Transportation Policy Board

FROM: Karen M. Parkhurst, Planning & Policy Director

DATE: January 6, 2021

SUBJECT: 2021 Election of Officers

PURPOSE: To review the process for February election of Chair and Vice-Chair for 2021.

Summary:

- TPB Bylaws provide for the annual election of officers – Chair and Vice-Chair – at the February meeting. All voting members are eligible to serve as officers. The Bylaws do not set term limits, nor require written nominations.
- Roles:
 - Chair: presides at all meetings; coordinates with TRPC staff to set agendas; calls special meetings; sets meeting time and place, in consultation with membership; establishes committees as needed; and represents TPB before other groups.
 - Vice-Chair assumes these duties in the Chair's absence.
- Chair Andy Ryder and Vice-Chair Graeme Sackrison have indicated their willingness to continue to serve in 2021.
- At the February 10, 2021, meeting, the current Chair will take nominations from the floor and vote for Chair and Vice-Chair.

REQUESTED ACTION
Information only.

71:bl



Marc Daily
Executive Director

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MEMORANDUM

TO: Transportation Policy Board

FROM: Karen M. Parkhurst, Planning & Policy Director
Sheri Call, Executive Vice President, Washington Trucking Associations

DATE: January 6, 2021

SUBJECT: Talking Trucking

PURPOSE: An update from the trucking industry.

Summary:

- As part of our Capitol Campus Telework/Modern Work Environment project, we reached out to the trucking industry to discover how significant increases in employee telework/flexible schedules during peak periods and less general traffic on our highways impacted the trucking industry.
- WA Trucking Associations Executive Vice President Sheri Call will talk about those impacts.
- She will also discuss progress on autonomous trucking strategies; the growing amount of freight traveling during the day; challenges faced by the industry; and how local government land use and transportation decisions affect the movement of goods. For example, truck stops are critical to support mandated eat/sleep/rest cycles - and necessary for the health and safety of drivers and the traveling public - but siting often results in community resistance.

REQUESTED ACTION
Briefing and Discussion only.

kp:bl



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Executive Director

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MEMORANDUM

TO: Transportation Policy Board

FROM: Karen Parkhurst
Russ Elliott, Director, State Broadband Office, WA State Department of Commerce

DATE: January 6, 2021

SUBJECT: Broadband in Washington State

PURPOSE

To listen to an overview of the state's Broadband program and discuss Broadband issues in the Thurston region.

Summary:

- In 2019 the state Legislature established the State Broadband Office in the Department of Commerce to advance affordable, high quality broadband throughout Washington State to drive job creation, promote innovation, improve economic vitality, and expand markets for Washington businesses. (SSB 5511)
- The Broadband Office was tasked to: serve as the central broadband planning body for the state; coordinate with certain entities to promote the deployment of broadband infrastructure and greater broadband access; review existing broadband initiatives, policies, and investment; update the state's broadband goals and definitions as technology advances; and encourage public-private partnerships.
- The legislation also set goals for access that meet minimum download and upload speeds.
- Other goals included: serving the growing needs of Washington's education, health care and public safety systems; industries and business; governmental operations and residents, and to improve broadband access for unserved communities and populations.
- In early 2020 as the pandemic grew, the State and world began using broadband 24/7. Family homes became worksites for multiple family members, schools, and day care centers, in addition to the family activities that also needed broadband access. We heard "*my internet access is unstable - I'll turn off my video. If I lose the connection, I'll try again.*" What many people realized is that their access was not reliable - even if they lived 1/2 a mile from an urban center or I-5.
- Russ Elliott, State Broadband Office Director, will provide an overview of broadband coverage and capacity in Washington state and the progress on meeting goals of the legislation - in the face of very challenging conditions.

REQUESTED ACTION

Discussion Only
kp:bl