

**Final Charrette Schedule—Overview**

	<b>Monday March 23</b>	<b>Tuesday March 24</b>	<b>Wednesday March 25</b>	<b>Thursday March 26</b>
	<b>Day One</b>	<b>Day Two</b>	<b>Day Three</b>	<b>Day Four</b>
<b>Focus of the day's work</b>	<i>FBC 101 Woodland District Hybrid FBC goals and objectives Proposed FBC components</i>	<i>Preliminary Woodland District Hybrid FBC alternatives Integrate feedback from hands-on workshop</i>	<i>Develop preferred alternative Develop Hybrid FBC components Develop FBC Integration Strategies</i>	<i>Preferred alternatives Draft FBC Components Refined FBC Integration Strategies</i>
8 am	Site tour with stakeholders Set up Charrette studio	Document and synthesize previous evening event feedback Internal design team meetings Meet with stakeholders (drop-in or by appointment) Test FBC options with City staff		
9 am				
10 am				
11 am				
12 am - Lunch				
1 pm	Internal design team meetings Meet with stakeholders (drop-in or by appointment) Prepare for evening events Test FBC options with City staff			
2 pm				
3 pm				
4 pm - Dinner				
5 pm				
6 pm	<b>5:30-7:30PM Public Kick-off Meeting Hands-on Workshop</b>	<b>5:30-7:30PM Open House</b>	<b>5:30-7:30 Technical Meeting 3</b>	<b>5:30-7:00 Public Presentation</b>
7 pm				(City Council Meeting)

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8 am	<p>Document and synthesize previous evening event feedback</p> <p>Internal design team meetings</p> <p>Meet with stakeholders (drop-in or by appointment)</p> <p>Test FBC options with City staff</p>			
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7 pm				(City Council Meeting)

**Hour-by-hour Charrette Schedule**

<b>Monday 23 March 2015</b>				
				Design Team Activities
Time	Activity/ Location	Participants	Notes	Assignments, Roles
9:00 am	Planning Staff SPR Meeting Room	R. Andrews, S. Schelling, S. Seymour, T. Stiles, other		McInnelly Liden – by phone
9:00 am	Intercity Transit Community Room 1110	D. Bloom A. Freeman-Manzanares	Transit as a determinant of district vitality Transit Center Property: short-term needs & long-term opportunity	Readdy
10:30 am	Community Room 1110	Work session	Evening Public Workshop	McInnelly
10:30 am	South Puget Sound Community College Community Room 1110	D. Pelkey	SPSCC as generator of district vibrancy SPSCC short-term and long-term	Readdy
<b>12:00 pm</b>				
1:30 pm	Public Works Executive Conference Room	D. Christenson, S. Egger, W. Duffy, R. Schloessel	Stormwater, Street Design, Tree Preservation	Readdy, Penrose
1:30 pm	Community Room 1110	Work session	Evening Public Workshop	McInnelly

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<b>3:00 pm</b>	Community Room 1110	Work session	Evening Public Workshop	McInnelly, Readdy
<b>4:00 pm</b>	Dinner			
<b>5:00 pm</b>	Community Room 1110	Room Setup	See charrette list	Readdy
<b>5:30 pm</b>	Public Workshop Community Room 1110	Public Activities		Penrose, McInnelly, Readdy
<b>8:00 pm</b>	Community Room 1110	Penrose, McInnelly, Readdy	Debrief	

Tuesday 24 March 2015				
				Design Team Activities
Time	Activity	Participants	Notes	Assignments, Roles
9:00 am	Community Room 1110	Work session	Hybrid FBC elements	McInelly
10:30 am	Stakeholder Meeting Community Room 1110	T. Black	Regional Planning Commercial Development, tbd	Readdy
10:30 am	Community Room 1110	Work session	Hybrid FBC elements	McInelly
12:00 pm	Lunch			
1:30 pm	Community Room 1110	Work session	Hybrid FBC elements	McInelly
1:30 pm	Stakeholder Meeting Community Room 1110		District Planning Economic Development, tbd	Readdy
3:00 pm	Community Room 1110	Work session	Hybrid FBC elements	McInelly, Readdy
4:00 pm	Dinner			
5:00 pm	Community Room 1110	Work session	Hybrid FBC elements	McInelly, Readdy

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<b>5:30 pm</b>	Public Open House Community Room 1110		Sign-in, comment cards, subscribe to website updates	Penrose, McInelly, Readdy
<b>8:00 pm</b>	Community Room 1110	Penrose, McInelly, Readdy	Debrief	

Wednesday 25 March 2015				
				Design Team Activities
Time	Activity	Participants	Notes	Assignments, Roles
9:00 am	Community Room 1110	Work session	Hybrid FBC elements	McInnelly, Readdy
10:30 am	Community Room 1110	Work session	Hybrid FBC elements	McInnelly, Readdy, Penrose, Liden, Weiss
12:00 pm	Lunch			
1:30 pm	Community Room 1110	Work session	Hybrid FBC elements	McInnelly, Readdy, Penrose, Liden, Weiss
3:00 pm	Community Room 1110	T. Black, C. Blume, D. Cody, R. Droll, M. Lahaie, Z. Kostros, J. Baker	Hybrid FBC elements	Readdy, Weiss
4:00 pm	Dinner			
5:00 pm	Community Room 1110	Work session	Meeting Preparation	McInnelly, Readdy, Penrose, Liden, Weiss
5:30 pm	Tech Team Meeting 3 Executive Conference Room	Tech Team	Presentation Workshop	Penrose, McInnelly, Readdy, Weiss, Liden
8:00 pm	Community Room 1110	Penrose, McInnelly, Readdy	Debrief	

Thursday 26 March 2015				
				Design Team Activities
Time	Activity/ Location	Participants	Notes	Assignments, Roles
9:00 am	Community Room 1110	Work session	Hybrid FBC elements	McInnelly, Readdy
10:30 am	Possible Stakeholder Meeting	tbd	tbd	McInnelly, Readdy
12:00 pm	Lunch			
1:30 pm	Community Room 1110	Work session	Hybrid FBC elements	McInnelly, Readdy
3:00 pm	Community Room 1110	Work session	Evening Public Workshop	McInnelly, Readdy
4:00 pm	Dinner			
5:00 pm		Room Setup	See charrette list	Readdy
5:30 pm	Public Presentation	Public Activities		Penrose, McInnelly, Readdy
7:30 pm	Community Room 1110	Penrose, McInnelly, Readdy	Debrief	