

## MINUTES OF MEETING

### TRANSPORTATION POLICY BOARD

Wednesday, February 14, 2018

2424 Heritage Court SW

Conference Room A, 1<sup>st</sup> Floor

Olympia, WA 98502

#### Call to Order

Chair Andy Ryder called the meeting to order at 7:00 a.m.

#### Attendance

##### Members Present:

City of Lacey	Andy Ryder, Chair
Citizen Rep	Graeme Sackrison, Vice Chair
City of Olympia	Clark Gilman, Council member
City of Tumwater	Pete Kmet, Mayor
City of Rainier	Jonathan Stephenson, Council member
City of Tenino	John O'Callahan, Council member
North Thurston Public Schools	John Suessman, Staff
Intercity Transit	Ryan Warner, Board member
State Government	George Carter III, DES Staff
Thurston County	John Hutchings, Commissioner
WSDOT	JoAnn Schueler, Staff
WSDOT	John Wynands, Staff
City of Yelm	Tracey Wood, Council member
Business Rep	Renee Radcliff Sinclair
Business Rep	Doug DeForest
Business Rep	Angela White
Citizen Rep	Kevin Pestinger

##### Members Absent:

Confederated Tribes of the Chehalis Reservation	Amy Loudermilk
Nisqually Indian Tribe	Heidi Thomas, Staff
Port of Olympia	EJ Zita, Commissioner

##### Staff Present:

Marc Daily, Executive Director  
Burlina Montgomery, Administrative Assistant  
Karen Parkhurst, Programs & Policy Director  
Veena Tabbutt, Research & Data Director  
Holly Gilbert, Senior Planner

##### Others Present:

Michael Steadman, City of Lacey  
Martin Hoppe, City of Lacey  
Randy Wesselman, City of Olympia  
Rob LaFontaine, Intercity Transit  
Angie Davis, WSDOT

**Agenda Item 1**  
INFORMATION

**Introductions/Announcements/Updates**

All present provided self-introductions.

Programs & Policy Director made three announcements. 1) on February 20, 2018, there will be an Electric Vehicle Ride & Drive Event on the Capitol Campus, 2) Ms. Parkhurst is coordinating with WSDOT to provide more information to the Board at an upcoming TPB meeting regarding the December 2017 train derailment, 3) as part of the Thurston Thrives Community Design Project, Thurston County Public Health received \$25,000 from the Healthiest Cities and Counties Challenge.

Council member Wynands reported on the Urban Mobility and Access Group. Part of the Group's focus is on the urban corridor and mobility within the urban corridor between Marysville and Tumwater. One of the questions within the Group is what to do to improve and maintain mobility within the corridor while maximizing the current infrastructure.

The Urban Mobility and Access Group are forming an I-5 Working Group. The I-5 Working Group would look at near and long-term investment strategies; partnership opportunities to plan, manage and fund improvements; and endorse concepts based on merit that could affect and improve mobility on I-5. Mr. Wynands notified the Board the Urban Mobility and Access Group are looking for volunteers to be on the I-5 Working Group.

**Agenda Item 2**  
ACTION

**Approval of Agenda**

***Board member O'Callahan moved, seconded by Board member Sackrison, to approve the agenda. Motion to approve the agenda carried unanimously.***

**Agenda Item 3**  
ACTION

**Approval of Meeting Notes from January 10, 2018**

***Board member O'Callahan moved, seconded by Board member Sackrison, to approve the meeting notes. Motion carried unanimously.***

**Agenda Item 4**

**Public Comment**

There were no public comments.

**Agenda Item 5**  
ACTION

**2018 Election of Officers**

Programs & Policy Director Karen Parkhurst explained the yearly process and indicated that Chair Ryder and Vice Chair Sackrison both said they are willing to serve again.

***Board member O'Callahan moved, seconded by Board member Wood, to reappoint Andy Ryder as Chair and Graeme Sackrison as Vice Chair. Motion carried unanimously.***

**Agenda Item 6**  
ACTION

**Bylaws Review**

Programs & Policy Director Karen Parkhurst provided an overview on proposed changes to the TPB Bylaws. The proposed changes to the Bylaws would address the process for outreach when recruiting for Citizen and Business Representatives.

Ms. Parkhurst asked the Board to adopt the Bylaws with the proposed changes.

***Board member Sackrison moved, seconded by board member Wood, to approve the changes as presented, to include fixing the typographical error in the second sentence of the first paragraph of Section III.***

Councilmember Kmet asked whether, in the first sentence of the fourth paragraph of Section II, the words "and business" should be removed – based on proposed changes later in the document.

Ms. Parkhurst agreed that that change should be made.

O'Callahan expressed concern with the proposed change allowing a business representative to select someone from the same business to replace them. He felt it inappropriate that the bylaws would allow the selection of a business, rather than an individual, to sit at the table.

Mr. O’Callahan spoke in support of the proposed change that would have the Board selecting a replacement first, from the slate of applicants interviewed as part of the initial recruitment for the position, and second, through a new recruitment process.

Chair Ryder spoke to the proposed language, indicating that the word “may” was deliberately used to allow for the possibility of a Board-approved replacement from the same business, but also allowing for the other options if the Board is so inclined.

Board members Hutchings and Kmet both expressed belief that the language provided flexibility in the process and was adequate.

Chair Ryder asked whether a more specific timeline should be added to the language – possibly more specifically spelling out if a year or some other agreed upon period – has passed since the recruitment, a new recruitment would be initiated rather than going back to the previous group of applicants.

Board member Kmet expressed support of that language.

Ms. Parkhurst suggested the language could read: “If the citizen or business representative is unable to complete his or her term within six months of appointment, the Board may opt to...”

Ms. Parkhurst suggested language could also be added specifically saying the Board could choose to start a recruitment process. Adding that would lay out all three options and would address Mr. O’Callahan’s concerns.

Ms. Parkhurst was asked to read the language, with changes incorporated:  
“If the citizen or business representative is unable to complete his or her term within six months of appointment, the Board may opt to select from the previous applicants, rather than initiating a new recruitment. The Board may also choose to begin a recruitment process. While both citizen and business representatives are selected on an individual and not business basis, if a business representative leaves prior to the end of the term, the Board may choose to select someone from the same business to complete the term.”

***Board member DeForest moved, seconded by board member Hutchings, to amend the main motion to include language as discussed. Motion carried unanimously.***

***Motion on the floor, as amended, passed unanimously.***

**Agenda Item 7  
ACTION**

**RTIP Amendment 18-02**

Senior Planner Holly Gilbert requested an amendment to the 2018-2021 Regional Transportation Improvement Program (RTIP) for the Reeder Road Bridge (R-3) project, which federal funding has been secured for.

***Board member Gilman moved, seconded by Board member Kmet, to approve RTIP amendment 18-02. Motion carried unanimously.***

**Agenda Item 8  
ACTION**

**TRPC Regional Call for Projects FFY 2020-2024**

Programs & Policy Director Karen Parkhurst provided an overview of the proposed Calendar Year 2018 Federal Transportation Grant Program Call for Projects Process to award federal transportation grant funding to regional priority proposals for federal fiscal years 2020-2022.

***Board member DeForest moved, seconded by Board member Hutchings, to recommend that the Council approve the proposed Calendar Year 2018 Federal Transportation Grant Program Call for Projects. Motion carried unanimously.***

**Agenda Item 9  
BRIEFING**

**Countywide Population and Employment Forecast**

Due to time constraints, this agenda item is moved to the March 14, 2018 TPB meeting.

**Agenda Item 10  
BRIEFING**

**2018 Legislative Session**

Programs & Policy Director Karen Parkhurst distributed the legislative tracker and noted she would send it to members electronically.


**Agenda Item 11**  
BRIEFING

**Outside Committee Reports**

Board member DeForest reported on the January and February's PSRC meetings.

**Adjournment**

There being no further business, Chair Ryder adjourned the meeting at 8:33 a.m.

  
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~~Andy Ryder, Chair~~  
Stacy McSkrison, Vice Chair

*Minutes prepared by Burlina Montgomery, Administrative Assistant  
Thurston Regional Planning Council*

These minutes are not verbatim. A verbatim transcript of this meeting is available upon request.