

MINUTES OF MEETING

THURSTON REGIONAL PLANNING COUNCIL

Friday, January 6, 2017

2424 Heritage Court SW

Conference Room A, 1st Floor

Olympia, WA 98502

Call to Order

Chair Virgil Clarkson called the meeting to order at 8:01 a.m.

Attendance

Members Present:

City of Olympia

City of Lacey

City of Tumwater

Thurston County

City of Rainier

City of Tenino

Town of Bucoda

North Thurston Public Schools

Intercity Transit

LOTT Clean Water Alliance

Port of Olympia

PUD No. 1 of Thurston County

Lacey Fire District #3

Timberland Regional Library

Nathaniel Jones, Secretary

Virgil Clarkson, Chair

Tom Oliva, Council member

John Hutchings, Commissioner

Everett Gage, Council member

David Watterson, Council member

Alan Vanell, Council member

Chuck Namit, Board member

Karen Messmer, Board member

Cynthia Pratt, Board member

Bill McGregor, Commissioner

Russ Olsen, Commissioner

Gene Dobry, Board member

LG Nelson, Staff

Members Absent:

City of Yelm

Confederated Tribes of the

Chehalis Reservation

Nisqually Indian Tribe

Olympia School District

Thurston EDC

The Evergreen State College

JW Foster, Mayor

Amy Loudermilk, staff

Heidi Thomas, Staff

Mark Campeau, Board member

Michael Cade, Director

Cheryl Heywood, Director

Staff Present:

Jared Burbidge, Deputy Director

Veena Tabbutt, Interim Executive Director

Sarah Selstrom, Administrative Assistant

Holly Gilbert, Senior Planner

Karen Parkhurst, Program & Policy Director

Katrina Van Every, Associate Planner

Rosalie Bostwick, Office Manager

Others Present:

Dennis Karras, Karras Consulting

Marissa Karras, Karras Consulting

Agenda Item 3
ACTION **Approval of Agenda**

Councilmember Pratt moved, seconded by Councilmember Watterson, to approve the agenda. Motion carried unanimously.

Agenda Item 4
 Public Comment

There were no public comments.

Agenda Item 5
ACTION **Consent Calendar**

- a. Approval of Minutes – NA
- b. Approval of Vouchers
- c. Approval of Coordinated Public Transit & Human Services Transportation Plan – Prioritized Project List
- d. Approval of Agency Policies & Procedures Update

Councilmember Oliva moved, seconded by Councilmember Messmer, to approve the consent calendar as presented. Motion carried unanimously.

OTHER BUSINESS

Agenda Item 6
ACTION **2017 TRPC Operating Budget**

Interim Executive Director Veena Tabbutt presented the draft 2017 Operating Budget. The draft budget is slightly larger than in 2016, includes money for possible moving expenses for the new Executive Director, reflects a 2.5% cost of living adjustment for staff, and maintains the same staffing levels.

Councilmember Namit moved, seconded by Councilmember Oliva, to approve Resolution 2017-02, adopting the 2017 TRPC Operating Budget in the amount of \$4,228,115. Motion carried unanimously.

Agenda Item 7
ACTION **Call for Written Officer Nominations**

Chair Clarkson reviewed the process by which officers are elected each year and called for written nominations. It was asked that those written nominations be submitted to Sarah Selstrom by January 25th.

Agenda Item 8
1ST REVIEW **Regional Transportation Improvement Program (RTIP) Amendment 17-02**

Senior Planner Holly Gilbert reported that two amendments to the 2017-2020 RTIP have been requested. WSDOT has requested federal dollars be added to the preliminary engineering phase of the I-5/SR-510 Interchange – Reconstruct Interchange project, and Thurston County has requested a change to the Innovative Safety Program – High Friction Surfacing Treatment project, reflect a change in the project title and description, that indicates that the project has secured funding. The amendment will come to the Council for action in February.

Agenda Item 9
INFORMATION **Executive Director Recruitment – Recruitment Summary & Orientation**

Dennis and Marissa Karras, Karras Consulting, presented an overview of the recruitment process to date, including outreach, advertising, number of applicants, subcommittee process and interviews, and stakeholder panels. They provided a brief training on implicit bias.

Agenda Item 10
CLOSED **EXECUTIVE SESSION – Executive Director Candidate Interviews**

Chair Clarkson recessed the meeting to executive session at 8:25 a.m., for the purpose of interviewing candidates for the Executive Director position, a personnel item. No decisions will be rendered during the executive session, but affords it councilmembers the opportunity for discussion and to ask questions. The executive session was scheduled for approximately 3 ½ hours, until 12:00 p.m.

Chair Clarkson reconvened the regular meeting from the executive session at 11:45 a.m.

Councilmember Watterson moved, seconded by Councilmember McGregor, to extend the executive session until 1:00 p.m. Motion carried unanimously.

Agenda Item 11
CLOSED

EXECUTIVE SESSION – TRPC Post-Interview Debrief

Chair Clarkson reconvened the executive session at 11:47 a.m.

Chair Clarkson reconvened the regular meeting from executive session at 1:20 p.m.

Agenda Item 12
ACTION

Executive Director Candidate Selection

Councilmember Namit moved, seconded by Councilmember Watterson, to direct the Chair to enter into contract negotiations with Marc Daily for the position of TRPC's Executive Director. Motion carried unanimously.

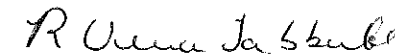
Agenda Item 17

Adjournment

There being no further business, Chair Clarkson adjourned the meeting at 1:25 p.m.



Virgil Clarkson, Chair



R. Veena Tabbutt, Interim Executive Director

*Minutes prepared by Sarah Selstrom, Administrative Assistant
Thurston Regional Planning Council*

These minutes are not verbatim. A verbatim transcript of this meeting is available upon request.