

AGENDA

Transportation Policy Board

Wednesday, May 9, 2018 7:00 a.m. – 8:30 a.m.

Thurston Regional Planning Council

Conference Room A, 1st Floor

2424 Heritage Court SW, Suite A

Olympia, WA 98502-6031

1. **Introductions/Announcements/Updates**
 - **New Rural & Tribal Transit (RT) Schedule**
 - **Recent State/Federal UPWP Review**
 - **Earth Day Posts**
 - **June 13 meeting time/duration**

Andy Ryder
Chair
TRPC Staff
2. **Approval of Agenda**

ACTION
Andy Ryder
Chair
3. **Approval of Meeting Notes from April 11, 2018 (Attachment)**

ACTION
Andy Ryder
Chair
4. **Public Comment Period**
5. **7:15 – 7:55 Intercity Transit – Road Trip & Short-Range Plan (Attachment)**

PRESENTATION

Intercity Transit's "Road Trip" asked the community to weigh in on ideas. Intercity Transit will brief the Board on what they heard, their analysis, and potential strategies.

Karen Parkhurst
Intercity Transit Staff
6. **7:55 – 8:05 Here to There Update (Attachment)**

PRESENTATION

State grant funding allows TRPC to update the ThurstonHeretoThere.com website and to increase outreach to potential users. Please review the site and bring suggestions for additional information and contacts for outreach.

Karen Parkhurst
7. **8:05 – 8:15 Human Services Transportation Plan (Attachment)**

PRESENTATION

To comply with state and federal requirements, every four years, TRPC updates the Regional Coordinated Public Transit & Human Services Transportation Plan (Human Services Transportation Plan). The Board is asked to identify needs and gaps.

Karen Parkhurst
8. **8:15 – 8:25 I-5 Update**

BRIEFING

During this new regular agenda item, staff will update the Policy Board on I-5 related activities.

At the discretion of the chair, this item may be covered in the After Meeting Summary.

Marc Daily
9. **8:25 – 8:30 Outside Committee Report**

BRIEFING

At the discretion of the chair, this item may be covered in the After Meeting Summary.

Doug DeForest

Next Meeting

June 13, 2018

NOTE: Plan for at least a 2-hour meeting (7:00 am to 9:00 am) on June 13 as Policy Board will review applications received under the Federal Call for Projects.

TRPC ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person based on race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding TRPC's Title VI Program, you may contact the Department's Title VI Coordinator at 360.956.7575.

If you need special accommodations to participate in this meeting, please call us at 360.956.7575 by 10:00 a.m. three days prior to the meeting. Ask for the ADA Coordinator.
For TDD users, please use the state's toll-free relay service, 711 and ask the operator to dial 360.956.7575.

ThurstonHeretoThere.org is an easy-to-navigate website which includes information on carpooling, vanpooling, rail, air, bus, bike, walking, health, telework and flexible schedules, recreation, and school transportation. Please consider using an alternate mode to attend this meeting: bike, walk, bus, carpool, or vanpool. This facility is served by Intercity Transit Routes 43 and 44.

MINUTES OF MEETING

TRANSPORTATION POLICY BOARD

Wednesday, April 11, 2018

2424 Heritage Court SW

Conference Room A, 1st Floor

Olympia, WA 98502

Call to Order

Chair Andy Ryder called the meeting to order at 7:00 a.m.

Attendance

Members Present:

| | |
|-------------------------------|---------------------------------|
| City of Lacey | Andy Ryder, Chair |
| Citizen Rep | Graeme Sackrison, Vice Chair |
| City of Tumwater | Pete Kmet, Mayor |
| City of Tenino | John O'Callahan, Council member |
| Intercity Transit | Don Melnick, Board member |
| North Thurston Public Schools | John Suessman, Staff |
| State Government | George Carter III, DES Staff |
| Thurston County | John Hutchings, Commissioner |
| WSDOT | JoAnn Schueler, Staff |
| WSDOT | John Wynands, Staff |
| Business Rep | Doug DeForest |
| Business Rep | Angela White |
| Business Rep | Renee Radcliff Sinclair |
| Citizen Rep | Kevin Pestinger |

Members Absent:

| | |
|--|--------------------------------|
| Confederated Tribes of the Chehalis Reservation | Amy Loudermilk |
| Nisqually Indian Tribe | Heidi Thomas, Staff |
| Port of Olympia | EJ Zita, Commissioner |
| City of Rainier | George Johnson, Council member |
| City of Olympia | Clark Gilman, Council member |
| City of Yelm | Tracey Wood, Council member |

Staff Present:

Marc Daily, Executive Director
Burlina Montgomery, Administrative Assistant
Karen Parkhurst, Programs & Policy Director
Veena Tabbutt, Research & Data Director
Sarah Selstrom, Communications & Outreach Specialist II
Paul Brewster, Senior Planner
Holly Gilbert, Senior Planner

Others Present:

Troy Cowan, WSDOT
Scott Davis, Thurston County
Joel Carlson, Sierra Club South Sound
Rob LaFontaine, Intercity Transit
Kerri Wilson, Intercity Transit
Karen Messmer, Thurston Thrives Community Design Action Team
Sophie Stimson, City of Olympia
Martin Hoppe, City of Lacey

Agenda Item 1
INFORMATION

Introductions/Announcements/Updates
All present provided self-introductions.

Senior Planner Paul Brewster made three announcements: (1) April 11, 2018 was Walk N Roll Wednesday, (2) Kerri Wilson has taken the place as Youth Education Specialist, replacing Jessica Gould, (3) this year marks the 31st year for the Bicycle Commuter Challenge (BCC). Mr. Brewster provided highlights and upcoming events of the BCC. For more information and to register for BCC events go to Intercity Transit's website at <https://bcc.intercitytransit.com/>.

Executive Director Marc Daily announced the *Thurston Climate Adaptation Plan* has won a national award from the American Planning Association. The award will be given later in April at the 2018 National Planning Conference in New Orleans.

Programs & Policy Director Karen Parkhurst announced an upcoming social media push around Earth Day – Let's Make Every Day Earth Day. Ms. Parkhurst encouraged members to send information about projects that might fit the topic, to be shared during the social media campaign.

Ms. Parkhurst advised the Council copies of the 2018 South Sound Direct Sales Farm Map are available.

Agenda Item 2
ACTION

Approval of Agenda

Board member O'Callahan moved, seconded by Board member Sackrison, to approve the agenda. Motion to approve the agenda carried unanimously.

Agenda Item 3
ACTION

Approval of Meeting Notes from March 14, 2018

Board member O'Callahan moved, seconded by Board member Pestinger, to approve the meeting notes. Motion carried unanimously.

Agenda Item 4

Public Comment

There were no public comments.

Agenda Item 5
BRIEFING

I-5 Derailment

Tony Leingang, Freeway Operations Manager, WSDOT, provided a presentation on the response, planning, and engagement that occurred after the Amtrak passenger train derailment on December 18, 2018.

Mr. Leingang spoke about: actions taken by WSDOT after the derailment, regional detour options, cleanup and recovery operations, and current ongoing initiatives between I-5 and the Joint Base Lewis-McChord Corridor.

Agenda Item 6
ACTION

Regional Transportation Improvement Program (RTIP) Amendment 18-04

Senior Planner Holly Gilbert requested an amendment to the 2018-2021 Regional Transportation Improvement Program (RTIP) to add a new Intercity Transit bus replacement project which would add buses to fixed routes.

Board member Melnick moved, seconded by Board member Kmet, to approve RTIP Amendment 18-04. Motion carried unanimously.

Agenda Item 7
BRIEFING

Thurston Thrives Active Community Design – After Event Update

Chris Hawkins, Community Engagement, Evidence & Partnerships Manager, Thurston County Public Health & Social Services provided an overview on March 7, 2018, workshop.

Mr. Hawkins discussed the next steps: (1) review results with Community Design Action Team and TRPC, (2) determine best ways to support more communication or sharing among jurisdictions on the topic, and (3) work more on how to measure progress on Objective 3, which is to align regulatory framework with healthy development plans.

Agenda Item 8
BRIEFING

Journeys Regional Transportation Annual Report

Programs & Policy Director Karen Parkhurst provided an overview of the 14th volume of *Journeys – Regional Transportation Annual Report*.

Agenda Item 9
BRIEFING

2018 Legislative Session

Programs & Policy Director Karen Parkhurst provided a recap of the 2018 Legislative Session and the Council's priorities.

Agenda Item 10
BRIEFING

Outside Committee Reports

Due to PSRC's meeting schedule, board member DeForest did not have anything to report on this month.

Adjournment

There being no further business, Chair Ryder adjourned the meeting at 8:28 a.m.

Andy Ryder, Chair

*Minutes prepared by Burlina Montgomery, Administrative Assistant
Thurston Regional Planning Council*

These minutes are not verbatim. A verbatim transcript of this meeting is available upon request.



MEMBERS:

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
- Nisqually Indian Tribe
- Town of Bucoda
- Thurston County
- North Thurston Public Schools
- Olympia School District
- Tumwater School District
- Intercity Transit
- LOTT Clean Water Alliance
- Port of Olympia
- PUD No. 1 of Thurston County

ASSOCIATE MEMBERS:

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Economic Development Council
- Timberland Regional Library

MEMORANDUM

TO: Transportation Policy Board

FROM: Karen M. Parkhurst, Programs & Policy Director

DATE: May 2, 2018

SUBJECT: Intercity Transit’s Road Trip and Short and Long-Range Plans

PURPOSE: To hear from Intercity Transit on the results of their recent public outreach, their new approach to short- and long-range planning, and preliminary findings.

Summary:

- In early 2017, Intercity Transit embarked on a “Road Trip” to hear from the community – soliciting their ideas and priorities for the future of public transportation in Thurston County. IT received over 10,000 comments from over 3,500 participants during the outreach phase.
- Intercity Transit also formed a Steering Committee and recently brought the results of community engagement and a technical analysis of performance, fleet usage, and other service issues for their review.
- IT staff will discuss what they’ve learned to date, draft short- and longer-term actions and plans, and next steps.

REQUESTED ACTION
Briefing and discussion only.

71:bm



Marc Daily
Executive Director

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MEMORANDUM

TO: Transportation Policy Board

FROM: Karen M. Parkhurst, Programs & Policy Director

DATE: May 2, 2018

SUBJECT: Thurston Here to There

PURPOSE:

To discuss the update to the Thurston Here to There website and outreach activities.

Summary:

- Several years ago, as part of the EPA Energy Grant, TRPC created the Here to There website – to provide public information on the many ways to travel in and around the Thurston Region.
- While maintaining a broad range of information, in the last several years, TRPC focused the website to support Employee Transportation Coordinators at worksites covered by the state Commute Trip Reduction Program (which requires major employers to encourage alternative ways to commute for their employees).
- In 2017, WSDOT awarded TRPC funds through their Consolidated Grant program to enhance Here to There as a resource for those people who may – because of age, income, or ability – face mobility challenges. The award also funds outreach to ensure that the community knows about Here to There and has a chance to suggest helpful links and information.
- Staff will provide an overview of the site www.thurstonheretothere.org. Members are encouraged to review the site prior to the meeting and come ready to talk about gaps in the available information and to suggest community members/groups for the outreach.

REQUESTED ACTION

Discussion only.

71:bm



Marc Daily
Executive Director

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MEMORANDUM

TO: Transportation Policy Board

FROM: Karen M. Parkhurst, Programs & Policy Director

DATE: May 2, 2018

SUBJECT: Regional Coordinated Public Transit and Human Services Transportation Plan for the Thurston Region

PURPOSE:

To discuss the update of the Regional Coordinated Human Services Transportation Plan (HSTP).

Summary:

- Nearly 20 years ago, TRPC began to coordinate transportation efforts in the Thurston Region for people with special needs who – because of age, income, or ability – may face mobility challenges.
- The state of Washington created the first coordinated transportation plans, which the federal government used as best practices when developing requirements for regional planning efforts across the country.
- Every four years, state and federal regulations and guidance requires that TRPC update its Plan. In addition to meeting those compliance requirements, projects must be listed in the Plan to be eligible to apply for WSDOT's Consolidated Grant Program. With match and support from the community, this grant program has funded some form of the Rural Transit system since 2001 and provided early funding for Intercity Transit's Village Vans program.
- Between plan updates, TRPC routinely works with state agencies, local transportation and social service providers, veterans and senior groups, schools, transit, and others to find solutions to help people travel to medical appointments, jobs, and other activities of life.
- During the update process, TRPC will reach out to the community to confirm goals, update demographics, needs, and gaps, and develop a project list.
- Members are asked to consider groups, organizations, and entities to contact for this update.
- To facilitate WSDOT Consolidated Grant applications, TRPC will complete a draft plan by September with Council adoption in December 2018.

REQUESTED ACTION

Discussion only. Council will adopt plan by December 2018.

71:bm