

## **AGENDA**

Thurston Regional Planning Council

**Friday, October 7, 2016 – 8:30 a.m. to 11:15 a.m.**

2424 Heritage Court SW, Suite A

Conference Room A, 1<sup>st</sup> Floor

Olympia, WA 98502

### **OPENING – 8:30 a.m.**

- 1. Call to Order**
- 2. Introductions**
- 3. Approval of Agenda** **ACTION**
- 4. Public Comment Period**
- 5. Consent Calendar** **ACTION**
  - a. Approval of Minutes** (Attachment) – September 2, 2016
  - b. Approval of Vouchers** (Attachment) – Jared Burbidge
  - c. Approval of Regional Transportation Improvement Program (RTIP) Amendment 16-10** (Attachment) – Holly Gilbert
  - d. Approval of Thurston County STP Fund Transfer Request** (Attachment) – Paul Brewster
  - e. Approval of Draft 2017-2020 Regional Transportation Improvement Program** (Attachment) – Holly Gilbert

### **OTHER BUSINESS**

- |                     |   |                              |
|---------------------|---|------------------------------|
| 8:40 am<br>25 mins  | <b>6. Citizen CPR Virtual Reality Demonstration</b> – Karen Weiss, Firefighter/Paramedic/EMS Instructor, Lacey Fire District 3 & Thurston County Medic One, and Zachary Murphy, Director & Content Designer, University of Washington & Murphy+Alzner | <b>INFORMATION</b>           |
| 9:05 am<br>15 mins  | <b>7. JBLM Survey Results</b> – Bill Adamson, South Sound Communities Partnership   | <b>UPDATE</b>                |
| 9:20 am<br>20 mins  | <b>8. Public Participation Plan Update</b> (Attachment) – Karen Parkhurst   | <b>1<sup>ST</sup> REVIEW</b> |
| 9:40 am<br>20 mins  | <b>9. Bylaws and Agreement Update</b> (Attachment) – Veena Tabbutt  | <b>1<sup>ST</sup> REVIEW</b> |
| 10:00 am<br>15 mins | <b>10. Main Street Journal</b> (Attachment) – Mike Burnham  | <b>INFORMATION</b>           |
| 10:15 am<br>15 mins | <b>11. Sustainable Thurston Report Card</b> (Attachment) – Michael Ambrogi  | <b>INFORMATION</b>           |
| 10:30 am<br>10 mins | <b>12. Executive Director Recruitment</b> (Attachment) – Recruitment Committee  | <b>UPDATE</b>                |
| 10:40 am<br>10 mins | <b>13. 2017 State Legislative Preparation</b> – Karen Parkhurst   | <b>DISCUSSION</b>            |
| 10:50 am<br>10 mins | <b>14. Report from Outside Committee Assignments</b> (Oral/Written Report)  | <b>INFORMATION</b>           |
| 11:00 am<br>5 mins  | <b>15. Member Check In</b> – Chair Virgil Clarkson  | <b>DISCUSSION</b>            |
| 11:10 am            | <b>16. Interim Director's Report</b>  | <b>INFORMATION</b>           |
| 11:15 am            | <b>17. Adjourn</b>  |                              |

#### Additional Informational Enclosures:

1. TPB Minutes (available upon request)
2. Olympia-Lacey-Tumwater Area Cost of Living Index, 2<sup>ND</sup> Quarter, 2016
3. 2016-2017 Walk N Roll Walking Events Schedule

NEXT MEETING: Friday, November 4, 2016

TRPC ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person based on race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding TRPC's Title VI Program, you may contact the Department's Title VI Coordinator at 360.956.7575.

If you need special accommodations to participate in this meeting, please call us at 360.956.7575 by 10:00 a.m. three days prior to the meeting. Ask for the ADA Coordinator. For TDD users, please use the state's toll-free relay service, 711 and ask the operator to dial 360.956.7575.

[ThurstonHereToThere.org](#) is an easy-to-navigate website which includes information on carpooling, vanpooling, rail, air, bus, bike, walking, health, telework and flexible schedules, recreation, and school transportation. Please consider using an alternate mode to attend this meeting: bike, walk, bus, carpool, or vanpool. This facility is served by Intercity Transit Routes 43 and 44.

TRPC's mission is to

**“Provide Visionary Leadership on Regional Plans, Policies, and Issues.”**

**To Support this Mission:**

- A.** Support **regional transportation** planning consistent with state and federal funding requirements.
- B.** Address **growth management, environmental quality, economic opportunity, and other topics determined by the Council.**
- C.** **Assemble and analyze data** that support local and regional decision making
- D.** Act as a **“convener”**, build regional **consensus** on issues through information and citizen involvement.
- E.** Build **intergovernmental consensus** on regional plans, policies, and issues, and advocate local implementation.

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September 2011

**THURSTON REGIONAL PLANNING COUNCIL  
MEETING NORMS**

**Show up**

- Nothing happens without consistent good attendance by all members.
- Make sure you have a designated alternate.

**Be prepared**

- Members who are unprepared can't contribute the best input.
- Make sure your alternate is prepared if you have to miss a meeting.

**Participate**

- Share your ideas.
- Engagement by all members is required for productive discussions.

**Be respectful**

- Create a safe place to ask questions and express views.
- Diversity is one of TRPC's strengths.

**Report back**

- We each represent somebody who thought it wise to spend money to join TRPC.
- Report back to your jurisdiction, organization or community.

**Feel good**

- TRPC is an effective organization that allows us to address regional issues in a productive way.
- Take time to recognize and celebrate our successes.

## MINUTES OF MEETING

### THURSTON REGIONAL PLANNING COUNCIL

Friday, September 9, 2016

2424 Heritage Court SW

Conference Room A, 1<sup>st</sup> Floor

Olympia, WA 98502

#### Call to Order

Chair Virgil Clarkson called the meeting to order at 8:30 a.m.

#### Attendance

##### Members Present:

City of Olympia

City of Lacey

City of Tumwater

Thurston County

City of Tenino

Town of Bucoda

Olympia School District

Intercity Transit

LOTT Clean Water Alliance

Port of Olympia

PUD No. 1 of Thurston County

Lacey Fire District #3

The Evergreen State College

Thurston EDC

Timberland Regional Library

Nathaniel Jones, Secretary

Virgil Clarkson, Chair

Tom Oliva, Vice Chair

Brent Butler, Staff

David Watterson, Council member

Alan Vanell, Council member

Mark Campeau, Board member

Karen Messmer, Board member

Cynthia Pratt, Board member

Bill McGregor, Commissioner

Russ Olsen, Commissioner (alternate)

Gene Dobry, Board member

Rich Davis, Staff

Michael Cade, Director

LG Nelson, Staff

##### Members Absent:

City of Rainier

City of Yelm

Confederated Tribes of the

Chehalis Reservation

Nisqually Indian Tribe

North Thurston Public Schools

Everett Gage, Council member

Bob Isom, Council member

Amy Loudermilk, staff

Heidi Thomas, Staff

Chuck Namit, Board member

##### Staff Present:

Veena Tabbutt, Interim Executive Director

Jared Burbidge, Deputy Director

Sarah Selstrom, Administrative Assistant

Holly Gilbert, Senior Planner

Karen Parkhurst, Program & Policy Director

Paul Brewster, Senior Planner

**Others Present:**

Eric Phillips, Intercity Transit  
Joel Carlson, Sierra South Sound  
Doug DeForest  
Ann Freeman-Manzanares, Intercity Transit  
Scott Davis, Thurston County Public Works  
Amy Butler, City of Olympia  
Theresa Parson, Thurston County Public Works

**Agenda Item 3      Approval of Agenda**  
ACTION

Chair Clarkson requested a change in the agenda – to move Doug DeForest’s outside committee report to the beginning of the agenda, immediately following the Consent Calendar, as requested by Mr. DeForest.

***Councilmember Messmer moved, seconded by Councilmember Jones, to approve the agenda with adjustments recommended by the Chair. Motion carried unanimously.***

**Agenda Item 4      Public Comment**

There were no public comments.

**Agenda Item 5      Consent Calendar**  
ACTION

- a. Approval of Minutes – July 8, 2016
- b. Approval of Vouchers
- c. Approval of Mid-year Financial Report

***Councilmember Oliva moved, seconded by Councilmember Watterson, to approve the consent calendar as presented. Motion carried unanimously.***

**OTHER BUSINESS**

**Report from Outside Committee Assignments**

Doug DeForest reported on the September meeting of the PSRC Transportation Policy Board.

**Agenda Item 6      Economic Development Council Update**  
UPDATE

Michael Cade, Executive Director of the Thurston Economic Development Council (EDC),

**Agenda Item 7      Thurston County STP Fund Transfer Request**  
1<sup>ST</sup> REVIEW

Senior Planner Paul Brewster presented information on Thurston County’s request that the Council approve a transfer of federal Surface Transportation Program (STP) grant funds previously awarded to two projects in 2013. If approved, the combined \$425,000 will be transferred to the Rich Road Upgrade, enabling the County to begin the construction phase of the Rich Road Upgrade Project in 2017. County staff was on hand to answer questions. This request will come to the Council for Action in October.

**Agenda Item 8      Regional Transportation Improvement Program (RTIP) Amendment 16-10**  
1<sup>ST</sup> REVIEW

Senior Planner Holly Gilbert reported two amendments have been requested to the 2016-2019 RTIP. WSDOT is requesting an addition of a new project, titled I-5/Martin Way Bridge Repair. The project will replace the strip seal expansion joints on the I-5 and Martin Way Overcrossing bridges. The City of Rainier is requesting a change to the Binghampton Streetscape Project (Phase 1), that reflects additional state funds which obligated in 2016, and an increase in total project cost. The amendment will come to the Council for Action in October.

- Agenda Item 9**  
ACTION  
**Federal Transportation Funding – Call for Projects**  
Senior Planner Paul Brewster summarized the Council's role as the Metropolitan Planning Organization, in selecting local transportation projects for federal funding. This fall, TRPC will issue a call for projects which entails an application period, a technical review, a public comment period, a policy maker review, and council selection. The Council was asked to approve the process, enabling staff to proceed with the call for projects.  
***Councilmember Pratt moved, seconded by Councilmember Watterson, to approve the 2017-2019 Thurston Regional Planning Council Federal Funding Call for Projects Process. Motion carried unanimously.***
- Agenda Item 10**  
ACTION  
**Appointment of 2017 Work Program Subcommittee**  
Chair Clarkson asked for volunteers to serve on the 2017 Work Program Subcommittee, to meet once or twice before the November meeting, to assist staff in preparing the 2017 Work Program.  
***Councilmembers Clarkson, Pratt, Oliva, Jones, Watterson, Vanell and Messmer volunteered.***
- Agenda Item 11**  
UPDATE  
**Executive Director Recruitment**  
Chair Clarkson updated the Council on latest developments in the Executive Director Recruitment process. The Committee interviewed two firms and selected Karras Consulting. The contract is currently being drawn up.
- Agenda Item 12**  
1<sup>ST</sup> REVIEW  
**Draft 2017-2020 Regional Transportation Improvement Program (RTIP)**  
Senior Planner Holly Gilbert presented the Draft 2017-20120 RTIP, reminding Council of its purpose in the region and the Council's role in approving the document. The document will come before the Council for adoption in October.
- Agenda Item 13**  
DISCUSSION  
**2017 State Legislative Preparation**  
Program and Policy Director Karen Parkhurst reviewed work that is underway in preparation for the 2017 legislative session. Members of the Council, along with Ms. Parkhurst, stressed importance of meeting early and often with local legislators.
- Agenda Item 14**  
INFORMATION  
**Report from Outside Committee Assignments**  
Councilmember Pratt reported on her attendance at the most recent PSRC Growth Management Board meeting.

**Agenda Item 15**  
DISCUSSION

**Member Check In**

Councilmember Dobry shared that the fire district has a citizen CPR video that they are working on rolling out and asked whether the Council would be interested in a demonstration. The Council indicated they were interested in a presentation in October.

Councilmember Messmer announced that Intercity Transit is recruiting for members to serve on the Citizen Advisory Committee and encouraged members to spread the word. She also invited members to participate in International Walk to School day on October 5<sup>th</sup>.

Councilmember Oliva reported that the salmon have returned to the Deschutes.

Councilmember Cade reported that October 3<sup>rd</sup> is National Lemonade Day and in conjunction with that, the EDC has partnered with the Boys and Girls Club of Lacey and has 20 kids who will be setting up lemonade stands and learning how to be entrepreneurs. They are short on mentors – if anyone is interested and has a couple of hours to work with a child, contact him.

Councilmember Vanell announced that Bucoda would again be holding their annual haunted house in October.

Councilmember Jones reported that the City of Olympia has received grant funding on about \$1.3 million for a program addressing EMT calls that do not necessarily need a fire truck. It will use a small aid truck and fund six positions for 2 years, as well as enable a type of data collection not possible until this time.

Councilmember McGregor announced that the Port of Olympia is looking at a potential complex in Lacey and are currently doing feasibility studies on that. Also, the property across from the Hands On Museum, Walker John has expressed an interest in that and the Port is excited to see that. There will be a ship coming in to the Port filled with organic corn in the next day or two.

Councilmember Pratt announced that the Association of Washington Cities is holding a Candidate Forum on the 13<sup>th</sup> in Renton and she will be attending.

Councilmember Clarkson announced that the City Council will be putting an issue on the February 2017 ballot – a Transportation Benefit District.

**Agenda Item 16**  
INFORMATION

**Interim Director's Report**

Interim Executive Director Veena Tabbutt reminded those on the Bylaws Committee that they will meet immediately following this meeting. Also, she will be putting together an "after meeting summary" from this meeting so they can look for that coming from Sarah on Monday. She also announced that the region met the obligation targets for the year and congratulated everyone on that accomplishment.

**Agenda Item 12**

**Adjournment**

***There being no further business, Chair Clarkson adjourned the meeting at 11:01 a.m.***

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Virgil Clarkson, Chair

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R. Veena Tabbutt, Interim Executive Director



**MEMBERS:**

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
- Nisqually Indian Tribe
- Town of Bucoda
- Thurston County
- North Thurston Public Schools
- Olympia School District
- Intercity Transit
- LOTT Clean Water Alliance
- Port of Olympia
- PUD No. 1 of Thurston County

**ASSOCIATE MEMBERS:**

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Economic Development Council
- Timberland Regional Library

**MEMORANDUM**

TO: Thurston Regional Planning Council  
 FROM: Jared Burbidge, Deputy Director *JB*  
 DATE: September 30, 2016  
 SUBJECT: Approval of Vouchers

Program Area	Mission Statement
MPO/RTPO	
X Core Services	
Contract Services	
Grant Services	

**PURPOSE**

Approve the payroll, voucher lists, and journal vouchers.

**Summary:**

- Thurston Regional Planning Council's (TRPC) procedure is for the Council Secretary (or another officer) to certify and approve vouchers prepared by staff on a weekly basis prior to the issuance of warrants.
- Council receives the vouchers at its next regularly scheduled meeting for consideration and action.

**REQUESTED ACTION**

Approve the following vouchers for warrants dated September 7 - 29, 2016 plus journal vouchers for a total of \$175,462.94.

Payroll (September)	\$ 126,501.81
TRPC Cash Disbursement	\$ 47,377.74
Journal Entries for September 2016 (Central Services & Department of Resource Stewardship)	\$ 1,583.39

79:rb  
 Attachments



Veena Tabbutt  
 Interim Executive Director

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 Olympia, WA 98502-6031

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 360-956-7815 Fax

www.trpc.org

THURSTON REGIONAL PLANNING COUNCIL  
OLYMPIA, WASHINGTON 98502-6031

PAYROLL  
Voucher No.  
Sep-16

THURSTON REGIONAL PLANNING COUNCIL

	FUND	ORGN	OBJT	AMOUNT
1	Salaries	6490 Z100	510000	100,891.25
2	Extra Help	6490 Z100	516000	1,494.90
3	OASI	6490 Z100	521000	7,709.99
4	Health Care Authority	6490 Z100	523000	16,405.67
5	Vacation/Sick Leave Cash Out	6490 Z101	510000	0.00
<b>TOTAL</b>				<b>126,501.81</b>

STATE OF WASHINGTON - COUNTY OF THURSTON

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the Thurston Regional Planning Council, and that I am authorized to authenticate and certify to said claim.

SUBSCRIBED THIS 28TH DAY OF SEPTEMBER 2016.

(SIGNED)

Rosalie Bastardo

APPROVED AND  
AUTHORIZED BY

David M. Burdige  
Deputy Director

\_\_\_\_\_  
TRPC Officer

**Rosalie Bostwick**

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**From:** Nathaniel Jones <njones@ci.olympia.wa.us>  
**Sent:** Thursday, September 29, 2016 9:02 AM  
**To:** Rosalie Bostwick  
**Subject:** RE: September 2016 Payroll

STATE OF WASHINGTON - COUNTY OF THURSTON

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the Thurston Regional Planning Council, and that I am authorized to authenticate and certify to said claim.

I approve the voucher payroll for September 2016 in the amount of \$126,501.81.

SUBSCRIBED THIS 28TH DAY OF SEPTEMBER 2016.

Nathaniel Jones, Secretary

## TRPC CASH DISBURSEMENT JOURNAL

VENDOR NAME	INVOICE#	CHECK NO	AMOUNT	CHECKDATE
71 CAPITOL ALARM INC		61208 1432451	25.00	9/7/2016
1560 COMCAST HOLDINGS CORPORATION		1075972 1432452	231.17	9/7/2016
3671 DEVAUL PUBLISHING INC DPI		34543 1432453	39.67	9/7/2016
11107 CRITICAL INFORMATICS INC		6125 1432454	850.00	9/7/2016
11414 CREATIVE MEDIA ALLIANCE LLC		8509 1432455	5,000.00	9/7/2016
11455 QUESTIVITY INC		9412 1432456	1,109.97	9/7/2016
1595 LES SCHWAB TIRE CENTER	37500311135	1432717	38.03	9/12/2016
2362 MPH HOLDINGS LLC		2889 1432718	503.74	9/12/2016
5518 CBM SOUTH INC		208308 1432719	1,455.00	9/12/2016
5518 CBM SOUTH INC		208263 1432719	290.35	9/12/2016
11158 CEQUEL DATA CENTERS LP	INV085280	1432720	10,328.40	9/12/2016
2836 TOGETHER!		2507 1433506	2,456.92	9/15/2016
9463 DEPARTMENT OF ENTERPRISE SERVICES		73152309 1433507	45.00	9/15/2016
9595 RECORDXPRESS OF CALIFORNIA LLC		1583361 1433508	858.54	9/15/2016
9662 RICOH AMERICAS CORPORATION		97482816 1433509	242.71	9/15/2016
9662 RICOH AMERICAS CORPORATION		97482822 1433509	1,523.81	9/15/2016
550 VALERIE GOW		1574 1434341	483.64	9/29/2016
1551 VERIZON WIRELESS MESSAGING SERVICES		9771632394 1434342	215.27	9/29/2016
2362 MPH HOLDINGS LLC		Oct-16 1434343	18,863.24	9/29/2016
7789 BUSINESS TELECOM PRODUCTS INC		244938 1434344	226.32	9/29/2016
8593 WASHINGTON ASSOC OF PUBLIC RECORDS OFFICERS		1900 1434345	200.00	9/29/2016
9389 QWEST CENTURYLINK		1082317 1434346	72.63	9/29/2016
9389 QWEST CENTURYLINK		1387687664 1434347	1,000.00	9/29/2016
11477 YELLOW CAB NORTHWEST INC		1920 1434348	93.25	9/29/2016
11477 YELLOW CAB NORTHWEST INC		1937 1434348	1,197.00	9/29/2016
607113 KATRINA VAN EVERY		Aug-16 1434349	28.08	9/29/2016
<b>GRANDTOTAL</b>			<b>47,377.74</b>	

Thurston County Central Services Charges Processed by Journal Entries  
By Thurston County Financial Services

SEPTEMBER 2016

<b>Description</b>	<b>\$ Amount</b>
Infrastructure	\$9.25
Mailroom	\$136.17
Indirect	\$1,194.83
Computer Services	\$150.33
<b>TOTAL</b>	<b>\$1,490.58</b>

updated 7/13/2016	Entered By: _____
JOURNAL ENTRY # (SYSTEM GENERATED): _____	Date: _____
EFFECTIVE DATE: <u>09/28/16</u> YEAR/PERIOD: <u>2016 / 09</u>	Checked By: _____
	Date: _____

## JOURNAL ENTRY REQUEST

LINE	ORG	OBJT	PROJECT	DEBIT AMOUNT	CREDIT AMOUNT	OBJECT CODE DESCRIPTION
1	5210B905	348103			92.81	ISF COMM SVS-POSTAGE
2	6490Z100	542000		92.81		COMMUNICATIONS
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
PAGE TOTAL				92.81	92.81	
JE TOTAL				92.81	92.81	

Explanation: (Include numbers of original documents and attach pages if necessary) CMS Postage	Department No.: <b>6490</b>	
	Submitting Dept: <b>Thurston Regional Planning Council</b>	
MUNIS Data Entry: Short Description Type Reference 2 Reference 3 Desc - Screen 2	Prepared by: <b>Rosalie Bostwick</b>	
	Date: <b>9/28/2016</b>	Phone #: <b>956-7575</b>
	Reviewed/Authorized by: <i>Vance B. Swledge</i>	
	Date: <b>September 28, 2016</b>	



# Central Services

August Invoice

Invoice: 25-08031P

Date: September 19, 2016

BILL TO:

**99 - Regional Planning**

**Non-General**

T.R.P.C.

SEP 26 2016

**August Billings: CMS Postage, Misc.**

<u>Code</u>	<u>Quantity</u>	<u>Service Provided</u>	<u>Resource</u>	<u>Unit Price</u>	<u>Amount</u>
699	1	CMS Postage - Actual Charge	5210 B905 348103	\$92.81	\$92.81
<b>Total for this department:</b>					<b>\$ 92.81</b>

13400	36013 - PLANNING	24	\$27.816	\$47.205	\$75.021
13400	37665 - TC pre Trial Services	12	\$4.956	\$45.420	\$50.376
13400	40023 - RECREATION SERVICES	86	\$58.651	\$48.430	\$107.081
13400	40812 - PERSONAL HEALTH	107	\$50.835	\$49.025	\$99.860
13400	40815 - ENVIRONMENTAL	1827	\$852.064	\$115.405	\$967.469
13400	4081A - HEALTH ADMIN	173	\$94.109	\$52.250	\$146.359
13400	41811 - HEALTH SOCIAL	192	\$130.679	\$54.880	\$185.559
13400	99699 - THURSTON COUNTY REGIONAL PLANNING	52	\$43.827	\$48.980	\$92.807
Grand Total					\$17,152.666

Export Summary to Excel

Account	Service	Pieces	Postage	CMS Charge	Total Charges
Subtotal for 00000					\$192.658
00000	Metering(Letters & Flats)	67	\$47.921	\$3.530	\$51.451
00000	Other	0	\$0.000	\$45.000	\$45.000
00000	Re-metering	530	\$54.642	\$41.565	\$96.207
Subtotal for 01140					\$308.165
01140	Metering(Letters & Flats)	470	\$234.990	\$17.565	\$252.555
01140	Other	0	\$0.000	\$45.000	\$45.000
01140	Small Package Manifesting	1	\$9.360	\$1.250	\$10.610
Subtotal for 02210					\$256.135
02210	Metering(Letters & Flats)	357	\$197.320	\$13.815	\$211.135
02210	Other	0	\$0.000	\$45.000	\$45.000
Subtotal for 02220					\$3,282.814
02220	Metering(Letters & Flats)	7121	\$2,972.609	\$249.935	\$3,222.544
02220	Other	6	\$14.670	\$45.600	\$60.270
Subtotal for 02232					\$228.667
02232	Metering(Letters & Flats)	274	\$169.392	\$14.275	\$183.667
02232	Other	0	\$0.000	\$45.000	\$45.000
Subtotal for 02250					\$194.724
02250	Metering(Letters & Flats)	252	\$133.879	\$15.845	\$149.724
02250	Other	0	\$0.000	\$45.000	\$45.000
Subtotal for 02A10					\$1,142.979
02A10	Metering(Letters & Flats)	2372	\$1,008.879	\$89.100	\$1,097.979
02A10	Other	0	\$0.000	\$45.000	\$45.000
Subtotal for 03001					\$149.186
03001	Metering(Letters & Flats)	76	\$37.111	\$3.055	\$40.166
03001	Other	0	\$0.000	\$45.000	\$45.000
03001	Small Package Manifesting	1	\$62.770	\$1.250	\$64.020
Subtotal for 04400					\$308.175
04400	Metering(Letters & Flats)	578	\$242.605	\$20.570	\$263.175
04400	Other	0	\$0.000	\$45.000	\$45.000
Subtotal for 04401					\$175.756
04401	Metering(Letters & Flats)	256	\$121.496	\$9.260	\$130.756
04401	Other	0	\$0.000	\$45.000	\$45.000
Subtotal for 05A50					\$471.804

34135	Metering(Letters & Flats)	847	\$398.332	\$31.865	\$430.197
34135	Other	0	\$0.000	\$45.000	\$45.000
Subtotal for 34403					\$147.592
34403	Metering(Letters & Flats)	229	\$94.577	\$8.015	\$102.592
34403	Other	0	\$0.000	\$45.000	\$45.000
Subtotal for 34420					\$426.170
34420	Metering(Letters & Flats)	840	\$351.155	\$30.015	\$381.170
34420	Other	0	\$0.000	\$45.000	\$45.000
Subtotal for 3491A					\$143.861
3491A	Metering(Letters & Flats)	168	\$81.701	\$6.870	\$88.571
3491A	Other	0	\$0.000	\$45.000	\$45.000
3491A	Small Package Manifesting	2	\$7.290	\$3.000	\$10.290
Subtotal for 36013					\$75.021
36013	Metering(Letters & Flats)	24	\$27.816	\$2.205	\$30.021
36013	Other	0	\$0.000	\$45.000	\$45.000
Subtotal for 37665					\$50.376
37665	Metering(Letters & Flats)	12	\$4.956	\$0.420	\$5.376
37665	Other	0	\$0.000	\$45.000	\$45.000
Subtotal for 40023					\$107.081
40023	Metering(Letters & Flats)	86	\$58.651	\$3.430	\$62.081
40023	Other	0	\$0.000	\$45.000	\$45.000
Subtotal for 40812					\$99.860
40812	Metering(Letters & Flats)	105	\$50.462	\$3.855	\$54.317
40812	Other	0	\$0.000	\$45.000	\$45.000
40812	Re-metering	2	\$0.373	\$0.170	\$0.543
Subtotal for 40815					\$967.469
40815	Metering(Letters & Flats)	1827	\$852.064	\$70.405	\$922.469
40815	Other	0	\$0.000	\$45.000	\$45.000
Subtotal for 4081A					\$146.359
4081A	Metering(Letters & Flats)	173	\$94.109	\$7.250	\$101.359
4081A	Other	0	\$0.000	\$45.000	\$45.000
Subtotal for 41811					\$185.559
41811	Metering(Letters & Flats)	192	\$130.679	\$9.880	\$140.559
41811	Other	0	\$0.000	\$45.000	\$45.000
Subtotal for 99699					\$92.807
99699	Metering(Letters & Flats)	51	\$39.677	\$2.480	\$42.157
99699	Other	0	\$0.000	\$45.000	\$45.000
99699	Small Package Manifesting	1	\$4.150	\$1.500	\$5.650
Grand Total					\$17,152.666

Export Account Detail to Excel



**MEMBERS:**

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
- Nisqually Indian Tribe
- Town of Bucoda
- Thurston County
- North Thurston Public Schools
- Olympia School District
- Intercity Transit
- LOTT Clean Water Alliance
- Port of Olympia
- PUD No. 1 of Thurston County

**ASSOCIATE MEMBERS:**

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Economic Development Council
- Timberland Regional Library

**MEMORANDUM**

**TO:** Thurston Regional Planning Council  
**FROM:** Holly Gilbert, Senior Planner *HG*  
**DATE:** September 30, 2016  
**SUBJECT:** RTIP Amendment 16-10

Program Area	Mission Statement
X MPO/RTPO	A
Core Services	
Contract Services	
Grant Services	

**PURPOSE**

Act on a proposed amendment to the 2016-2019 Regional Transportation Improvement Program (RTIP).

**Summary:**

- An amendment has been requested to the 2016-2019 RTIP for two projects. This requires TRPC action. TRPC received a briefing on the amendment in September.
- The amendment affects the following projects:
  - a. The Washington State Department of Transportation (WSDOT) requests the addition of a new project, titled I-5/Martin Way Bridge – Special Repair. The project will replace the strip seal expansion joints on the I-5 and Martin Way Overcrossing bridges.
  - b. The City of Rainier’s Binghampton Street Scape Project (Phase 1) has received additional state funds in 2016 and the total cost of the project has increased. The RTIP needs to be amended to reflect this. The amendment will also change the project name and its description, to align with the funding award language.
- At the September TRPC meeting, it was discussed that WSDOT had notified TRPC there was a minor name change to the WSDOT project, involving changing the word “Overcrossing” to “Bridge”. The comment is reflected in the proposed amendment.
- These project amendments are consistent with the Regional Transportation Plan.
- TPB recommends TRPC approve the amendment.
- Public comment was solicited, but no general public comment was received.

**REQUESTED ACTION**

Amend the 2016-2019 Regional Transportation Improvement Program to add the WSDOT project and update the Rainier project as presented.



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Interim Executive Director

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## BACKGROUND

The RTIP is a four-year programming document derived from the comprehensive six-year Transportation Improvement Programs (TIPs) that each local agency develops and adopts annually. In turn, the RTIP is used by the state to prepare the State Transportation Improvement Program (STIP).

Federal requirements stipulate that changes to the RTIP require an amendment to the original document, which then triggers an amendment to the STIP.

WSDOT and the City of Rainier request the following projects be amended in the 2016-2019 RTIP, requiring TRPC action:

### **Amendment requested by WSDOT Olympic Region**

Reason for Amendment	Newly proposed project
Project Title:	I-5/Martin Way Bridge – Special Repair
Project Description:	The strip seal expansion joints on these structures have reached their usable service life and need replacement. This project will replace the strip seal expansion joints to extend the service life of the structures. Replace strip seal expansion joints on bridges 005/337W and 005/337E.
Amount:	This project has a total estimated cost of \$4,611,840, which is comprised of \$4,509,686 federal NHPP funds, and \$102,154 state funds.
Action:	Add a new project; including design and construction.

### **Amendment requested by the City of Rainier**

Reason for Amendment	The total cost of the project has increased by more than 30%, and the project was awarded additional state funds, some of which obligated in 2016. The amendment will also change the project name and its description, to align with the funding award language.
Project Title:	<i>Amend project title to:</i> Binghampton Street Scape Project (Phase 1) <i>From current project title:</i> SR-507 Sidewalk Improvement <i>Reason:</i> To match Local Agency Agreement and Prospectus, based on original funding award letter.
Project Description:	<i>Amend project description to:</i> Construct sidewalk, bulb outs, storm drainage and landscaping improvements. <i>From current project description:</i> Construct approximately 460 feet of new sidewalk on the north and south sides of SR 507, between Dakota Ave and Minnesota Street. <i>Reason:</i> To match Federal Highways language for the project. WSDOT also recommends against including measurements in any project description.
Amount:	This project has a new total estimated project cost of \$248,208, which is an increase of \$73,208 from the earlier project cost of \$175,000. The project will be funded by \$151,375 federal funds, \$33,333 state funds, and \$63,500 local funds.
Action:	Amend project title, description, phase obligation amounts, and expenditure schedule.

The Transportation Policy Board (TPB) considered the amendment request at their September meeting and recommends TRPC amend the 2016-2019 RTIP as requested.

Public comment was solicited, but no general public comment was received.

At the September TRPC meeting, it was discussed that WSDOT had notified TRPC there was a minor name change to the WSDOT project, involving changing the word "Overcrossing" to "Bridge". This comment is reflected in the proposed amendment, so that the project title reads: I-5/Martin Bridge -Special Repair project.



**MEMBERS:**

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
- Nisqually Indian Tribe
- Town of Bucoda
- Thurston County
- North Thurston Public Schools
- Olympia School District
- Intercity Transit
- LOTT Clean Water Alliance
- Port of Olympia
- PUD No. 1 of Thurston County

**ASSOCIATE MEMBERS:**

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Economic Development Council
- Timberland Regional Library

**MEMORANDUM**

TO: Thurston Regional Planning Council

FROM: Paul Brewster, Senior Planner *PB*

DATE: September 30, 2016

SUBJECT: Thurston County Federal Funding Transfer Request

	Program Area	Mission Statement
X	MPO/RTPO	A
	Core Services	
	Contract Services	
	Grant Services	

**PURPOSE**

To take action on Thurston County's request to transfer \$425,000 in Surface Transportation Program (STP) funds from the *Maytown Road SW, Littlerock Road SW to SR 121 and Yelm Highway and Meridian Road Intersection to the Rich Road Upgrade Project.*

**Summary:**

- The Rich Road Upgrade Project is construction ready and the additional funding made possible by this transfer request will enable the county to advertise this project for construction in first quarter 2017.
- On September 9, TRPC was briefed on Thurston County's funding transfer request.
- On September 14, the Transportation Policy Board (TPB) was briefed and the TPB recommends that TRPC approve Thurston County's request.
- A public comment period for this request was open from September 9<sup>th</sup> through September 23<sup>rd</sup>. Public comment was solicited but none was received.

**REQUESTED ACTION**

Approve Thurston County's request to reauthorize \$425,000 in STP funding to the Rich Road Upgrade Project.



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**MEMBERS:**

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- City of Olympia
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**MEMORANDUM**

**TO:** Thurston Regional Planning Council

**FROM:** Holly Gilbert, Senior Planner *HG*

**DATE:** September 30, 2016

**SUBJECT:** 2017 – 2020 Regional Transportation Improvement Program (RTIP)

	Program Area	Mission Statement
X	MPO/RTPO	A
	Core Services	
	Contract Services	
	Grant Services	

**PURPOSE**

Take action on the proposed final 2017 – 2020 Regional Transportation Improvement Program (RTIP).

**Summary:**

- Thurston Regional Planning Council (TRPC) is responsible for developing an annual RTIP. The RTIP is a four-year programming document which provides a list of funding secured projects (Tables 4 and 6), identifies other secured and proposed transportation projects for the same period (Appendix A), and demonstrates air quality conformity (Appendix D).
- In September, TRPC received a briefing on the Draft 2017-2020 RTIP.
- The Comment Period on the draft document ran September 9-23. There were no general public comments received.
- During the comment period, TRPC was notified that the federal funding source had changed for five Washington State Department of Transportation (WSDOT) projects in the Draft RTIP, and that minor increases in the dollar amounts for one of those projects had been made. Tables 3-7 were updated to reflect this. All updated tables are attached.
- At the September TRPC meeting, it was discussed that WSDOT had notified TRPC there was a minor name change for a WSDOT project, involving changing the word "Overcrossing" to "Bridge". This comment is reflected in the proposed final RTIP.
- The Transportation Policy Board recommends TRPC adopt the Draft 2017-2020 RTIP.
- Printed copies of the complete text will be available at TRPC's October meeting or may be picked up in advance at the TRPC office. The document is available online: [www.trpc.org/306/Regional-Transportation-Improvement-Prog](http://www.trpc.org/306/Regional-Transportation-Improvement-Prog).

**REQUESTED ACTION**

Approve resolution 2016-04 adopting the 2017-2020 Regional Transportation Improvement Program.

**Attachments**

## BACKGROUND

Thurston Regional Planning Council (TRPC) is responsible for developing an annual Regional Transportation Improvement Program (RTIP). The RTIP is a four-year programming document which provides a list of funding secured projects (Tables 4 and 6), identifies other secured and proposed transportation projects for the same period (Appendix A), and demonstrates air quality conformity (Appendix D).

In September, TRPC received a briefing on the Draft 2017 – 2020 RTIP. It was discussed that the Washington State Department of Transportation (WSDOT) had notified staff there was a minor name change for a WSDOT project, involving changing the word “Overcrossing” to “Bridge”. This comment is reflected in the proposed final RTIP, so that the project title reads: I-5/Martin Bridge -Special Repair project.

The Comment Period on the draft document ran September 9-23, 2016. No general public comment was received. Comments were received from WSDOT, notifying TRPC that the federal funding source had changed for five WSDOT projects in the Draft RTIP, and that minor increases in the dollar amounts for one of those projects had been made. Tables 3-7 were updated to reflect this. Below is a summary of the changes to those five WSDOT projects:

---

**US 101/Evergreen Parkway to Vic Crosby Blvd - Install Cable Barrier**

*Funding source changed from HSIP to NHPP (CN only)*

---

**15-17 OR Region Wide Basic Safety – Guardrail**

*Funding source changed from HSIP to STP (CN only)*

---

**US 12/Anderson Rd to Moon Rd - Safety Improvement**

- a) *Funding source changed from HSIP to NHPP for CN phase only (RW phase remains HSIP at this time)*
- b) *CN year changed from 2017 to 2018*
- c) *All CN dollars moved out of 1<sup>st</sup> and 3<sup>rd</sup> year, and into 2<sup>nd</sup> Year on the Expenditure Schedule section.*
- d) *Following changes made to the dollar amounts (minor increases) for each phase:*
  - *RW – Fed, from \$97,544 to \$98,211*
  - *RW – Local, from \$1,991 to \$2,004*
  - *CN – Fed, from \$2,464,582 to \$2,498,686*
  - *CN – Local, from \$50,298 to \$50,994*

---

**SR 507/Thurston Co Line to S of Koeppen Rd - ADA Compliance**

*Funding source changed from HSIP to STP for all phases*

---

**SR 510/Pacific Ave to SR 507 - ADA Compliance**

*Funding source changed from HSIP to STP for all phases*

---

The Transportation Policy Board reviewed the draft RTIP at their September meeting and recommends that TRPC adopt the Draft 2017-2020 Regional Transportation Improvement Program.

To reduce resource use, and in keeping with past practice, enclosed with this staff report are Tables 4 and 6 of the updated 2017 – 2020 RTIP, which list the funding secured projects. Also attached are Tables 3, 5, and 7, which were also updated to reflect the changes in the five WSDOT projects mentioned above.

The document is available online at: [www.trpc.org/306/Regional-Transportation-Improvement-Prog](http://www.trpc.org/306/Regional-Transportation-Improvement-Prog). Printed copies will be available at TRPC's October meeting or may be picked up in advance at the TRPC office.

THURSTON REGIONAL PLANNING COUNCIL

**RESOLUTION 2016-04**

RELATING TO THE 2017-2020 Regional Transportation Improvement Program for the THURSTON REGION.

WHEREAS, the Thurston Regional Planning Council (TRPC), under its designation as the Metropolitan Planning Organization (MPO) and Regional Transportation Planning Organization (RTPO) for the THURSTON COUNTY region, has the responsibility for developing and adopting a Regional Transportation Improvement Program (RTIP); and

WHEREAS, transportation improvement projects must be included in the Regional Transportation Improvement Program to be eligible for federal assistance under Federal Transit Administration and Federal Highway Administration funding programs; and

WHEREAS, Thurston Regional Planning Council certifies that the requirements of 23 USC, Section 134 are met. Certification is a joint MPO/WSDOT statement concerning the planning process and is updated every two years; and

WHEREAS, Thurston Regional Planning Council is to certify that the Regional Transportation Improvement Program complies with all state and federal air quality conformity requirements for particulate matter 10 microns in size or less.

NOW THEREFORE BE IT RESOLVED BY THE THURSTON REGIONAL PLANNING COUNCIL:

THAT the 2017-2020 Regional Transportation Improvement Program is found to be in conformity with the federal and state Clean Air Acts, MAP-21 requirements, and other state and federal requirements; and

THAT the scope and content of the 2017-2020 Regional Transportation Improvement Program be approved with the understanding that minor changes may be required after federal review.

ADOPTED this 7<sup>th</sup> day of October 2016.

ATTEST:

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R. Veena Tabbutt  
Interim Executive Director

---

Virgil Clarkson  
Chair, Thurston Regional Planning Council



# PROJECT SUMMARY

This section provides project-specific information for Regional Transportation Improvement Program (RTIP) projects that will be forwarded to the state for inclusion in the State Transportation Improvement Program (STIP). To be included in the STIP, projects must be programmed for funding (funding-secured) in local Transportation Improvement Plans (TIPs) in the four-year period and meet one or more of the following criteria:

- a. Have federal funding
- b. Are WSDOT projects
- c. Are regionally significant, regardless of funding source.

The following is included in this section:

- A summary table (Table 3) containing projects grouped by the primary transportation planning goal the project supports.
- RTIP MPO (urban) projects (Table 4), including project detail provided by local jurisdictions and agencies.
- Financial Feasibility of RTIP MPO projects (Table 5)
- RTIP RTPO (rural) projects (Table 6), including project detail provided by local jurisdictions and agencies.
- Financial Feasibility of RTIP RTPO projects (Table 7).

## Summary Table: RTIP Projects Sorted by Transportation Planning Goal

This table provides a summary of projects included in the RTIP. These projects are all funding-secured.

This table is organized by the primary Regional Transportation Plan goal supported by each project, with the understanding that many projects do support other goals in addition to the primary goal listed.

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**Table 3  
RTIP Projects Sorted by Transportation Planning Goal**

<b>Transportation Goal</b>											
<b>Project Title</b>	<b>Agency</b>	<b>MPO RTPO</b>	<b>Regionally Significant</b>	<b>RTP Project ID</b>	<b>Phase</b>	<b>Year</b>	<b>Fund Code</b>	<b>Federal</b>	<b>State/Local</b>	<b>Total</b>	
<b>Expand capacity of the road network where appropriate.</b>											
I-5/SR 510 Interchange - Interchange Reconstruction	WSDOT	MPO	Yes	O16	RW	2017	State/Local	\$0	\$2,900,000	\$2,900,000	
					CN	2017	State/Local	\$0	\$61,500,000	\$61,500,000	
SR 510/Yeim Loop - New Alignment Phase 2	WSDOT	RTPO	Yes	O11	PE	2019	State/Local	\$0	\$7,200,000	\$7,200,000	
Hogum Bay Truck Route	Lacey	MPO	Yes	A12	CN	2017	STP(US)	\$518,565	\$5,212,420	\$5,730,985	
Old Highway 99 Rural Capacity Project	Thurston County	RTPO	Yes	C22	PE	2017	State/Local	\$0	\$20,000	\$20,000	
<b>Increase the operational efficiency of the existing road network.</b>											
SR 510/Meridian Rd SE - Roundabout	WSDOT	MPO	No	-	RW	2017	HSIP	\$130,056	\$2,654	\$132,710	
					CN	2017	HSIP	\$1,590,785	\$32,465	\$1,623,250	
<b>Provide a safe and efficient pedestrian and bicycle network.</b>											
Pacific Ave Pedestrian Crossing Improvements	Olympia	MPO	No	-	CN	2017	HSIP	\$273,000	\$0	\$273,000	
Quince St Sidewalk	Olympia	MPO	No	-	CN	2017	TAP(SR)	\$172,050	\$37,635	\$209,685	
Deschutes Valley Trail	Tumwater	MPO	Yes	B6	RW	2017	State/Local	\$0	\$150,000	\$150,000	
Binghamton Street Scape Project (Phase 1)	Rainier	RTPO	No	-	CN	2017	TAP(R)	\$126,375	\$77,233	\$203,608	
Thurston County Safe Routes to School - Lydia Hawk Elementary	Thurston County	MPO	No	-	CN	2017	TAP(SR)	\$595,000	\$5,000	\$600,000	
<b>Preserve and maintain the existing road network and transit system.</b>											
2017 Capital Preventive Maintenance	Intercity Transit	MPO	No	-	CN	2017	5307	\$3,272,141	\$818,035	\$4,090,176	
Mullen Road Reconstruction	Thurston County	MPO	No	-	RW	2017	STP(US)	\$300,000	\$481,000	\$781,000	

RTP Project ID refers to the corresponding project identification code used in the 2040 Regional Transportation Plan available online at [www.trpc.org](http://www.trpc.org).

**Table 3, continued**  
**RTIP Projects Sorted by Transportation Planning Goal**

<b>Transportation Goal</b>	<b>Agency</b>	<b>MPO</b>	<b>Regionally Significant</b>	<b>RTIP Project ID</b>	<b>Phase</b>	<b>Year</b>	<b>Fund Code</b>	<b>Federal</b>	<b>State/Local</b>	<b>Total</b>
<b>Expand capacity of the road network where appropriate.</b>										
I-5/SR 510 Interchange - Interchange Reconstruction	WSDOT	MPO	Yes	O16	RW	2017	State/Local	\$0	\$2,900,000	\$2,900,000
SR 510/Yelm Loop - New Alignment Phase 2	WSDOT	RTPO	Yes	O11	PE	2019	State/Local	\$0	\$61,500,000	\$61,500,000
Hogum Bay Truck Route	Lacey	MPO	Yes	A12	CN	2017	STP(US)	\$518,565	\$5,212,420	\$5,730,985
Old Highway 99 Rural Capacity Project	Thurston County	RTPO	Yes	C22	PE	2017	State/Local	\$0	\$20,000	\$20,000
<b>Increase the operational efficiency of the existing road network.</b>										
SR 510/Meridian Rd SE - Roundabout	WSDOT	MPO	No	-	RW	2017	HSIP	\$130,056	\$2,654	\$132,710
					CN	2017	HSIP	\$1,590,785	\$32,465	\$1,623,250
<b>Provide a safe and efficient pedestrian and bicycle network.</b>										
Pacific Ave Pedestrian Crossing Improvements	Olympia	MPO	No	-	CN	2017	HSIP	\$273,000	\$0	\$273,000
Quince St Sidewalk	Olympia	MPO	No	-	CN	2017	TAP(SR)	\$172,050	\$37,635	\$209,685
Deschutes Valley Trail	Turnwater	MPO	Yes	B6	RW	2017	State/Local	\$0	\$150,000	\$150,000
Binghamton Street Scape Project (Phase 1)	Rainier	RTPO	No	-	CN	2017	TAP(R)	\$126,375	\$77,233	\$203,608
Thurston County Safe Routes to School - Lydia Hawk Elementary	Thurston County	MPO	No	-	CN	2017	TAP(SR)	\$595,000	\$5,000	\$600,000
<b>Preserve and maintain the existing road network and transit system.</b>										
2017 Capital Preventive Maintenance	Intercity Transit	MPO	No	-	CN	2017	5307	\$3,272,141	\$818,035	\$4,090,176
Mullen Road Reconstruction	Thurston County	MPO	No	-	RW	2017	STP(US)	\$300,000	\$481,000	\$781,000

RTP Project ID refers to the corresponding project identification code used in the 2040 Regional Transportation Plan available online at [www.trpc.org](http://www.trpc.org).

**Table 3, continued  
RTIP Projects Sorted by Transportation Planning Goal**

<b>Transportation Goal</b>												
<b>Project Title</b>	<b>Agency</b>	<b>MPO RTPO</b>	<b>Regionally Significant</b>	<b>RTP Project ID</b>	<b>Phase</b>	<b>Year</b>	<b>Fund Code</b>	<b>Federal</b>	<b>State/Local</b>	<b>Total</b>		
SR 507/Thurston Co Line to S of Koeppen Rd - ADA Compliance	WSDOT	RTPO	No	-	PE	2017	STP	\$134,376	\$5,599	\$139,975		
					RW	2017	STP	\$20,658	\$422	\$21,080		
					CN	2018	STP	\$811,889	\$16,570	\$828,459		
SR 510/Pacific Ave to SR 507 - ADA Compliance	WSDOT	RTPO	No	-	PE	2019	STP	\$53,808	\$2,242	\$56,050		
					RW	2019	STP	\$10,751	\$219	\$10,970		
					CN	2020	STP	\$187,305	\$3,822	\$191,127		
15-17 Olympic Region Shoulder Rumble Strips - Install Rumble Strips	WSDOT	RTPO	No	-	CN	2017	HSIP	\$53,719	\$1,096	\$54,815		
US 101/Evergreen Parkway to Vic Crosby Blvd - Install Cable Barrier	WSDOT	MPO	No	-	CN	2017	NHPP	\$917,525	\$18,725	\$936,250		
US 12/Anderson Rd to Moon Rd - Safety Improvement	WSDOT	RTPO	No	-	RW	2017	HSIP	\$98,211	\$2,004	\$100,215		
					CN	2018	NHPP	\$2,498,686	\$50,994	\$2,549,680		
<b>Protect the environment.</b>												
I-5/W of Carpenter Rd NB - Stormwater Retrofit	WSDOT	MPO	No	-	CN	2017	NHPP	\$842,222	\$17,188	\$859,410		
I-5/Henderson Blvd - Culvert Replacement	WSDOT	MPO	No	-	PE	2017	State/Local	\$0	\$215,952	\$215,952		
	WSDOT	MPO	No	-	CN	2018	State/Local	\$0	\$565,458	\$565,458		
Pierce/Thurston County - Stormwater Retrofit	WSDOT	RTPO	No	-	CN	2017	STP	\$160,925	\$3,284	\$164,209		
Thurston/Mason County - Stormwater Retrofit	WSDOT	RTPO	No	-	PE	2017	STP	\$83,253	\$3,469	\$86,722		
					CN	2017	STP	\$382,102	\$7,798	\$389,900		
					<b>Total</b>			<b>\$43,674,980</b>	<b>\$80,842,049</b>	<b>\$124,517,029</b>		

RTP Project ID refers to the corresponding project identification code used in the 2040 Regional Transportation Plan available online at [www.trpc.org](http://www.trpc.org).

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**TABLE 4**

**RTIP**

**MPO (URBAN) PROJECTS**

**PROJECT DESCRIPTION**

**BY AGENCY**

Agencies Included:

City of Lacey  
City of Olympia  
City of Tumwater  
Intercity Transit  
Thurston County  
WSDOT Olympic Region

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

August 29, 2016

MPO/RTPO: TRPC

Y Inside N Outside

County: Thurston

Agency: Lacey

Func CIs	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
16	5291(001)		Lacey11002	21	0.500	CE	Yes	Interstate 5	Hawks Prairie Road	6,750,985	

Hogum Bay Truck Route

Construct a roundabout and improve roadway to add bike lanes, sidewalks, and other urban amenities. Emphasis to be placed on structural loading for truck route.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
CN	2017	STP(US)	518,565		0	0	518,565
CN	2017		0	FMSIB	1,200,000	0	1,200,000
CN	2017		0	TIB	4,012,420	0	4,012,420
<b>Project Totals</b>			<b>518,565</b>		<b>5,212,420</b>	<b>0</b>	<b>5,730,985</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	2,292,394	0	0	0	0
<b>Totals</b>	<b>2,292,394</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Federal Funds	State Funds	Local Funds	Total
518,565	5,842,420	725,248	7,086,233
<b>Agency Totals for Lacey</b>			<b>7,086,233</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

August 29, 2016

MPO/RTPO: TRPC

Y Inside

N Outside

County: Thurston

Agency: Olympia

Func CIs	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
00	5282(005)		Oly1513b	28	CE	Yes	Devoe Street	Landsdale Road		310,000	

Pacific Avenue Pedestrian Crossing Improvements

At Devoe Street and Landsdale Road, install a crosswalk, signing and pedestrian-activated flashing beacons. Replace or install curb access ramps to meet ADA standards as needed.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
CN	2017	HSIP	273,200		0	0	273,200
<b>Project Totals</b>			<b>273,200</b>		<b>0</b>	<b>0</b>	<b>273,200</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	273,200	0	0	0	0
<b>Totals</b>	<b>273,200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

August 29, 2016

MPO/RTPO: TRPC

Y Inside N Outside

County: Thurston

Agency: Olympia

Func Cls	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
17			Oly1312f	28	0.140	CE	No	Miller Avenue	Reeves Middle School	254,000	
Quince Street Sidewalk											
Remove existing asphalt walking path and replace it with curb and a concrete sidewalk.											

Funding

Phase	Start Date	Federal	Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
CN	2017		TAP(SR)	172,050		0	37,635	209,685
<b>Project Totals</b>				<b>172,050</b>		<b>0</b>	<b>37,635</b>	<b>209,685</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	209,685	0	0	0	0
<b>Totals</b>	<b>209,685</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Agency Totals for Olympia			Federal Funds	State Funds	Local Funds	Total
			445,250	0	37,635	482,885

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

August 29, 2016

MPO/RTPO: TRPC

Y Inside

N Outside

County: Thurston

Agency: Tumwater

Func Cls	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
00			WA-07852	28	0.300	EA	Yes	Historical Park	Pioneer Park	7,789,500	

Deschutes Valley Trail

Construction of a paved walking / bicycling trail connection near Pioneer Park to the Tumwater Historical Park

Funding

Phase	Start Date	Federal	Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
RW	2017	0		0		0	150,000	150,000
<b>Project Totals</b>				<b>0</b>		<b>0</b>	<b>150,000</b>	<b>150,000</b>

  

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	150,000	0	0	0	0
<b>Totals</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

August 29, 2016

MPO/RTPO: TRPC Y Inside N Outside

County: Thurston

Agency: Intercity Transit

Func Cls	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
00			16-01	23	CE	No	na	na		4,903,000	

2017 Capital Preventive Maintenance

Capital Preventive Maintenance funding for Intercity Transit from Oct 2016 - Sept 2017.

**Funding**

Phase	Start Date	Federal	Fund Code	Federal Funds	State	Fund Code	State Funds	Local Funds	Total
CN	2017	5307		3,272,141			0	818,035	4,090,176
<b>Project Totals</b>				<b>3,272,141</b>			<b>0</b>	<b>818,035</b>	<b>4,090,176</b>

**Expenditure Schedule**

Phase	1st	2nd	3rd	4th	5th & 6th
CN	4,090,176	0	0	0	0
<b>Totals</b>	<b>4,090,176</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

August 29, 2016

MPO/RTPO: TRPC

Y Inside

N Outside

County: Thurston

Agency: Intercity Transit

Func CIs	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
00			1506-001	23	DCE	No	vic Martin Way E	vic Pacific Avenue SE		7,600,000	

UST Replacement Construction (Pattison Street Facility Phase 1 Renovation and Expansion)

Decommission 10 original single-walled Underground Storage Tanks (UST's). Install new fuel UST's on property adjoining the existing facilities; install new above ground lubricant tanks in a remodeled lubricant room in the existing Maintenance Facility; and construct a new unleaded fueling island close to the new fuel USTs. Pave the existing facility's parking area with appropriate sub-structure, concrete, striping, fencing, lighting and landscaping.

PE obligated \$560,000. CN is partially funded by 5339 awards from WSDOT, including 475,000 total obligated in WA-34-0004; and 1,056,250 total programmed in PTD-08 STIP ID.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
CN	2017	5339	1,225,000		0	306,250	1,531,250
<b>Project Totals</b>			<b>1,225,000</b>		<b>0</b>	<b>306,250</b>	<b>1,531,250</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	1,531,250	0	0	0	0
<b>Totals</b>	<b>1,531,250</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Agency Totals for Intercity Transit	Federal Funds	State Funds	Local Funds	Total
	4,497,141	0	1,124,285	5,621,426

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

August 29, 2016

MPO/RTPO: TRPC Y Inside N Outside

County: Thurston  
Agency: Thurston Co.

Func CIs	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
16	5292(004)		WA-04780	03	0.890	CE	Yes	Lacey City Limits (vic Fire Station 33)	Carpenter Road	7,474,017	

Mullen Road Reconstruction  
Reconstruct roadway and widen 2 travel lanes to add bicycle lanes and sidewalks on both sides, additional channelization, landscaping, illumination, drainage improvements and other associated work. Construct two new roundabouts at Rumac Street and Carpenter Road, and a raised median between the roundabouts. There will be some retaining walls constructed and a large culvert connecting Pattison and Hicks Lake will be replaced.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
RW	2017	STP(US)	300,000	TIB	301,000	180,000	781,000
<b>Project Totals</b>			<b>300,000</b>		<b>301,000</b>	<b>180,000</b>	<b>781,000</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	781,000	0	0	0	0
<b>Totals</b>	<b>781,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

August 29, 2016

MPO/RTPO: TRPC

Y Inside

N Outside

County: Thurston

Agency: Thurston Co.

Func Cls	Project Number	PIN	STIP ID	Imp Type	Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
19			WA-08060	28	0.330	CE	No	vic Lydia Hawk Elementary	n/a	605,000	

Thurston Co Safe Routes to School Program - Lydia Hawk Elementary

This project includes extending an existing sidewalk by about 1,000 feet, traffic calming, improved intersection crossings, illumination, and other ancillary improvements. The project also includes education and outreach efforts such as walking school buses and crossing guard training.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
CN	2017	TAP(SR)	595,000		0	5,000	600,000

**Project Totals** 595,000 0 5,000 600,000

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	600,000	0	0	0	0
<b>Totals</b>	<b>600,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Agency Totals for Thurston Co.	Federal Funds	State Funds	Local Funds	Total
	895,000	301,000	235,000	1,431,000

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

September 23, 2016

MPO/RTPO: TRPC

Y Inside N Outside

County:

Agency: WSDOT - OLY

Func Cls	Project Number	PIN	STIP ID	Imp Type	Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
00	9999(750)	300015T	300015T34	21	CE	No	Various	Various	Various	16,697	

15-17 OR Region Wide Basic Safety - Guardrail  
 To address region wide structurally deficient safety features which need to be adjusted or replaced to sustain safety for the traveling public. Potential improvements may include guardrail, guardrail terminals, bridge end protection and concrete barrier where needed. This is a multicounty project. The total shown in this project reflects only the portions in Thurston Regional Council's boundary.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
CN	2017	STP	13,966		0	285	14,251
<b>Project Totals</b>			<b>13,966</b>	<b>0</b>	<b>0</b>	<b>285</b>	<b>14,251</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	14,251	0	0	0	0
<b>Totals</b>	<b>14,251</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

September 23, 2016

MPO/RTPO: TRPC Y Inside

N Outside

County:

Agency: WSDOT -OLY

Func Cls	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
00	15-17 OR Region Wide Basic Safety - Signing	300015S	300015S34	21	CE	No	Various	Various	96,696		

To address region wide work and/or non-operational signing which may also include sign posts. This will assist the traveling public with sign visibility.

Funding

Phase	Start Date	Federal	Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
CN	2017		STP	80,645		0	1,646	82,291
<b>Project Totals</b>				<b>80,645</b>		<b>0</b>	<b>1,646</b>	<b>82,291</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	82,291	0	0	0	0
<b>Totals</b>	<b>82,291</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

September 23, 2016

MPO/RTPO: TRPC Y Inside N Outside

County:

Agency: WSDOT - OLY

Func Cls	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
00		BPTRPC	BPTRPC	05	CE	No	n/a	n/a		23,337,223	

Asphalt/Chip Seal Preservation Thurston Regional Planning Council  
Resurface the roadway with chip seal or hot mix asphalt to preserve the structural integrity of the roadway and extend the service life of the pavement.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
PE	2017	NHPP	1,040,835		0	59,225	1,100,060
PE	2017	STP	439,807		0	0	439,807
CN	2017	NHPP	13,180,997		0	427,400	13,608,397
CN	2017	STP	8,188,959		0	0	8,188,959
<b>Project Totals</b>			<b>22,850,598</b>		<b>0</b>	<b>486,625</b>	<b>23,337,223</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	611,153	97,035	457,399	374,280	0
CN	4,448,615	5,817,986	1,662,527	9,868,228	0
<b>Totals</b>	<b>5,059,768</b>	<b>5,915,021</b>	<b>2,119,926</b>	<b>10,242,508</b>	<b>0</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

September 23, 2016

MPO/RTPO: TRPC

Y Inside

N Outside

County:

Agency: WSDOT - OLY

Func CIs	Project Number	PIN	STIP ID	Imp Type	Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
11	300504H	300504H34	300504H34	40	0.010	CE	No	Milepost 099.29	Milepost 099.30	625,000	

I-5/93rd Ave SW Bridge - Special Repair

A girder was damaged when the bridge was struck by an over height vehicle. This project will replace the damaged girder to restore the structural integrity and extend the service life of this bridge.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
CN	2017		0		0	500,000	500,000
<b>Project Totals</b>			<b>0</b>		<b>0</b>	<b>500,000</b>	<b>500,000</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	500,000	0	0	0	0
<b>Totals</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

(Project Funds to Nearest Dollar)

MPO/RTPO: TRPC Y Inside N Outside

County:

Agency: WSDOT - OLY

Func CIs	Project Number	PIN	STIP ID	Imp Type	Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
11	300535A	300535A-34	300535A-34	14	0.070	CE	No	104.52	104.59	712,328	

I-5/Capitol Lake Bridge - Foundation Repair

Erosion has occurred at the bridge foundation. This project will repair the damage to this structure preventing further erosion and maintain the structural integrity of this bridge. 5/321

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
PE	2020	NHPP	127,183		0	5,299	132,482
CN	2020	NHPP	568,248		0	11,597	579,845
<b>Project Totals</b>			<b>695,431</b>		<b>0</b>	<b>16,896</b>	<b>712,327</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	132,482	0
CN	0	0	0	579,846	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>712,328</b>	<b>0</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

September 23, 2016

MPO/RTPO: TRPC

Y Inside

N Outside

County:

Agency: WSDOT - OLY

Func CIs	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
11	300503D	300503D34	300503D34	06	0.010	CE	No	105.13	105.20	781,410	

I-5/Henderson Blvd - Culvert Replacement

The existing culvert in this location is experiencing structural failure. This project will replace or repair the existing culvert providing improved drainage and preserving the structural integrity of the roadway.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
PE	2017		0	CWA	215,952	0	215,952
CN	2018		0	CWA	565,458	0	565,458
<b>Project Totals</b>			<b>0</b>		<b>781,410</b>	<b>0</b>	<b>781,410</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	40,261	175,691	0	0	0
CN	0	31,194	534,264	0	0
<b>Totals</b>	<b>40,261</b>	<b>206,885</b>	<b>534,264</b>	<b>0</b>	<b>0</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

September 23, 2016

MPO/RTPO: TRPC Y Inside

N Outside

County:

Agency: WSDOT - OLY

Func C/s	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
11	300539B	300539B-34	300539B-34	14	0.050	CE	No	109.12	109.19	4,611,840	

I-5/Martin Way Bridge - Special Repair

The strip seal expansion joints on these structures have reached their usable service life and need replacement. This project will replace the strip seal expansion joints to extend the service life of the structures.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
PE	2017	NHPP	476,006		0	19,833	495,839
CN	2018	NHPP	4,033,680		0	82,320	4,116,000
<b>Project Totals</b>			<b>4,509,686</b>		<b>0</b>	<b>102,153</b>	<b>4,611,839</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	495,840	0	0	0	0
CN	0	4,116,000	0	0	0
<b>Totals</b>	<b>495,840</b>	<b>4,116,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

September 23, 2016

MPO/RTPO: TRPC

Y Inside

N Outside

County:

Agency: WSDOT -OLY

Func Cls	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
11	300529D	300529D-34	300529D-34	14	0.050	CE	No	114.09	114.14	995,060	

I-5/McAllister Creek Br SB On-Ramp - Special Repair

The support columns of this structure are showing signs of corrosion in the reinforcing steel. This project proposes to repair the columns by constructing fiberglass jackets around the damaged columns to inhibit corrosion and preserve the structural integrity and extend the service life of this bridge.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
PE	2019	NHPP	124,373		0	5,812	130,185
CN	2020	NHPP	847,201		0	17,673	864,874
<b>Project Totals</b>			<b>971,574</b>		<b>0</b>	<b>23,485</b>	<b>995,059</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	130,186	0	0
CN	0	0	0	864,874	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>130,186</b>	<b>864,874</b>	<b>0</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

September 23, 2016

MPO/RTPO: TRPC Y Inside

N Outside

County:

Agency: WSDOT - OLY

Func Cts	Project Number	PIN	STIP ID	Imp Type	Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
11	300502C	300502C34	03	03	1.090	EA	No	111.23	112.32	72,000,000	

I-5/SR 510 Interchange - Reconstruct Interchange

Funding is provided for a Single-Point Urban Interchange (SPUI), with a southbound I-5 slip-ramp to the Hawks Prairie Business District.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
RW	2017		0	CWA	2,900,000	0	2,900,000
CN	2017		0	CWA	61,500,000	0	61,500,000
<b>Project Totals</b>			<b>0</b>		<b>64,400,000</b>	<b>0</b>	<b>64,400,000</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	2,900,000	0	0	0	0
CN	2,405,000	29,486,000	0	0	29,609,000
<b>Totals</b>	<b>5,305,000</b>	<b>29,486,000</b>	<b>0</b>	<b>0</b>	<b>29,609,000</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

September 23, 2016

MPO/RTPO: TRPC

Y Inside

N Outside

County:

Agency: WSDOT - OLY

Func Cls	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
12	0053(973)	300501R	300501R34	37	0.100	CE	No	110.60	110.70	1,003,995	
I-5/W of Carpenter Rd NB - Stormwater Retrofit											
Stormwater runoff along this section of I-5 is collected along curbs and directed into catch basins that concentrate runoff without treatment before it leaves the right of way. By removing the curb and catch basins, the stormwater runoff will be dispersed along the vegetated shoulders of the roadway, allowing for infiltration and filtering of the stormwater runoff and providing an efficient, low cost stormwater treatment.											

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
CN	2017	NHPP	842,222		0	17,188	859,410
<b>Project Totals</b>			<b>842,222</b>	<b>0</b>	<b>17,188</b>	<b>859,410</b>	

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	859,410	0	0	0	0
<b>Totals</b>	<b>859,410</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

September 23, 2016

MPO/RTPO: TRPC

Y Inside N Outside

County:

Agency: WSDOT - OLY

Func C/s	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
16	0510(017)	351033A	351033A34	21	0.010	CE	Yes	06.95	06.96	2,023,710	

SR 510/Meridian Rd SE - Roundabout

This intersection has been identified as a Intersection Analysis Location. By constructing a roundabout, this project has the potential to reduce the frequency and severity of collisions and improve motorist safety.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
RW	2017	HSIP	130,056		0	2,654	132,710
CN	2017	HSIP	1,590,785		0	32,465	1,623,250
<b>Project Totals</b>			<b>1,720,841</b>		<b>0</b>	<b>35,119</b>	<b>1,755,960</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	132,710	0	0	0	0
CN	0	1,623,250	0	0	0
<b>Totals</b>	<b>132,710</b>	<b>1,623,250</b>	<b>0</b>	<b>0</b>	<b>0</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

September 23, 2016

MPO/RTPO: TRPC

Y Inside

N Outside

County:

Agency: WSDOT - OLY

Func CIs	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
14	0101(367)	310142E	310142E34	21	2,930	CE	No	363.93	366.76	1,096,900	

US 101/Evergreen Parkway to Vic Crosby Blvd - Install Cable Barrier

Through a statewide analysis, it has been determined that placing median barrier on limited access divided highways is a cost effective method of reducing the severity of cross over collisions.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
CN	2017	NHPP	917,525		0	18,725	936,250
<b>Project Totals</b>			<b>917,525</b>		<b>0</b>	<b>18,725</b>	<b>936,250</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	936,250	0	0	0	0
<b>Totals</b>	<b>936,250</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Agency Totals for WSDOT - OLY	Federal Funds	State Funds	Local Funds	Total
	32,602,488	65,181,410	1,202,122	98,986,020

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**TABLE 5**

**RTIP MPO PROJECTS**

**FINANCIAL FEASIBILITY**

**COST vs. REVENUE**

Agencies Include:

City of Lacey  
City of Olympia  
City of Tumwater  
Intercity Transit  
Thurston County  
WSDOT Olympic Region

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**Table 5**  
**TRPC MPO Projects**  
**Financial Feasibility: Cost vs. Revenue**

Approved projects in the MPO TIP have committed or available revenues sufficient to meet expected costs.

<b>Fund Code</b>	<b>Year</b>	<b>Expected Costs</b>	<b>Estimated Revenues</b>
5307	2017	\$3,272,141	\$3,272,141
	2018	\$0	\$0
	2019	\$0	\$0
	2020	\$0	\$0
	Subtotal	\$3,272,141	\$3,272,141
5339	2017	\$1,225,000	\$1,225,000
	2018	\$0	\$0
	2019	\$0	\$0
	2020	\$0	\$0
	Subtotal	\$1,225,000	\$1,225,000
HSIP	2017	\$1,993,841	\$1,993,841
	2018	\$0	\$0
	2019	\$0	\$0
	2020	\$0	\$0
	Subtotal	\$1,993,841	\$1,993,841
NHPP	2017	\$16,457,585	\$16,457,585
	2018	\$4,033,680	\$4,033,680
	2019	\$124,373	\$124,373
	2020	\$1,542,632	\$1,542,632
	Subtotal	\$22,158,270	\$22,158,270
STP	2017	\$8,723,377	\$8,723,377
	2018	\$0	\$0
	2019	\$0	\$0
	2020	\$0	\$0
	Subtotal	\$8,723,377	\$8,723,377
STP(US)	2017	\$818,565	\$818,565
	2018	\$0	\$0
	2019	\$0	\$0
	2020	\$0	\$0
	Subtotal	\$818,565	\$818,565
TAP(SR)	2017	\$767,050	\$767,050
	2018	\$0	\$0
	2019	\$0	\$0
	2020	\$0	\$0
	Subtotal	\$767,050	\$767,050
State/Local	2017	\$72,705,713	\$72,705,713
	2018	\$647,778	\$647,778
	2019	\$5,812	\$5,812
	2020	\$34,569	\$34,569
	Subtotal	\$73,393,872	\$73,393,872
Financial feasibility of the MPO TIP (revenues must equal or exceed costs)		\$112,352,116	\$112,352,116

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**TABLE 6**

**RTIP**

**RTPO (RURAL) PROJECTS**

**PROJECT DESCRIPTION**

**BY AGENCY**

Agencies Included

City of Rainier  
City of Tenino  
City of Yelm  
Thurston County  
Town of Bucoda  
WSDOT Olympic Region

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Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

August 29, 2016

MPO/RTPO: TRPC  
 County: Thurston  
 Agency: Rainier

N Inside

Y Outside

Func Cls	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
06	0507(033)		RAIN1501	21	0.070	CE	No	Minnesota Street	Dakota Street	248,208	
Binghampton Street Scape Project (Phase 1)											
Construct sidewalk, bulb outs, storm drainage and landscaping improvements.											

Funding

Phase	Start Date	Federal	Fund Code	Federal Funds	State	Fund Code	State Funds	Local Funds	Total
CN	2017		TAP(R)	126,375		WSDOT	28,333	48,900	203,608
<b>Project Totals</b>				<b>126,375</b>			<b>28,333</b>	<b>48,900</b>	<b>203,608</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	203,608	0	0	0	0
<b>Totals</b>	<b>203,608</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Federal Funds			State Funds	Local Funds	Total
Agency Totals for Rainier			28,333	48,900	203,608

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

August 29, 2016

MPO/RTPO: TRPC N Inside Y Outside

County: Thurston

Agency: Thurston Co.

Func Cls	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
17			WA-01297	04	0.270	CE	No	Old Hwy 9	SR 12	20,000	
Old Highway 99 Rural Capacity Project Reconstruction added capacity project including the possibility of minor realignment, additional lanes, curbs, gutters, sidewalks, bike lanes, illumination, drainage facilities, landscaping and other safety features.											

Funding

Phase	Start Date	Federal	Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total	
PE	2017			0		0	20,000	20,000	
<b>Project Totals</b>				<b>0</b>		<b>0</b>	<b>20,000</b>	<b>20,000</b>	
<b>Expenditure Schedule</b>									
Phase									
PE					1st	2nd	3rd	4th	5th & 6th
					20,000	0	0	0	0
<b>Totals</b>					<b>20,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Agency Totals for Thurston Co.</b>				<b>Federal Funds</b>		<b>State Funds</b>	<b>Local Funds</b>	<b>Total</b>	
				<b>0</b>		<b>0</b>	<b>20,000</b>	<b>20,000</b>	

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

September 27, 2016

MPO/RTPO: TRPC

N Inside

Y Outside

County:

Agency: WSDOT - OLY

Func C/s	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
02	9999(735)	300091D	300091D34	21	2,230	CE	No	7.83	10.06	67,862	
15-17 Olympic Region Shoulder Rumble Strips - Install Rumble Strips											
Collision data indicates run off the road incidents have occurred along these higher speed highways. By installing shoulder rumble strips or profiled plastic line, the frequency of run off the road incidents may be reduced.											

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
CN	2017	HSIP	53,719		0	1,096	54,815
<b>Project Totals</b>			<b>53,719</b>		<b>0</b>	<b>1,096</b>	<b>54,815</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	54,815	0	0	0	0
<b>Totals</b>	<b>54,815</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

September 27, 2016

MPO/RTPO: TRPC

N Inside

Y Outside

County:

Agency: WSDOT - OLY

Func Cls	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
09	300092E	300092E-34	21	0.000	CE	No	6.35	6.35	6.35	97,520	

Olympic Region Intersection Safety Implementation Program

Dynamic warning signs

This intersection has been identified on the ISIP List. The Dynamic warning signs will alert mainline drivers of possible entering vehicles, giving them time to react to side street vehicles that enter with inadequate gaps. This project will reduce the number and severity of fatal and serious injury crashes.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
PE	2019	HSIP	42,799		0	1,783	44,582
CN	2020	HSIP	51,879		0	1,059	52,938
<b>Project Totals</b>			<b>94,678</b>		<b>0</b>	<b>2,842</b>	<b>97,520</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	44,582	0	0
CN	0	0	0	52,938	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>44,582</b>	<b>52,938</b>	<b>0</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

September 27, 2016

MPO/RTPO: TRPC

N Inside

Y Outside

County:

Agency: WSDOT - OLY

Func Cls	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
00	300072L	300072L34	06	CE	No	359.04	359.04	359.04	59,111		

Olympic Region Major Electrical Rehab - RWIS Upgrades

Variable message signs and road weather information systems (RWIS) in the Region have been evaluated and outdated systems will be upgraded.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
CN	2017		0	CWA	50,583	0	50,583
<b>Project Totals</b>			<b>0</b>		<b>50,583</b>	<b>0</b>	<b>50,583</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	40,583	10,000	0	0	0
<b>Totals</b>	<b>40,583</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

September 27, 2016

MPO/RTPO: TRPC

N Inside

Y Outside

County:

Agency: WSDOT - OLY

Func CIs	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
06	9999(736)	300090J	300090J34	37	CE	No	various	various	various	205,046	
Pierce/Thurston County - Stormwater Retrofit											
Stormwater runoff leaves the right of way without being treated. By replacing existing catch basins with mechanical stormwater treatment structures, and installing curbing and Compost Amended Vegetated Filter Strips, highway runoff will be directed away from sensitive areas and prevent erosion.											

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
CN	2017	STP	160,925		0	3,284	164,209
<b>Project Totals</b>			<b>160,925</b>		<b>0</b>	<b>3,284</b>	<b>164,209</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
CN	162,049	0	0	0	0
<b>Totals</b>	<b>162,049</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

September 27, 2016

MPO/RTPO: TRPC

N Inside

Y Outside

County:

Agency: WSDOT - OLY

Func Cls	Project Number	PIN	STIP ID	Imp Type	Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
06	350701D	350701D-34	21	20.860	CE	Yes	005.44	026.30	989,514		

SR 507/Thurston Co Line to S of Koeppen Rd - ADA Compliance

This project will look at the ADA curb ramps within the project area to determine if they meet current ADA standards. Upgrading curb ramps to current standards will improve pedestrian access and has the potential to improve safety.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
PE	2017	STP	134,376		0	5,599	139,975
RW	2017	STP	20,658		0	422	21,080
CN	2018	STP	811,889		0	16,570	828,459
<b>Project Totals</b>			<b>966,923</b>		<b>0</b>	<b>22,591</b>	<b>989,514</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	139,974	0	0	0	0
RW	21,080	0	0	0	0
CN	0	828,459	0	0	0
<b>Totals</b>	<b>161,054</b>	<b>828,459</b>	<b>0</b>	<b>0</b>	<b>0</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

September 27, 2016

MPO/RTPO: TRPC N Inside

Y Outside

County:

Agency: WSDOT - OLY

Func CIs	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
16	351002B	351002B34	21	21	11,390	CE	Yes	004.28	015.67	258,147	

SR 510/Pacific Ave to SR 507 - ADA Compliance

This project will look at the ADA curb ramps within the project area to determine if they meet current ADA standards. Upgrading curb ramps to current standards will improve pedestrian access and has the potential to improve safety.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
PE	2019	STP	53,808		0	2,242	56,050
RW	2019	STP	10,751		0	219	10,970
CN	2020	STP	187,305		0	3,822	191,127
<b>Project Totals</b>			<b>251,864</b>		<b>0</b>	<b>6,283</b>	<b>258,147</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	56,050	0	0
RW	0	0	10,970	0	0
CN	0	0	0	191,127	0
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>67,020</b>	<b>191,127</b>	<b>0</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

September 27, 2016

MPO/RTPO: TRPC

N Inside

Y Outside

County:

Agency: WSDOT - OLY

Func Cjs Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
16	351029A	351029A34	01	0.980	EIS	Yes	14.69	15.67	58,500,000	

SR 510/Yelm Loop - New Alignment Phase 2

Traffic through the City of Yelm is extremely congested at the present time. This project will construct the second stage of a new alignment for SR 510 through the City of Yelm. When complete, this project will relieve congestion and improve motorist safety.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
PE	2019		0	CWA	7,200,000	0	7,200,000
<b>Project Totals</b>					<b>7,200,000</b>	<b>0</b>	<b>7,200,000</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	430,000	2,240,000	4,530,000
RW	0	0	0	0	1,100,000
CN	0	0	0	0	7,020,000
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>430,000</b>	<b>2,240,000</b>	<b>12,650,000</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

September 27, 2016

MPO/RTPO: TRPC N Inside Y Outside

County:

Agency: WSDOT - OLY

Func Cls	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
02	3000901	300090134	37	CE	No	various	various	various	476,622		

Thurston/Mason County - Stormwater Retrofit

Stormwater runoff leaves the right of way without being treated. By replacing existing catch basins with mechanical stormwater treatment structures, and installing curbing and Compost Amended Vegetated Filter Strips, highway runoff will be directed away from sensitive areas and prevent erosion.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
PE	2017	STP	83,253		0	3,469	86,722
CN	2017	STP	382,102		0	7,798	389,900
<b>Project Totals</b>			<b>465,355</b>		<b>0</b>	<b>11,267</b>	<b>476,622</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
PE	86,722	0	0	0	0
CN	0	389,900	0	0	0
<b>Totals</b>	<b>86,722</b>	<b>389,900</b>	<b>0</b>	<b>0</b>	<b>0</b>

Washington State S. T. I. P.

2017 to 2020

(Project Funds to Nearest Dollar)

September 27, 2016

MPO/RTPO: TRPC

N Inside

Y Outside

County:

Agency: WSDOT - OLY

Func C/s	Project Number	PIN	STIP ID	Imp Type	Total Project Length	Environmental Type	RW Required	Begin Termini	End Termini	Total Est. Cost of Project	STIP Amend. No.
02	0012(230)	301201G	301201G34	21	1.500	CE	Yes	38.50	40.00	3,054,520	

US 12/Anderson Rd to Moon Rd - Safety Improvement

This section of highway has been identified as a Collision Analysis Corridor. By constructing a roundabout, implementing access management improvements, and other operational improvements along the corridor, the frequency of collisions will decrease.

Funding

Phase	Start Date	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total
RW	2017	HSIP	98,211		0	2,004	100,215
CN	2018	NHPP	2,498,686		0	50,994	2,549,680
<b>Project Totals</b>			<b>2,596,897</b>		<b>0</b>	<b>52,998</b>	<b>2,649,895</b>

Expenditure Schedule

Phase	1st	2nd	3rd	4th	5th & 6th
RW	100,215	0	0	0	0
CN	0	2,549,680	0	0	0
<b>Totals</b>	<b>100,215</b>	<b>2,549,680</b>	<b>0</b>	<b>0</b>	<b>0</b>

Agency Totals for WSDOT - OLY			Federal Funds	State Funds	Local Funds	Total
			4,590,361	7,250,583	100,361	11,941,305

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**TABLE 7**

**RTPO PROJECTS (RURAL)**

**FINANCIAL FEASIBILITY**

**COST vs. REVENUE**

Jurisdictions Include:

Town of Bucoda  
City of Rainier  
City of Tenino  
City of Yelm  
Thurston County  
WSDOT Olympic Region

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**Table 7**  
**TRPC RTPO Projects**  
**Financial Feasibility: Cost vs. Revenue**

Approved projects in the RTPO TIP have committed or available revenues sufficient to meet expected costs.

<b>Fund Code</b>	<b>Year</b>	<b>Expected Costs</b>	<b>Estimated Revenues</b>
HSIP	2017	\$151,930	\$151,930
	2018	\$0	\$0
	2019	\$42,799	\$42,799
	2020	\$51,879	\$51,879
	Subtotal	\$246,608	\$246,608
NHPP	2017	\$0	\$0
	2018	\$2,498,686	\$2,498,686
	2019	\$0	\$0
	2020	\$0	\$0
	Subtotal	\$2,498,686	\$2,498,686
STP	2017	\$781,314	\$781,314
	2018	\$811,889	\$811,889
	2019	\$64,559	\$64,559
	2020	\$187,305	\$187,305
	Subtotal	\$1,845,067	\$1,845,067
TAP(R)	2017	\$126,375	\$126,375
	2018	\$0	\$0
	2019	\$0	\$0
	2020	\$0	\$0
	Subtotal	\$126,375	\$126,375
State/Local	2017	\$222,482	\$222,482
	2018	\$16,570	\$16,570
	2019	\$7,204,244	\$7,204,244
	2020	\$4,881	\$4,881
	Subtotal	\$7,448,177	\$7,448,177
Financial feasibility of the RTPO TIP (revenues must equal or exceed costs)		\$12,164,913	\$12,164,913

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**MEMBERS:**

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
- Nisqually Indian Tribe
- Town of Bucoda
- Thurston County
- North Thurston Public Schools
- Olympia School District
- Intercity Transit
- LOTT Clean Water Alliance
- Port of Olympia
- PUD No. 1 of Thurston County

**ASSOCIATE MEMBERS:**

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Economic Development Council
- Timberland Regional Library

**MEMORANDUM**

**TO:** Thurston Regional Planning Council  
**FROM:** Karen M. Parkhurst, Programs & Policy Director  
**DATE:** September 30, 2016  
**SUBJECT:** Review Updated Public Participation Plan. *KMP*

Program Area	Mission Statement
MPO/RTPO	
X Core Services	
Contract Services	
Grant Services	

**PURPOSE**

First review of updated Public Participation Plan, slated for adoption in December.

**Summary:**

- TRPC values public participation, recognizing that engaging a diversity of voices in the process results in plans and programs that better serve the region's people.
- Both regulation and best practices call for regular plan review – to recommit to our goals and to reflect new technologies and strategies for engaging the public.
- This update reflects changes set forth in federal and state guidance, as well as lessons learned in our on-the-ground work with the community.
- The Agency shall provide a 45-day public comment period before Council is asked to adopt the updated plan in December.

**REQUESTED ACTION**

First Review and Discussion.

Attachment



Veena Tabbutt  
Interim Executive Director

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**DRAFT**

**PUBLIC  
PARTICIPATION  
PLAN**

**Thurston Regional  
Planning Council**

**~~Adopted April 4, 2008~~  
(Insert Adoption Date)**

# PUBLIC PARTICIPATION PLAN

## Introduction

The mission of the Thurston Regional Planning Council - to *Provide visionary leadership on regional plans, policies and issues* - cannot be achieved without public interaction.

Thurston Regional Planning Council is a public agency governed by a council comprised of elected officials from jurisdictions and organizations in the Thurston region. The agency - as well as the Council - are both often referred to as “TRPC.” To distinguish between the two, this Plan, uses the term “Agency” when referring to the organization, and the term “Council” when referring to the appointed and jurisdictional members of TRPC.

Through its Public Participation Plan (Plan), the ~~Thurston Regional Planning Council (TRPC)~~Agency intends to provide opportunity for appropriate broad-based, early, continuous, and meaningful public participation in all planning, programs, and projects. Further, ~~TRPC~~the Agency intends to encourage an on-going forum for the discussion of regional issues, striving for an open exchange of information and ideas. The Plan calls for a broad range of public information and participation opportunities, supplying complete information, timely public notice, and full access to key decisions.

The Plan provides a broad overview of basic public participation policy. As deemed necessary, ~~TRPC will~~the Agency may incorporate details of routine procedures into ~~the TRPC Policies and Procedures Manual.~~general agency policy documents. Certain major planning efforts, programs, or projects may include public participation plans specific to that effort. ~~The~~This Plan applies the term “major” ~~is to be applied~~ loosely. If a proposed action or decision is clearly a normal-course-of-business activity that does not significantly affect the public or alter public policy, ~~it~~the Agency may choose not ~~be necessary~~ to apply these public procedures. If there is a question as to whether the Plan should be followed, ~~TRPC~~the Agency shall follow it to ensure appropriate public notification and participation.

The ~~Agency will reassess the~~ Plan ~~will be reassessed~~ as necessary to determine if the Agency is meeting the public’s needs for information and access ~~are being met~~ or to comply with changing regulatory requirements. Failure to exactly comply with all Plan elements shall not constitute a failure of public process, nor render any actions or decisions invalid.

## **Public Access**

~~TRPC will~~The Agency shall provide the public with timely notice and reasonable access to meetings ~~and information.~~ The Agency shall:

- ~~All~~Make all regular meetings of the ~~Thurston Regional Planning Council~~, Transportation Policy Board (TPB) and any Council or TPB subcommittee ~~shall be~~ open to the public, except as allowed under the state Open Public Meetings Act. Special meetings such as ~~public hearings~~project stakeholder meetings, forums, workshops, and open houses shall also be open to the public.

- ~~The Thurston Regional Planning Council shall hold~~ Hold all regular, subcommittee, and special meetings at venues that are accessible to persons with disabilities. ~~Every~~ The Agency will make every reasonable effort ~~will be made~~ to select venues that are accessible to people who rely on public transportation.
- ~~TRPC shall make~~ Make every reasonable effort to hold special meetings, workshops, and other outreach ~~efforts~~ in local communities and rural areas and at different times of day to allow more opportunity for attendance by all members of the community.
- ~~The Thurston Regional Planning Council shall make every~~ Make every reasonable effort to accommodate persons with special needs. Individuals needing special accommodation to participate in meetings should contact ~~TRPC~~ the Agency three (3) days prior to the scheduled meeting.
- ~~Public~~ Provide public notification of all regular meetings of the ~~Thurston Regional Planning Council, Transportation Policy Board and subcommittees shall be made~~ TPB at least ~~10~~ five (5) days in advance of the meeting. Each agenda shall also include the date of the next scheduled meeting. In the case of subcommittee and special meetings, the agency will make every attempt will be made reasonable effort to provide at least ~~10~~ five (5)-days advance notice. ~~Meeting notices, with minimum notification no less than twenty-four (24) hours.~~<sup>1</sup> The Agency will also be posted post notice on ~~TRPC's~~ the Agency website.
- ~~Notification~~ Provide notification of all ~~regular~~ Council, TPB, and special Technical Advisory Committee (TAC) meetings ~~will be provided to TRPC membership, members and alternates, other~~ meeting participants, local news media, and anyone requesting notification. ~~Notification will be made via~~
- Notify meeting participants and local news media of all subcommittee meetings.
- Provide meeting notice using mail and or/electronic means and ~~posted~~ post notice on the TRPC website ~~and~~. Notice shall include the time, date, and location of the meeting.
- Provide notification of Agency special meetings to TRPC and TPB members and alternates, meeting participants, local news media, and other interested parties. In certain circumstances, ~~notice~~ the Agency may ~~also take~~ provide notice in the form of a press release, or paid legal notice or advertisement, or may use non-traditional methods to reach certain segments of the community.

All TRPC The Agency shall provide the public with timely notice and reasonable access to information. The Agency shall:

- Make all plans and documents ~~shall be made~~ available for public review at the ~~TRPC~~ Agency office. In certain circumstances, the Agency may also distribute copies of documents and plans ~~will also be distributed~~ to public libraries and other public venues for review. When feasible, the Agency will post plans and documents ~~will be posted~~ on the ~~TRPC~~ Agency website.

<sup>1</sup> RCW 42.30.077

- ~~Most~~Make most publications ~~will be made~~ available free of charge. When appropriate, the Agency may assess a charge ~~may be assessed~~ to cover the cost of production and mailing.
- ~~TRPC will provide~~Provide reasonable access to technical and policy information used in the development of plans and programs.
- Upon request, and within a reasonable timeframe, ~~TRPC will~~ make every reasonable effort to make plans and documents available in alternative formats and languages.
- Notify the public when the Agency is soliciting public comment. Notification will occur through public and legal notices, posting on the agency website, and email distribution to interested parties.

## Public Outreach

~~TRPC~~The Agency shall create opportunities for all segments of the community to learn about and engage in issues under consideration by the Council, particularly those that may be directly impacted by the outcomes of specific recommendations and decisions. The Agency shall:

- ~~TRPC shall inform~~Inform and educate the public about regional issues using a variety of means, including, but not limited to: regular and special meetings, workshops, printed materials, exhibits, open houses, electronic communication, and town hall meetings. ~~Efforts~~Reasonable efforts will be made to “take the information to the people” by traveling to different parts of the region with issues of regional interest and including the information as part of other general or special interest gatherings.
- ~~TRPC shall use~~Use visualization techniques to aid the public in understanding plans, projects or programs. These may include sketches, drawings, artist renderings, physical models and maps, simulated photos, videos, computer modeled images, interactive GIS systems, GIS based scenario planning tools, photo manipulation, and computer simulation.
- ~~The Thurston Regional Planning Council shall identify~~Identify ways to reach out to certain underrepresented members of the community, who may because of income, location, language or other barriers have been unable to fully participate in the process. Outreach ~~efforts~~initiatives may enlist the assistance of civil, social service, faith-based, or political entities to better understand the community and may result in production of special materials.
- ~~TRPC shall develop~~Develop and maintain a list of ~~civic, advocacy, service and other~~ organizations and interested or potentially interested persons to disseminate information about regional activities.
- ~~Special~~Make special efforts ~~shall be made~~ to include members of potentially underserved groups, including minority and low-income populations.
- ~~TRPC will seek~~Seek new methods and technologies to enlist in informing and engaging the public regarding all agency plans, projects, and programs.
- ~~The Public Participation Plan shall be reviewed periodically to determine its effectiveness assuring full and open access to all.~~

## Public Input

~~TRPC values a~~General

The Agency and the Council value two-way ~~conversation~~conversations with the public it serves. Explicit consideration of public input and response to public input shall be an integral element of ~~TRPC's~~the Agency's decision-making processes. The Agency shall:

- ~~A~~Provide a public comment period ~~shall be provided~~ during each ~~regular~~ meeting of the ~~Thurston Regional Planning Council~~ and ~~Transportation Policy Board~~TPB. The Chair may limit the duration of comments or provide alternative options for public comment in certain circumstances.
- On a regular basis, ~~TRPC shall~~ convene gatherings of community members in a variety of formats and venues to provide the opportunity for the public to express comments, suggestions, concerns, and ideas on regional issues.
- As needed, ~~TRPC will~~ utilize surveys to assess either widespread or selected public opinion.

~~The Thurston Regional Planning~~

Plans and programs under consideration for adoption by the Council may benefit from a public comment period. In soliciting public comment, the Agency shall offer:

- Offer different avenues for public comment – written, oral, formal, informal, electronic, and other means suitable to the project and the community involved.
- ~~Certain plans and programs require an extended review period, to allow for the submittal of~~ Maintain written comment. ~~For projects with such extended review, TRPC shall provide ample notice and opportunity for review and written comment.~~
- ~~Written~~ and oral comments ~~will be maintained~~ in TRPC's Agency files. In certain circumstances, the comments may be incorporated into plans, programs or studies, either in total or in summary.

### Transportation

State and Federal guidelines require special public participation for certain plans and programs. In addition to the items listed in the General section, the following apply. The Agency shall:

- Provide a minimum fourteen (14) calendar day public comment period for the Regional Transportation Plan, the Regional Transportation Improvement Program, amendments to those documents, and federal transportation funding opportunities.
- When significant written and oral comments are received on the draft Regional Transportation Plan and Regional Transportation Improvement Program, include a summary, analysis, and report on the disposition of comments as part of the final documents.<sup>2</sup>
- If the final Regional Transportation Plan or Regional Transportation Improvement Program differs significantly from the version that was made available for public comment, and raises new material issues that interested parties could not reasonable have foreseen from the public involvement efforts, provide additional opportunities for public comment.<sup>2</sup>

### **Public Participation Plan Review and Updates**

- The Agency and TRPC shall periodically review to determine its effectiveness, striving for full and open access to all.
- The Agency and TRPC shall provide a minimum public comment period of forty-five (45) calendar days before the Council adopts the revised Plan.<sup>2</sup>

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<sup>2</sup> 23 C.F.R. 450.316

## Compliance with Applicable State and Federal Laws

In addition to the procedures outlined in the Plan, ~~TRPC~~the Agency will comply with all applicable state and federal laws, including but not limited to:

- Open Public Meetings Act {RCW 42.30}
- State Environmental Policy Act {RCW 43.21C}
- State Growth Management Act {RCW 36.70A}
- Americans ~~With~~with Disabilities Act of 1990 {P.L. 101-336}
- ~~Federal~~Fixing America's Surface Transportation ~~Equity~~(FAST) Act ~~for the 21<sup>st</sup> Century (TEA21)~~ {~~P.L. 105-178~~{23 C.F.R. 450; 23 U.S.C. 134; 49 U.S.C. 5303}
- The Civil Rights Act of 1964 {42 U.S.C 2000d}
- Federal Aid Highway Act of 1973 {23 U.S.C. 324}
- Rehabilitation Act of 1973, Section 504 {29 U.S.C. 790}
- Age Discrimination Act of 1975 {42 U.S.C. 6101}
- Civil Rights Restoration Act of 1987 {P.L. 100-209}
- Executive Order 12898 – 59 Fed. Reg. 7629 (1994) – (Environmental Justice)

Thurston Regional Planning Council  
2424 Heritage Court, SW, Suite A  
Olympia, Washington 98502-6031  
Phone: 360.956.7575  
FAX: 360.956.7815  
Website: [www.trpc.org](http://www.trpc.org)



**MEMBERS:**

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
- Nisqually Indian Tribe
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- Thurston County
- North Thurston Public Schools
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- LOTT Clean Water Alliance
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- PUD No. 1 of Thurston County

**ASSOCIATE MEMBERS:**

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Economic Development Council
- Timberland Regional Library

**MEMORANDUM**

**TO:** Thurston Regional Planning Council

**FROM:** Bylaws & Agreement Subcommittee  
 Alan Vanell  
 Bill McGregor  
 Rich Davis  
 Virgil Clarkson

**DATE:** September 30, 2016

**SUBJECT:** TRPC Bylaws and Agreement Review

Program Area	Mission Statement
MPO/RTPO	
X Core Services	
Contract Services	
Grant Services	

**PURPOSE**

Review the TRPC Bylaws and Agreement and update them if any changes are needed.

**Summary:**

- Section XV of the bylaws states that they will be reviewed at least every two years. Any amendments to the bylaws may be approved by a two thirds majority of voting members present.
- Section V of the agreement states that the term of the agreement shall be for two years from the effective date unless action is taken to terminate or revise it. The agreement was revised in 2014, which means that it is now time to review and sign it.
- A subcommittee was formed at the March 4, 2016 TRPC meeting and tasked to review both documents and recommend any changes, if necessary. After their review, a number of changes are recommended to the bylaws. There are no changes recommended for the agreement.

**REQUESTED ACTION**

Review and discuss the draft bylaws and agreement. Changes recommended by Council will be incorporated into the final documents which will be brought to Council in November for adoption.



Veena Tabbutt  
 Interim Executive Director

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BACKGROUND

Proposed changes to the bylaws include:

- Corrected typographical errors such as capitalization, punctuation, and grammar,
- Specified that subcommittee membership shall not constitute a quorum of the full Council
- Changed the term "TRPC" to "Council" throughout the document for consistency
- Added language that the Executive Director "or designee" is approved to authorize expenditures within the budget
- Changed language that Council members will strive towards "consent" rather than "consensus" when making decisions and setting policy
- Made clarifying changes to the name and procedure for developing the Annual Work Program, which then leads to developing the Agency budget
- Added the rate information that is used to calculate member assessments each year

A full copy of proposed changes to the bylaws has been provided for Council review.

# THURSTON REGIONAL PLANNING COUNCIL BY-LAWS

## Thurston Regional Planning Council BYLAWS

### **SECTION I: AUTHORITY**

The Thurston Regional Planning Council (hereinafter referred to as “Council”) was established in 1967 under RCW 36.70.060, which authorized creation of regional planning councils in Washington State. The Council will comply with all applicable ~~Local, State~~local, state and ~~Federal~~Lawsfederal laws and is authorized to receive ~~State~~state and ~~Federal~~federal grant funds.

This document establishes the Council’s ~~by-laws~~bylaws and is in accord with the membership and responsibilities set forth in the Thurston Regional Planning Council Agreement promulgated on ~~April~~November 4, ~~2014~~2016.

### **SECTION II: OFFICERS/DUTIES**

The officers of the Council are Chair, Vice Chair, and Secretary. Officers may function as an executive committee in making recommendations to the full Council on budget, work program, or other policy issues as requested by the full Council.

Officers are elected at the February Council meeting from among the representatives of the voting members and officers may serve no more than two consecutive one-year terms in the same office. Prior to the February meeting, the presiding Chair will solicit nominations for office in writing from all voting member representatives. At the February meeting, as part of the election process, the Chair will present the slate of nominees to be considered for each position as well as taking nominations from the floor. The newly elected officers take office at the close of the meeting at which they were elected.

- A. The Chair presides at all meetings, prepares the agenda for the meetings, signs vouchers, calls special meetings, and sets the time and place of meetings in consultation with the membership. In addition, the Chair establishes ~~committees~~subcommittees and their membership for the purpose of making recommendations on the budget, performing the annual performance review of the Executive Director, and/or making recommendations to the full Council on other policy issues. Subcommittee membership shall not constitute a quorum of the full Council. The Chair officially represents the Council before other groups and agencies and carries out other duties as designated by the Council.
- B. The Vice Chair serves in the Chair's absence and is authorized to approve vouchers.

- C. The Secretary is the fiscal officer for the purpose of approving appropriate vouchers for the conduct of the Council affairs and may also serve in the absence of the Chair and Vice-Chair.

In the unforeseen occurrence that there is a vacancy(s) in any TRPCCouncil officer position, the TRPCCouncil Chair or other serving TRPCCouncil officer, will notify the full Council of the vacancy(s) at the next regular monthly meeting. At that TRPCCouncil meeting, the Chair will call for written/e-mail nominations. Nominations will be accepted until the next regular TRPCCouncil meeting. At that next regular TRPCCouncil meeting, all submitted nominations will be read and additional nominations from the floor will be called for. Following established procedure, a vote will be taken and the elected member(s) will complete the term(s) of the vacant officer. The completion of a shortened term will not count towards the term limit of “two consecutive one year terms” as outlined in paragraph 2 of ~~section~~Section II.

### **SECTION III: EXECUTIVE DIRECTOR AND STAFF**

The Council may, within its authorized budget, engage an Executive Director. The Executive Director is selected or terminated with the approval of the voting members as outlined in Section VII: Voting. It is the role of the Council to set policy direction, which guides the Executive Director in the operations and administration of the agency. The Executive Director maintains all records of the Council, including necessary budget and financial records. The Executive Director is responsible for the administration of the agency pay and classification system as approved by the Council. The Executive Director, or designee, is also authorized to approve expenditures within the authorized budget.

The Executive Director may, within the agency’s authorized budget, employ such other personnel as needed to perform the work of the Council. Staff work under the policy direction of the Council as exercised through ~~it~~the Executive Director.

### **SECTION IV: MEMBERSHIP**

Official membership of the Council shall consist of those duly designated member representatives and alternates of the entities who have entered into the Council Agreement. Member representatives and alternates, with the exception of those representing Associate and Tribal members, shall be elected officials of their entity. Intercity Transit, as a member of TRPCCouncil, may ~~also~~ appoint citizen representatives from their Authority to serve as member and/or alternate on TRPCCouncil. In the event a representative, as outlined above, is not available to serve as a TRPCCouncil alternate, that entity may, with approval from the TRPCCouncil Chair, appoint a high-level at will department head to serve as alternate. This alternate must have the authority to speak for that entity and vote on regional policies on its behalf.

If neither the duly designated member representative nor the officially designated alternate member representative is able to attend a specific meeting, then the jurisdiction may designate, for that meeting only, an additional alternate member representative. This additional alternate must have all rights, privileges, and authorities exercised by the member representative and the alternate.

## SECTION V: NEW MEMBERSHIP REQUESTS

Application for membership on the Council is considered on a case-by-case basis. Entities seeking membership on the Council will submit a letter of application to the Council Chair stating the rationale for membership. The Council Chair, in consultation with the Executive Director, will consider whether the membership request fits into the Council's overall goals. In this initial review, there will also be an identification of the appropriate membership tier for the applicant. The Chair will present this information and make a membership recommendation to the full Council at a regular meeting. Membership requests require a vote of the Council.

## SECTION VI: MEMBER RESPONSIBILITIES

To effectively carry out the work of the Council, member representatives (or alternates) must be fully engaged in the activities of the Council. Member representatives (or alternates) are expected to regularly attend, prepare for, and actively participate in scheduled meetings. It is expected that member representatives (or alternates) will also participate in other special meetings and ~~committees~~subcommittees as appropriate. Member representatives (or alternates) may also be asked by the TRPC Council Chair to represent TRPC the Council to other organizations. It is important that member representatives (or alternates) maintain a regional perspective on matters coming before the Council. Member representatives (or alternates) work within a collegial atmosphere that strives for informed consensus consent in all of its decisions while respecting the viewpoints of others on the Council. Member representatives (or alternates) are responsible for conveying pertinent information discussed or presented at Council meetings back to their respective entities for information or action.

Member representatives (or alternates) may also be asked by the TRPC Council Chair to represent TRPC the Council to other organizations. These positions serve as liaisons between the organizations for the purposes of improving communications, understanding projects, and coordinating regional policy issues. The appointed TRPC Council liaisons will regularly give update reports back to TRPC the Council following their attendance at meetings.

The Chair will review and (re)appoint individuals that serve in all TRPC Council outside positions every two years. In appointing any TRPC Council member to serve as a liaison to any outside transportation board or committee, the Chair will consider a recommendation from TRPC's the Council's Transportation Policy Board.

## SECTION VII: MEETINGS

Regular Council meetings are held in accordance with the schedule set by the Council each year at its February meeting. To ensure appropriate notice, public involvement and effective regional decision-making, all meetings will comply with the requirements of the State Open Public Meetings Act. The Executive Director sees that official minutes are taken for each meeting and that they are signed by the Chair and the Executive Director after review and approval by the Council.

Written ~~notices~~notification of meetings ~~are mailed~~is sent to all representatives and alternates at least five (5) days prior to the date of the meetings. Notice of special meetings called by the Chair may be made by telephone and all members will be notified. Robert’s Rules of Order will be observed at all meetings. A meeting may be convened with a simple majority of the members.

**SECTION VIII: VOTING**

All matters coming before the Council are decided by the representatives of the voting membership. All actions before the Council require a quorum. A quorum will consist of the presence of at least 50 percent or more of the entire voting membership with at least two of those representatives being from the following jurisdictions: Thurston County, City of Olympia, City of Lacey, or City of Tumwater. Actions will be decided by a simple majority of the quorum unless two or more members request an optional weighted vote. The Council’s optional weighted voting system reflects, in some measure, the population and financial participation of the member agencies. If there is a call for a weighted vote, each voting member entity is assigned one vote weighted in the following manner:

Thurston County	7
City of Olympia	4
City of Lacey	3
City of Tumwater	2
City of Tenino	1
City of Yelm	1
City of Rainier	1
Town of Bucoda	1
LOTT Clean Water Alliance	1
Thurston PUD #1	1
Port of Olympia	1
North Thurston Public Schools	1
Olympia School District	1
Intercity Transit	1
Nisqually Indian Tribe	1
Confederated Tribes of the Chehalis Reservation	<u>1</u>
<b>Total Votes</b>	<b>28</b>

## SECTION IX: MEMBER ASSESSMENTS

Member assessments provide the revenue needed to carry out the Council's Annual Work Program ~~and Budget~~. Payment of member assessments is made after January 1 each year on an annual, semi-annual, or quarterly basis. In September of each year, in conjunction with preparation of the Annual Work Program ~~and Budget~~, member assessments are calculated based on the following methodology:

**Tier TIER 1—: Charter Member Organizations** (County, cities, towns, and tribal governments located within the region)

The current year population as defined by the Office of Financial Management is adjusted by the applicable factor as shown below. The adjusted population is multiplied by the Council-established per capita rate\* to arrive at the yearly assessment figure. There is a \$700 minimum assessment in this category.

The following factors will apply to this tier:

- Urban county and entities with a population greater than 5,000 will be assigned a factor of 1.
- Rural county and entities with a population of less than 5,000 will be assigned a factor of .5.

**Tier TIER 2—: School District Members**

The annual October 1 FTE student enrollment is multiplied by a factor of .25. This is used to arrive at an adjusted population. The adjusted population is then multiplied by the Council established per capita rate\* to arrive at the yearly assessment figure. There is a \$700 minimum assessment in this category.

**Tier TIER 3—: Regional Service Members** (Members in this tier are entities established under State law that provide services that are regional in nature and serve a large segment of the population or the entire population.)

Regional Service Members have a first year (base) assessment that is negotiated one time between the Council and the entity making application for membership. The negotiations will take into account the entity's fiscal constraints, service population, and the entity's regional role/impacts. The entity's assessment will be appropriate in comparison to other members in this tier and their membership must mutually benefit both the entity and the Council.

The base assessment is set by the Council upon approval of the entity's membership. This base will be modified each year during the budget process when assessments are re-calculated. A percentage change in assessment will be based on the corresponding percentage change in the over-all population of Thurston County. This percentage amount will be added to the base assessment and this new amount becomes the base for the following year.

Tier\* The per capita rate is 2.0521376, which was established by the Council in 2003.

TIER 4—: **Associate Members** (Members in this tier do not have a voting right on the Council.) This tier is designed for regional public entities who wish to participate in Council meetings and activities. ~~Members in this tier are assessed \$1,000 per year.~~

Members in this tier are assessed \$1,000 per year.

## SECTION X: ANNUAL WORK PROGRAM AND BUDGET

The Council develops and adopts the Annual Work Program and Budget each year as follows:

### A. ANNUAL WORK PROGRAM

~~In August~~September of each year, the Council Chair appoints a ~~budget committee~~subcommittee to review the draft version of the Annual Work Program ~~and Budget~~ for the coming year as prepared by the Executive Director. The ~~budget committee~~subcommittee reviews, refines, and then recommends a Draft ~~Proposed Annual Work Program and Budget~~ that is presented to full Council by the Executive Director ~~no later than~~at the November meeting of each year. The Final Annual Work Program is presented to full Council for adoption at the December meeting of each year. The ~~Chair—Executive Director~~ then transmits the Approved Regional Annual Work Program ~~and Budget~~, as well as member assessments to the governing bodies of the member agencies and organizations for their information so they can incorporate their share of the member assessments into their own budgets.

The Annual Work Program consists of a statement of the projects and activities to be undertaken by the Council and staff during the following year and the corresponding member assessments. Cost estimates for all projects and activities will be provided as the basis for the budget. In developing the Annual Work Program, Council will consider the following types of programs which are identified as the means of achieving the Council goals and policies:

1. Programs required in order to retain eligibility for state and federal grant programs and funded by member assessments.
2. Programs agreed to by a majority of the Council, which are regional in the sense that the implications and impacts of the program affect the entire County. Such programs would be funded by member assessments.

### B. BUDGET

~~The Council adopts a consolidated agency operating budget at the meeting in January that reflects the Council's~~ Approved Regional~~approved Annual~~ Work Program, as well as contracts and grants ~~with local jurisdictions~~. The approved budget is then forwarded to the Thurston County Auditor.

## **SECTION XI: CONTRACT SERVICES**

The Council may contract with member agencies or other local jurisdictions and organizations to provide professional services. The projects undertaken will support the overall mission, role and function of the Council. Contract services for member entities should take precedence over those provided to non-member entities.

It is the responsibility of the Executive Director to ensure that contracts are relevant, support the mission of the agency, and that there is adequate staffing to undertake and complete the work. The Executive Director is also authorized to sign and execute contracts on the Council's behalf.

## **SECTION XII: COUNCIL REVENUE AND EXPENDITURES**

All funds paid to the Council are deposited to a special account in the office of the County Treasurer. Expenses and lawful claims against the Council are disbursed by the County Treasurer. Funds are disbursed on warrants drawn by the County Auditor, which in turn are based on vouchers approved by the Chair, Vice Chair, or Secretary. The Council reviews and approves the claims paid at its next regularly scheduled public meeting.

## **SECTION XIII: FINANCIAL AND STATUS REPORTS**

The Executive Director prepares semi-annual and annual reports that are provided to the Council at a regularly scheduled meeting. The reports provide budget expenditures to date and balances remaining in each budget classification.

## **SECTION XIV: TRANSPORTATION POLICY BOARD**

The Transportation Policy Board (TPB) is a Council standing committee and advisory body whose purpose is to provide ~~recommendation~~recommendations to the Council on policy and programs relating to regional transportation issues pursuant to state and federal legislation. The TPB acts in accordance with its own ~~by-laws~~bylaws.

## **SECTION XV: ~~BY-LAW~~BYLAW REVIEW AND AMENDMENTS**

These ~~by-laws~~bylaws will be reviewed at least every two years. Any amendments to the ~~by-laws~~bylaws may be approved by a two thirds majority of voting members present. Proposed changes shall be presented one meeting prior to the meeting at which action by the Council will be taken.



## Thurston Regional Planning Council AGREEMENT

THIS AGREEMENT made and executed this ~~4th day of April, 2014~~ 4th day of November, 2016 is made by the undersigned general purpose governments and public institutions.

WITNESSETH:

WHEREAS, the general and special purpose jurisdictions and public institutions of Thurston County have joined together to form a Regional Planning Council in order to address common issues, provide coordinated, quality planning, and achieve economies by sharing staff resources: and

WHEREAS, the rationale for such a Council have been identified as follows:

- A. Governmental and institutional functions within one jurisdiction may have substantial impact on adjoining jurisdictions.
- B. Planning regarding resources and services should be done through a coordinated, interjurisdictional approach.
- C. A regional planning agency offers the opportunity to accomplish region-wide coordination and planning of a quality generally unattainable by individual entities.
- D. A single regional planning staff allows members to draw on a wider range of technical expertise and provide the potential for a greater number of more specialized staff resources than would be available individually; and

WHEREAS, the undersigned have by resolution or ordinance directed their appropriate representatives to participate in the creation and operation of such a regional planning council;

NOW, THEREFORE, the undersigned, for and in consideration of the covenants and conditions hereinafter contained, agree as follows:

### SECTION I: CREATION

Thurston Regional Planning Council was established November, 1967 pursuant to the laws of the State of Washington under RCW 36.70.060 which authorized creation of regional planning councils.

## SECTION II: FUNCTIONS

- A. The responsibilities and powers of the Council shall extend to the following functions:
1. The Regional Planning Council shall be a meeting ground for cooperation and informed policy-making among the governmental jurisdictions and institutions of the Thurston region. It shall establish a coordinated approach to policy development for an area larger than that under the jurisdiction of any single unit of local government.
  2. The Regional Planning Council, as the designated Regional Transportation Planning Organization and Metropolitan Planning Organization shall perform transportation planning in accordance with State and Federal requirements.
  3. The Regional Planning Council shall undertake programs to address problems and issues which by their nature require coordinated planning, research, information sharing, implementation and administration.
  4. The Regional Planning Council shall provide, on a contractual basis, local planning assistance on current and advance planning or special projects for member and non-member agencies.

## SECTION III: MEMBERSHIP

Official membership of the Regional Planning Council shall consist of those duly designated official and alternate member-representatives of the undersigned members and any others as may hereafter be selected to membership by the Council.

Any party to this Agreement may withdraw at the end of any Regional Planning Council fiscal year after having first given written preliminary and final notice. By July, preliminary notice shall be given that a party is considering withdrawing from membership at the end of the calendar year. By November 1, final notice shall be given that a party will withdraw from membership at the end of the calendar year. The party withdrawing from membership shall continue to be financially responsible for its pro rata share of funding associated with uncompleted state or federal grant-funded projects in existence at the time of the withdrawal.

## SECTION IV: BY-LAWS

The Regional Planning Council shall operate in accordance with its by-laws which shall be reviewed by the Council at least every two years.

## SECTION V: DURATION OF AGREEMENT

The term of this Agreement shall be for two years from the effective date hereof unless action is taken to terminate or revise it.





**MEMBERS:**

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
- Confederated Tribes of the Chehalis Reservation
- Nisqually Indian Tribe
- Town of Bucoda
- Thurston County
- North Thurston Public Schools
- Olympia School District
- Intercity Transit
- LOTT Clean Water Alliance
- Port of Olympia
- PUD No. 1 of Thurston County

**ASSOCIATE MEMBERS:**

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Economic Development Council
- Timberland Regional Library

**MEMORANDUM**

TO: Thurston Regional Planning Council

FROM:  Mike Burnham, Associate Planner

DATE: September 30, 2016

SUBJECT: Presentation of annual newsletter of Sustainable Thurston follow-up activities

Program Area	Mission Statement
MPO/RTPO	
X Core Services	A
Contract Services	
Grant Services	

**PURPOSE**

TPRC staff will present the newest edition of *The Main Street Journal* — an annual newsletter reporting Sustainable Thurston follow-up activities. The newsletter — which includes articles, infographics, photos and links — is available in print and online.

**Summary:**

- The latest edition of *The Main Street Journal* — TRPC's annual newsletter reporting Sustainable Thurston-related activities around the region — is hot off the press.
- Staff will provide the inside scoop on the annual newsletter, which has articles related core themes in Sustainable Thurston's flagship plan, *Creating Places—Preserving Spaces: A Sustainable Development Plan for the Thurston Region: Leadership & Participation, Community, Economy, Opportunities & Choices, Environment, and Investment.*

**REQUESTED ACTION**

This presentation is for information purposes only; no action is requested.



Veena Tabbutt  
Interim Executive Director

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AGENDA ITEM #11



REGIONAL VISION • COOPERATION • INFORMATION

**MEMBERS:**

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
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- North Thurston Public Schools
- Olympia School District
- Intercity Transit
- LOTT Clean Water Alliance
- Port of Olympia
- PUD No. 1 of Thurston County

**ASSOCIATE MEMBERS:**

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Economic Development Council
- Timberland Regional Library

**MEMORANDUM**

TO: Thurston Regional Planning Council

FROM: Michael Ambrogi, Senior GIS Analyst *MA*

DATE: September 30, 2016

SUBJECT: Sustainable Thurston Report Card

Program Area	Mission Statement
MPO/RTPO	
X Core Services	
Contract Services	
Grant Services	

**PURPOSE**

To receive an overview of the *Sustainable Thurston Report Card*, a new TRPC website aimed to track the region's progress towards meeting the goals of Sustainable Thurston.

**Summary:**

- The *Sustainable Thurston Report Card* is a new, online resource for tracking the region's progress towards meeting the goals of Sustainable Thurston.
- The *Report Card* is the successor to *Regional Benchmarks for Thurston County*, last published in 2008.
- Learn more at [www.trpc.org/ReportCard](http://www.trpc.org/ReportCard)

**REQUESTED ACTION**

None. Information only.



Veena Tabbutt  
Interim Executive Director

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[www.trpc.org](http://www.trpc.org)

## BACKGROUND

TRPC is pleased to introduce the *Sustainable Thurston Report Card*, an online resource for tracking the Thurston region's progress toward meeting the goals of the Sustainable Thurston planning process, including eight of the priority goals and targets set for 2035.

Since 1996, TRPC has tracked the Thurston region's progress toward meeting the goals outlined in the 1990 Growth Management Act with the *Regional Benchmarks for Thurston County*. The *Report Card* is the successor to *Benchmarks*, with an added focus on metrics for sustainability.

### **Report Card Contents**

The *Report Card* includes 30 measures of sustainability grouped into six categories: Community, Economy, Opportunities & Choices, Investment, Environment, and Transportation. Each measure includes information on what's being measured, why it's important for sustainability, an assessment of how the region is doing, and information on how we can improve our trajectory.

Of the 30 measures, the outlook for a sustainable future is:



#### **Sunny, future looks bright**

The region is going a great job in meeting its sustainability goals on 7 measures



#### **Partly Sunny, future uncertain**

It is uncertain whether the region will meet its sustainability goals on 13 measures.



#### **Stormy, concerns for the future**

The region is not meeting its sustainability goals on 10 measures.

Each measure also includes interactive charts, downloadable data, and links to relevant projects and resources.

### **Conclusion**

Learn more about what the Thurston Region is doing well to become more sustainable — and what we can do better — at [www.trpc.org/ReportCard](http://www.trpc.org/ReportCard).

AGENDA ITEM #12



REGIONAL VISION • COOPERATION • INFORMATION

**MEMBERS:**

- City of Lacey
- City of Olympia
- City of Rainier
- City of Tenino
- City of Tumwater
- City of Yelm
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- Nisqually Indian Tribe
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**ASSOCIATE MEMBERS:**

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- Timberland Regional Library

**MEMORANDUM**

TO: Thurston Regional Planning Council

FROM: Veena Tabbutt, <sup>UMT</sup> Interim Executive Director

DATE: September 30, 2016

SUBJECT: Executive Director Recruitment Committee

Program Area	Mission Statement
MPO/RTPO	
X Core Services	
Contract Services	
Grant Services	

**PURPOSE**

To update Council on progress of Executive Director recruitment.

**Summary:**

- The Executive Director Recruitment Committee met in September to review the recruitment timeline and work plan, discuss core competencies to be included in the Candidate Profile, stakeholder outreach, advertising strategy, and other matters pertaining to recruitment. The recruitment timeline and work plan is attached.
- The Consultant was directed to contact Council members who are not on the committee, along with staff and other stakeholders, to discuss desired qualities, skills, abilities and experience of the new Executive Director to assist in developing the Candidate Profile.
- **The Council will be the decision making body for the new Executive Director. If contacted directly by any potential candidate, please refer them to the consulting team of Karras Consulting – 360.867.1410 – [www.karrasconsulting.net](http://www.karrasconsulting.net).**

**ACTION**

None. This is for Council's information.

Attachment



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Interim Executive Director

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## Executive Director Recruitment Timeline and Work Plan

Timeframe	Activity	Committee / Council Involvement
<b>September 21<sup>st</sup></b>	<ul style="list-style-type: none"> <li>✓ Initial Meeting with Recruitment Committee and TRPC staff</li> <li>✓ Discuss core-competencies</li> <li>✓ Discuss recruitment timeline and work plan</li> </ul>	September 21 – Committee meeting to review core competencies, recruitment timeline and work plan, advertising strategies, and identify key stakeholder for candidate profile interviews
<b>Mid – Late September</b>	<ul style="list-style-type: none"> <li>✓ Review job description and other TRPC documents</li> <li>✓ Develop advertising plan and timeline</li> <li>✓ Design job announcement</li> <li>✓ Stakeholder outreach</li> <li>✓ Develop and submit candidate profile for approval</li> <li>✓ Submit draft job announcement, timeline and advertising plan for approval</li> </ul>	Late September - Committee approves job announcement by email
<b>Late September – Early November</b>	<ul style="list-style-type: none"> <li>✓ Commence national recruitment</li> <li>✓ Place job advertisements</li> <li>✓ Target potential candidates</li> <li>✓ Assess candidate pool (ongoing)</li> <li>✓ Karras Consulting screening interviews (in-person and videoconference)</li> <li>✓ Karras Consulting provides weekly update on recruitment (ongoing)</li> </ul>	Mid-Oct – Committee meets to finalize candidate profile
<b>Mid November</b>	<ul style="list-style-type: none"> <li>✓ Meet with Recruitment Committee to review recruitment</li> <li>✓ Recommend A and B list candidates</li> <li>✓ Candidate discussion</li> <li>✓ Develop interview questions and processes</li> </ul>	Mid-November – Committee meets to review recruitment and select candidates for committee interview
<b>Late November</b>	<ul style="list-style-type: none"> <li>✓ Recruitment Committee interviews candidates</li> <li>✓ Recruitment Committee selects semi-finalists</li> </ul>	Late November – Full-day committee interviews to select semi-finalists
<b>Early December</b>	<ul style="list-style-type: none"> <li>✓ Karras conducts background, criminal and reference checks for top candidate(s)</li> </ul>	
<b>Mid December</b>	<ul style="list-style-type: none"> <li>✓ Semi-finalist interviews</li> <li>✓ Public forum</li> <li>✓ Selection of new Executive Director</li> <li>✓ Karras Consulting assists in the negotiation of employment package</li> </ul>	Mid-December – Interviews, forum, public events (all TBD) will culminate in Council’s selection of new Executive Director



**MEMBERS:**

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**ASSOCIATE MEMBERS:**

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- Puget Sound Regional Council
- The Evergreen State College
- Thurston Economic Development Council
- Timberland Regional Library

**MEMORANDUM**

TO: Thurston Regional Planning Council  
 FROM: Veena Tabbutt, Interim Executive Director <sup>JHT</sup>  
 DATE: September 30, 2016  
 SUBJECT: Olympia-Lacey-Tumwater Area Cost of Living Index, Second Quarter, 2016

Program Area	Mission Statement
MPO/RTPO	
X Core Services	
Contract Services	
Grant Services	

**PURPOSE**

The second quarter 2016 Cost of Living Index (COLI) for the Olympia-Lacey-Tumwater region is 102.0 according to the most recently published data by the Council for Community and Economic Research (C2ER). TRPC staff gather information and submit it to C2ER on a quarterly basis, for compilation into this national index.

**Summary:**

- Updated 2016 Cost of Living data has been released by the Council for Community and Economic Research.
- The cost of living in the Olympia-Lacey-Tumwater region is 102.0, which is 2 percent higher than the average of all 260 urban areas participating in the survey.
- Cost of living statistics are some of the most commonly requested information provided by TRPC.
- A Cost of Living Calculator is available on TRPC's website allowing an in-depth comparison of the Olympia-Lacey-Tumwater area to all participating cities. A link to the calculator is available from our home page ([www.trpc.org](http://www.trpc.org)) under Quick Links.

**REQUESTED ACTION**

No action needed. This is for your information.



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 www.trpc.org

**BACKGROUND**

Every three months TRPC staff participate in a cost of living survey, to gather data that allows the comparison of how much it costs to live in the Olympia-Lacey-Tumwater region relative to other cities across the nation. The statistics are published in a national index that is released every quarter, and are also included in the National Data Book, which is published annually by the Bureau of the Census. TRPC makes the data available on our web site as soon as it is available, and it is consistently one of the most popular products coming from our Information Services Program. Currently, the cost of living in the Olympia-Lacey-Tumwater region is two percent higher than the average of all 260 urban areas participating in the survey.

Cost of living statistics are some of the most commonly requested information provided by TRPC. C2ER produces the only index of its scale and kind in the United States, allowing users to compare living costs in a particular place to the average of all participating cities. The C2ER index differs from the Consumer Price Index (CPI) in that the CPI strictly compares costs in one region over time. In contrast, the Cost of Living Index allows for comparisons among many places at one point in time, but does not compare changes over time. Items surveyed include products and services in the categories of groceries, housing, utilities, transportation, health care, and miscellaneous.

The table presents index results for the Olympia-Lacey-Tumwater region and several other select cities. This information is provided to the Regional Council on a quarterly basis.

**C2ER Cost of Living Index  
Select U.S. Metropolitan Areas, Second Quarter, 2016**

<b>City</b>	<b>100% Composite Index</b>	<b>13% Grocery Items</b>	<b>28% Housing</b>	<b>10% Utilities</b>	<b>11% Trans- portation</b>	<b>4% Health Care</b>	<b>33% Misc. Goods &amp; Services</b>
<b>Average of Cities Participating in the Survey this Quarter</b>	<b>100.0</b>	<b>100.0</b>	<b>100.0</b>	<b>100.0</b>	<b>100.0</b>	<b>100.0</b>	<b>100.0</b>
Bellingham, WA	112.8	104.8	121.8	96.9	117.4	118.2	111.1
Everett, WA	114.0	114.9	130.8	93.9	109.7	124.5	105.7
Moses Lake, WA	87.1	99.7	69.7	75.1	107.2	118.0	89.8
Mount Vernon, WA	110.4	116.2	102.7	96.9	107.8	119.0	118.5
<b>Olympia-Lacey-Tumwater, WA</b>	<b>102.0</b>	<b>109.9</b>	<b>96.1</b>	<b>108.2</b>	<b>116.7</b>	<b>116.4</b>	<b>94.9</b>
Seattle, WA	141.4	123.6	174.9	120.7	124.4	126.0	134.3
Tacoma, WA	102.5	103.4	88.9	108.1	99.0	115.6	111.4
Yakima, WA	96.8	107.0	80.9	91.0	109.9	112.3	101.6
Portland, OR	125.6	111.2	169.0	72.8	104.3	107.2	120.6
New York (Manhattan), NY	226.0	128.6	453.7	129.9	130.0	114.8	148.6
Atlanta, GA	98.0	104.9	86.2	105.2	102.3	107.5	100.4
Chicago, IL	119.0	108.9	142.0	96.0	129.2	103.3	109.2
Denver, CO	108.7	101.4	127.9	90.9	106.7	106.4	101.7
Los Angeles-Long Beach, CA	140.1	114.0	212.0	106.9	131.0	108.4	107.0

**Sources:** C2ER - The Council for Community and Economic Research; Thurston Regional Planning Council.

**Notes:** The Cost of Living Index compiles costs of consumer products on a quarterly basis. Currently, the cost of living in the Olympia-Lacey-Tumwater region is 2 percent higher than the average of all 260 urban areas participating in the survey. The average cost of living of all the cities participating in the survey is always scaled to equal 100. The purpose of the index is to compare living costs in a particular location to this average. The index cannot, however, be used to compare changes in costs over time, as the cities participating in the survey change each quarter. Think of the index in terms of percentages. The average cost of living of all cities participating in the survey is 100 percent of itself.



**MEMBERS:**

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**ASSOCIATE MEMBERS:**

- Lacey Fire District #3
- Puget Sound Regional Council
- The Evergreen State College
- Thurston Economic Development Council
- Timberland Regional Library

**MEMORANDUM**

TO: Thurston Regional Planning Council

FROM: Paul Brewster, Senior Planner *PB*

DATE: September 30, 2016

SUBJECT: 2016-2017 Walk N Roll Walking Events Schedule

	Program Area	Mission Statement
X	MPO/RTPO	A
	Core Services	
	Contract Services	
	Grant Services	

**PURPOSE**

Provide Council with the Walk N Roll Program’s walk to school events schedule for the current school year for North Thurston, Olympia, and Tumwater school.

**Summary:**

- Walk N Roll is a youth education program that promotes walking, bicycle, and riding the bus to school and for general transportation purposes.
- Monthly walks to schools with students, principals, faculty and staff, parents, police officers, and community leaders builds community awareness and support for the program’s various activities, and demonstrate safe walking behavior around traffic.
- Community leaders are encouraged to attend a walk to school event to witness and enjoy the energy, enthusiasm, and social networking that goes on at these celebrations.

**REQUESTED ACTION**

No action is requested. TRPC members are encouraged to attend a walk to school event and share the event calendars with their fellow council members/commissioners.

Attachment



Veena Tabbutt  
Interim Executive Director

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www.trpc.org





## Intercity Transit's Youth Education Program 2016- 2017 Walk N Roll to School Days

Olympia School District						
School	Dates	Time	Meeting Location	School Contact	What to Expect	Intercity Transit Staff
<b>Schools we encourage participation:</b>						
<b>Pioneer Elementary</b> (1655 Carlyon Ave SE)	<b>2016</b> Oct 5* Nov 2 Dec 7	Meet at 8:10am, walk to school at <b>8:15am</b>	Corner of McCormick and Eskridge (near <b>Transformation Life            Center</b> )  Corner of Hoadly and North (near <b>Short            Stop</b> )	School contact:  <b>Principal:</b> Mark Connolly <b>Parent            volunteers:</b> Sarah Applegate Sherry Edwards	Meet a group (Principal will be at McCormick/ Eskridge location) and walk in from the meeting locations. Otherwise, meet at the school to hand out high fives!	<b>Jessica Gould</b>  Work phone: 360-705-5855  Cell (day of): 360-292-5720
	<b>2017</b> Jan 4 Feb 1 Mar 1 Apr 12 May 3☐					
<b>Garfield Elementary</b> (325 Plymouth St NW)	<b>2016</b> Oct 5* Nov 2 Dec 7	<b>Meet at            8am,            walk to            school at            8:10am</b>	Corner of Division and Madison (near <b>Evergreen Villages</b> )  Corner of Perry and Harrison (near <b>Gloria            Dei Lutheran Church</b> )	School contact:  <b>Principal:</b> Brendon Chertok	Meet a group (Principal will be at Division/ Madison) and walk in from the meeting locations. Otherwise, meet at the school to hand out prizes and high fives.	<b>Jessica Gould</b>  Work phone: 360-705-5855  Cell (day of): 360-292-5720
	<b>2017</b> Jan 4 Feb 1 Mar 1 Apr 12 May 3☐ Jun 7					

\*International Walk to School day

☐National Bike to School day



## Intercity Transit's Youth Education Program 2016- 2017 Walk N Roll to School Days

Tumwater School District						
School	Dates	Time	Meeting Location	School Contact	What to Expect	Intercity Transit Staff
<b>Schools we encourage participation:</b>						
<b>Peter G Schmidt</b> (225 Dennis St SE)	<b>2016</b>	Meet at	Parking lot on the corner of <b>Dennis Street SW &amp; Linderson Way SW</b> (north end of Tumwater High School Campus)	<b>Principal Arend</b>	Meet the group and walk in from the meeting location.	<b>David Copley</b>  Work phone: 360-705-5855  Work cell: 360-701-8379
	Oct 5*	<b>8 am,</b>				
	Nov 2	walk to				
	Dec 7	school at				
	<b>2017</b>	8:10 am				
	Jan 4	<b>School</b>				
	Feb 1	<b>begins at</b>				
	Mar 1	<b>8:40am</b>				
	Apr 12					
	May 3 <input type="checkbox"/>					
	Jun 7					
<b>Michael T Simmons</b> (1205 South 2 <sup>nd</sup> Ave SW)	<b>2016</b>	Meet at	Meet at Park located at G St and Wrigley at the Ridge development	<b>Principal Leatherwood</b> and <b>Asst. Principal Grunenfelder</b>	Meet the group and walk in from the meeting location.	<b>Jessica Gould</b>  Work phone: 360-705-5855  Personal cell (day of): 360-292-5720
	Oct 5*	<b>7:40am,</b>				
	Nov 10	walk to				
	Dec 8	school at				
	<b>2017</b>	<b>7:45am.</b>				
	Jan 12	<b>School</b>				
	Feb 9	<b>begins at</b>				
	Mar 9	<b>8am</b>				
	Apr 13					
	May 11					

\*International Walk to School day

National Bike to School day



## Intercity Transit's Youth Education Program 2016- 2017 Walk N Roll to School Days

Tumwater School District						
School	Dates	Time	Meeting Location	School Contact	What to Expect	Intercity Transit Staff
<b>Schools we encourage participation:</b>						
<b>Tumwater Hill</b> (3120 Ridgeview Lp SW)	<b>2016</b> Oct 5* Nov 2 Dec 7	Meet at 8:35am, walk to school at 8:40am.	Meet at Overlook Park (1205 Barnes Blvd SW) and walk to school with teachers and students.	<b>PE teacher Elaine            Gilmour and            Principal Jessee</b>	Meet the group and walk in from the meeting location.	<b>Jessica Gould</b>  Work phone: 360-705-5855  Personal cell (day of): 360-292-5720
	<b>2017</b> Jan 4 Feb 1 Mar 1 Apr 12 May 3☐	<b>School            begins at            9:05am</b>	Other walking routes TBD by Ms. Gilmour			

\*International Walk to School day

☐National Bike to School day



## Intercity Transit's Youth Education Program 2016- 2017 Walk N Roll to School Days

North Thurston Public Schools						
School	Dates	Time	Meeting Location	School Contact	What to Expect	Intercity Transit Staff
<b>Schools we encourage participation:</b>						
<b>Mountain View ES</b> (1900 Judd St SE)	<b>2016</b> Oct 5* <b>2017</b> May 3☐	Meet at 7:50am, walk to school at 7:55am.  School begins at 8:40am	4 meet-up spots: --29 <sup>th</sup> and College St --Brentwood Dr. and 26 <sup>th</sup> Ave --Golf Club Road and 14 <sup>th</sup> Ave --16 <sup>th</sup> and College St.	PE teacher <b>Karen Steen</b>	Meet a group and walk in from the meeting location. Assemble near the bike racks.	<b>Jessica Gould</b>  Work phone: 360-705-5855  Personal cell (day of): 360-292-5720
<b>Schools with student-led participation (for informational purposes only):</b>						
<b>Nisqually Middle School</b> (8100 Steilacoom Rd SE)	<b>2016</b> Oct 6 Nov 17 Dec 8 <b>2017</b> Jan 19 Feb 16 Mar 23 Apr 20 May 25	School begins at 9:16am	Students walk/ bike into school on their own and with friends.	School contacts: <b>Ms. Sprague,</b> Leadership teacher and <b>Ms. Wilson,</b> Language Arts teacher	Leadership students organize this Walk N Roll event. All students who walk/ bike receive a totem ticket and a chance for a bigger raffle drawing.	<b>Jessica Gould</b>  Work phone: 360-705-5855  Cell (day of): 360-292-5720

\*International Walk to School day

☐National Bike to School day